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| Project Name | Tech-Fairy LLC |
| Project Manager | MSP Team |
| Date | 2023 |
| Version | |
| WBS Requirements | |
| | WBS Requirement |
| | Project Initiation |
| | Projct Charter |
| | Intiate Project |
| | |
| | Project Planning |
| | Communication Plan For Approval |
| | IT Infrastructure Plan for Approval |
| | |
| | Resource Plan for Approval |
| | |
| | Site Survery & Selections |
| | |
| | Executive Budget Approval |
| | |
| | Office Furniture Decision (Reuse/Purchase) |
| | |
| | Security Risk Assessment Plan |
| | |
| | Remote Workforce Plan |
| | |
| | Facilities Maintenance Plan |
| | |
| | |
| | Project Execution |
| | Utilities |
| | |
| | Security |
| | |
| | Furniture |
| | |
| | Networking and Communicatons |
| | |
| | Computers/Workstations |
| | |
| | Control Phase |
| | Network Infrastrucutre Testing |
| | |
| | Inspections |
| | |
| | Close Phase |
| | Key Holders |
| | |

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|---------------|---|------------|------------|-------------|-----------|
| WBS Task List | | | | | |
| | Tasks | Estimate d | Start Date | Finish Date | Dependanc |
| | Project Development | | | | |
| | Project Charter Initiation | | 6/1/2023 | | |
| | Get Formal Approval from Sponsor, Board and Departments | 2d | | | FS |
| | Intiate Project | 1d | | | |
| | | | | | |
| | Project Planning | | | | |
| | Communication Plan For Approval | 2d | | | |
| | Internal Communication Requirement | 5d | | | |
| | Extenal Communication Requirement | 5d | | | |
| | | | | | |
| | Site Survery & Selections | | | | |
| | Accessibility Requirements | 3d | | | |
| | Cable Infrastructure Requirements | 3d | | | |
| | Executive Budget Approval | 7d | | | |
| | | | | | |
| | IT and Network Planning | | | | |
| | IT Infrastructure Plan for Approval | 2d | | | |
| | Inventory all IT assets | 5d | | | |
| | Fire/Water regulations planning | 3d | | | |
| | Network layout plan | 5d | | | |
| | Telephone System decison (New/Relocate) | 3d | | | |
| | | | | | |
| | Resource Planning | | | | |
| | Resource Plan for Approval | 2d | | | |
| | Labor Resource Selections | 5d | | | |
| | Material Resource Selections | 5d | | | |
| | | | | | |
| | Furniture Requirements | | | | |
| | Inventory Office Furniture | 3d | | | |
| | Office Furniture Decision (Reuse/Purchase) | 5d | | | |
| | | | | | |
| | Security Risk Assessment Plan | | | | |
| | High Security Needs - Identify | 2d | | | |
| | Physical /Perimeter | 2d | | | |
| | Security Vendor Selection | 5d | | | |
| | Network/Communications | 5d | | | |
| | | | | | |
| | Remote Workforce Plan | | | | |
| | Manged Device decision | 5d | | | |
| | VPN Access decision | 3d | | | |
| | | | | | |
| | Facilities Maintenance Plan | | | | |
| | Facilities Vendor - Selection | 7d | | | |
| | Security Vendor Selecton | 7d | | | |
| | | | | | |
| | Project Execution | | | | |
| | Utilities | | | | |
| | Facilities Maintenance Vendor Contract Signing | 1d | | | |
| | Electricity | 1d | | | |
| | Cable | 1d | | | |
| | Telephone | 1d | | | |
| | | | | | |
| | Security | | | | |
| | Security Vendor Contract Signing | 1d | | | |
| | | | | | |
| | Furniture | | | | |
| | Furniture move and set-up | 2d | | | |
| | Networking and Communicatons setup/install | 2d | | | |
| | Computers/Workstations | 2d | | | |
| | | | | | |
| | Control Phase | | | | |
| | Network Infrastrucutre Testing | 1d | | | |
| | Compliance Inspections | 5d | | | |
| | Building Inspections | 2d | | | |
| | Network /Workstations inspections | 2d | | | |
| | | | | | |
| | Close Phase | | | | |
| | Key Holders | | | | |
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