#### THE "KNOW YOUR CUSTOMER" POLICY (KYC)

At present, following the 'Know Your Customer' policy with regard to customers is priority number one among financial sector companies. The purpose of this policy is to prevent identity theft, money laundering, financial fraud and terrorist activities.

BLOCKCHAIN FINANCE LTD declares zero tolerance towards financial fraud and conducts all necessary preventive measures against various kinds of financial fraud.

Any fraudulent activity will be documented; all related accounts will be immediately closed. All funds on these accounts will be frozen.

#### **WARNING:**

BLOCKCHAIN FINANCE LTD strives to ensure the safety of any confidential data accessible for the company. These include the customer's trading account data and transactions made by the customer. Ensuring the safety of customer personal data forces the company to require the client to strictly follow several rules.

When a customer deposits funds, the company requires the submission of the following documents:

- A copy of a valid passport with signature
- Copies of payment cards used to make a deposit (the front side with the last 4 digits of the account number, the reverse side with CVV).
- A copy of the utility bills with the name and address of the client's residence
- The signed history of online transactions

## WHEN DOES THE CLIENT NEED TO PROVIDE THE ABOVE-MENTIONED DOCUMENTS?

BLOCKCHAIN FINANCE LTD urges the customers to provide all the necessary documents before the withdrawal of funds from the trading account.

Some circumstances may require the company to request these documents before authorizing any other actions on the trading account, such as deposits or transactions.

Please note that if the required documents have not been sent to the company, then applications to withdraw funds will be cancelled, and the funds will be returned to the client's trading account. In that case the client will be informed by the internal message system.

It might take 1-30 days to check provided documents in accordance to the applicable laws.

# HOW EXACTLY CAN THE CLIENT SEND THE REQUESTED DOCUMENTS TO THE COMPANY?

You should scan documents or take pictures with high resolution. The company advices to save images in JPEG format with minimal compression. Then send all the images to support@blockchainfinance.exchange.

### ARE THERE SECURITY GUARANTEES FOR DOCUMENTS BEING SENT?

BLOCKCHAIN FINANCE LTD prioritizes the issue of protection of personal documentation. The documents submitted to the company are considered with the maximum level of confidentiality. All files that the company receives are fully protected using the highest possible level of encryption at each stage of the documents consideration process.

BLOCKCHAIN FINANCE LTD gives thanks to the customers for their cooperation and recalls that such strict measures are caused by the desire to make the brokerage company an absolutely safe place to trade.