# Metro Government of Nashville and Davidson County Open Data Metadata



## Contact Information

*Who is the contact for this dataset? The contact will be the Metro employee who is accountable for the data provided in this dataset and can act as front-line support in the event of any questions about the data.*

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| --- | --- |
| **Contact Name** | Bill Penn |
| **Data Provided By** | Codes Administration, Property Standards Division |
| **Contact Phone** | 615-862-6516 |
| **Contact Email** | bill.penn@nashville.gov |

## What Does this Dataset Describe?

*What is the name of this dataset? How should a user identify this dataset in any communication with contact above? Provide a shorter description of the Dataset that can act as a one-line summary of the dataset when dealing with stakeholders. Provide a longer description of the data that can be readily understood by non-technical users.*

|  |  |
| --- | --- |
| **Dataset Title** | Property Standards Violations |
| **Short Description** | Selected details of reported Codes Property Standards Violations |
| **Category** | Development and Housing |
| **Metro Information Classification\*** | Public (no risk) |
| **OPTIONAL Tags / Keywords  (separated by commas)** | Property, Violations, Codes |
| **Source System** | KIVA |
| **Source Link** | This data was extracted from the KIVA database. The following link is to the online form for reporting a code violation: <https://www.nashville.gov/Codes-Administration/Property-Standards/Code-Enforcement/Report-A-Codes-Violation.aspx> |
| **Full Non-Technical Description** | |
| This dataset contains all the Property Standards Violations reported to the Codes department to-date starting May 1, 2013. This dataset is geocoded, so addresses may be placed on a map. This dataset is updated on a nightly schedule. | |

\* The Information Classification policy that explain’s Metro’s levels is found at: <http://www.nashville.gov/Portals/0/SiteContent/ITS/docs/Information%20Security/7_2_2_InformationClassificationPolicy.pdf>

## Does the Dataset Reflect a Particular Time Period?

1. *Provide any date restrictions that may affect the validity of the data. The table fields are defined as follows:*

|  |  |
| --- | --- |
| **Source Date** | Daily |
| **Start Date** | Start date of the time period within which this data falls.  May 1, 2013 |
| **End Date** | End date of the time period within which this data falls.  Current date |
| **Dataset Refresh Interval** | Time period between Dataset refreshes.  Format: Every 1 day |
| **Dataset Review Date** | *Date after which this dataset will be reviewed by Metro for continued utility (fit-for-purpose) and usage.*  *Format: MM/DD/YYYY HH:MM:SS.* |
| **Data Expiration Date** | *Date after which the data must be considered stale and no longer of sufficient utility (fit-for-purpose).*  *Format: MM/DD/YYYY HH:MM:SS.* |
| **Comments** | *Any additional comments related to any time-specific features of this dataset.* |

## Dataset Definition/Format

1. *Provide a field-by-field breakdown and definition of each record. This section acts as the formal data dictionary for an individual record. Add or delete rows as necessary to describe all of your dataset fields.*

|  |  |  |
| --- | --- | --- |
| **Data Field Name** | **Format** | **Description** |
| Request Number | Number | Unique identifier for this reported violation case. |
| Date Received | Date | Date received / entered in the system |
| Property APN | Number | The Assessor’s Parcel Number for this property (property index) |
| Property Address | Address: Street Name | Address for this property |
| Owner | Text | Owner of this property |
| Complaint Comment | Text | General description of reported violation. This is what was initially reported – not what was found. |
| Complaint Source | Text | Besides Citizen Reported, various neighborhood groups and departments report violations. A violation reported by more than one group will result in multiple records for that case. |
| Status | Text | Open / Done. Done cases have been resolved and closed. |
| Council District | Number | Council District of the property |
| Last Activity Date | Date | Date of the last action on this case. Typical cases may have multiple activity steps – this is the most recent one. |
| Last Activity | Text | The most recent activity on this case. |
| *<Delete unused rows above, as well as this line>* | | |

## Additional Dataset Considerations

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| --- | --- |
| **Dataset Technical Description** | Contains the listing of Property Standards Violations case data from a .csv extract of a SQL database. |
| **Dataset Assumptions** | 1. Data is updated daily to reflect the previous week’s changes.  2. Data does not include secured information.  3. These are reported violations - an inspection is required to determine if a violation exists. If no violation is found, the case will be closed. If the violation is corrected by the resident, the case will be closed.  4. Violations that are not immediately resolved may involve a lengthy legal process. This data only records the last activity on cases – not the details. |
| **Why was the Dataset Created?** | The dataset was created to allow easy public access to reported Property Standards Violations records and their statuses. |
| **How was the Dataset Created?** | This dataset was created by a SQL script selecting fields from an Oracle database. This database hosts the Kiva Request for Service module used by the Codes Property Standards Division to track reported violations. This script is run in batch on a nightly basis. |
| **What similar or related data should the user be aware of?** | None. However details on individual cases for the last 2 years can be accessed at <https://permits.nashville.gov/kivanet/2/rfs/index.cfm> using the Request Number or address. |
| **How reliable is the Data?** | The data is very reliable. This data is automatically produced from the production data on a nightly basis. |
| **How well have the data points been checked?** | The data was verified by the data owners and the ITS Applications Division. |
| **Are there Legal Restrictions on the Access or Use of the Data?** | None |