Tasha Newton

6945 Rainbow Creek Road., Sedalia, CO 80135

303-301-4843

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**Education**

**Metropolitan State University of Denver**

Expected Graduation: Fall 2015

Major: Criminal Justice Minor: Digital Media

GPA: 3.58

**Awards & Honors**

* President’s Honor Roll: Fall 2009, Fall 2011, Summer 2013
* Golden Key International Honor Society; November 16, 2012-Current
* Delta Alpha Pi Honor Society; December 12, 2012-Current
* Alpha Phi Sigma; the National Criminal Justice Honor Society; February 20, 2014-Current

**Volunteer Experience**

**Regional Transportation District: Community Emergency Response Team (CERT)** 02/2012-Current

* Emergency Response Team, First Aid, Medical Operations, Fire Suppression Weekly Hours: 6

CERT is a volunteer program that teaches volunteers on how to respond to emergencies; by assisting and organizing victims and volunteers in an emergency situation. A CERT volunteers’ most common assistances to RTD are reporting vandalism.

**Skills**

* + Computer Knowledge of Microsoft Word, PowerPoint, and Adobe Photoshop, Illustrator, After Effects.
  + Typing speed is 40 Words Per Minute
  + Customer Service and Communication

**Professional Experience**

**Metropolitan State University of Denver**, 303-352-4334, Denver CO 2012-Current

*Lab Technician*  Weekly Hours: 30

Responsibilities

* Supervising the computer lab
* Computer assistance with multiple programs

**King Scoopers**, 303-663-0177, Castle Rock CO 2010-Current

*All Purpose Clerk*Weekly Hours: 8-40

Responsibilities

* Able to work as a Bagger, Cashier, Maintenance, Floral, and Night Crew
* Checking bills for counterfeits, checking IDs for alcohol and tobacco
* Quick and easy check out with great customer service

**Elitch Gardens**, 303-595-4386, Denver CO 05/2009-11/2010

*Park Services/ Unit Supervisor* Weekly Hours: 40

Responsibilities

* Breaks are taken and on time, checking assigned areas
* Cleaning bio hazards

**The Limited**, 720-945-0112, Denver CO 11/2008-01/2009

*Advance Customer Service* Weekly Hours: 12

Responsibilities

* Stocking merchandise, cleaning, and outfit advising

**Legg’s, Hanes, Bali Playtex**, 303-688-6455, Castle Rock CO 08/2006-08/2008

*Advance Customer Service*Weekly Hours: 20

Responsibilities

* Stocking merchandise, cleaning, and bra fitting