

# Timothy M. Novak

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## SUMMARY OF SKILLS

### Programming Languages

- Visual Basic 6.0 & .NET
- C#.NET, ASP.NET
- MS-SQL & MySQL
- Java 8
- Python
- HTML, CSS
- Dreamweaver

### Software/OS

- Windows 95, 98, Me, NT, CE, 2000, XP, 2003-Server, Vista, 7, 2008-Server, 10
- MS Office 2000, XP, 2003, 2007, 2010
- Linux Mandrake/Red Hat/Knoppix

### Hardware/Networking

- PC repair
- Installation
- Configuration
- Troubleshooting
- Network Setup/Cabling
- Government Fingerprinting

## PROJECT EXPERIENCE

**Cheese MVC** – <https://github.com/tnovak123/cheese-mvc.git>

A school project completed in LC101, it is a basic web application that allows the user to add/view/delete cheeses, categories for cheeses, and menus to add the cheese on.

- Java, Spring Boot, Thymeleaf, Bootstrap, Hibernate, and JPA
- Helped fellow students with their projects.

**Blogz** - <https://github.com/tnovak123/blogz.git>

A school project completed in LC101, it allows users to signup, create, and read blog posts.

- Python, Flask, SQLAlchemy, Flask Migrate, Jinja2, MySQL, and HTML5

## EMPLOYMENT HISTORY

### Parallon

*Support Representative*

**06/15 – Present**

- Handle return mail (physical & Letter Logic), stamp & scan correspondence, order & replace toner in printers, e-Oscar (no longer responsible). (official responsibilities)
- Various IT support such as occasionally installing printer drivers, diagnosing various equipment, help with IT knowledge of coworkers and managers. (unofficial or volunteer responsibilities)

### Domino's Pizza

*Driver/Manager In Training*

**02/03 – 11/03, 04/11 – 02/15**

- Deliver pizza's, clean store, answer phones, make pizza's, handle cash, customer service, manage drivers, open/close store, etc.

### Kelly Services/Equitrac

*Equitrac Technician*

**10/11 – 10/13**

- Evaluate, replace, and return page counters for Equitrac customers in the St. Louis area.

### Recycling Systems Technology

*IT Specialist/Clerk*

**11/08 – 05/09, 06/10 – 11/11**

- Created & modified various documents using MS Office 2003, interfaced with the computer for boss (i.e. e-mail, diagnose and solve computer issues, etc.), prepared paperwork for each meeting, and mailed invoices.

### Volunteer Employment Center

*IT Specialist*

**06/06 – 06/16**

- Reconfigured network, and Windows systems; installed and configured software; instructed employees on use of software; created procedural documents & modified various documents.

### Independent Contractor

*IT Specialist*

**02/05 – 06/06**

- Developed four websites from conception to implementation (designed, coded, installed websites, researched and configured the hosting services) ([www.preventionconsultants.org](http://www.preventionconsultants.org), Russell House, Rolla House, Club Life Association).
- Reconfigured a data center (server positions, power and data cable layouts; erased old hard drives using DOD wipe).
- Developed a database using MS Access (designed, normalized, and coded with VBA).

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## EDUCATION

LaunchCode, Delmar, MO

01/18 – 06/18

- 20 week program that focuses on programming fundamentals, web basics, and more advanced concepts with Java and C#.
- Curriculum covered: Python, Flask, Jinja2, SQLAlchemy, MySQL, Thymeleaf, Spring Boot, and Hibernate.
- Built multiple in class projects, and engaged in Peer Mentoring.

Vatterott College, Berkeley, MO

06/03 – 03/05

- Computer Programming - Associates Degree (2 years)
- See Skills for the list of languages
- Learn Server level skills on installation, and maintenance, intermediate skills on Office 2003, basic web design and programming, etc.

Pattonville High School, Maryland Heights, MO

06/93 – 06/95

- GPA = 3.0 – 3.2
- Architectural Prep Classes

## AWARDS AND ACHIEVEMENTS

Comp TIA A+ Certified,	MTC/CJCC
Word Processor-Business Clerical Certified,	MTC/CJCC
Peer Mentor-Advanced Leadership Certified,	MTC/CJCC
Basic & Advanced Leadership Skills Certified,	MTC/CJCC

## Projects and Hobbies

Created a RetroPie system for the Raspberry Pi.  
Studying Programming in .NET.