



Terms of Reference

FOR THE DEVELOPMENT OF MUNICIPAL COUNCIL OF MBABANE PUBLIC OPEN SPACE DEVELOPMENT STRATEGY

Title	Development of Municipal Council of Mbabane's Public Open Space Development Strategy
Country of Assignment	Swaziland
Duration	4 Months
Supervision	Department of Community Services

1. The Municipal Council of Mbabane seeks services of a consultant for the development of a "Public Open Space Development Strategy", which will guide current and future public open space provision, development and maintenance within the Mbabane Municipality.

The expected outcome is a strategy that provides suggestions for distinguishing and designating different types of open spaces and recreation areas to meet a variety of community needs. The strategy should further provide information on the planning process for parks, recreation, and open space and how to fund these facilities. Finally, it should discuss issues involving the protection and maintenance of parks, recreation, and open space areas.

2. Proposal Format

Interested consultants or individuals are expected to submit hard copies of the following documents:

- Covering letter detailing the physical address of the firm
- Curriculum vitae of project team
- A concise Technical proposal detailing an understanding of requirements, approach to meeting requirements and a proposed work plan and methodology.

- On a separate envelope, marked confidential, submit a Financial Proposal that will stipulate the cost of conducting or developing the strategy.

3. Submission of Proposals

Interested candidates are invited to submit detailed CVs and work programmes/ technical and financial proposals marked “Development of the M.C.M. Public Open Space Development Strategy” to the Municipal Council Civic Offices tender box, on Mahlokohla Street, Mbabane.

The deadline for the submission of proposals is the 1st of August 2014. Proposals submitted after closing date will not be considered.

G. MHLONGO

CHIEF EXECUTIVE OFFICER