



## 9787509532553 Writing (2) (Chinese Edition)

By YANG ZHONG HUI

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date: 2012-07-01 Pages: 242 Publisher: China Financial and Economic Publishing basic information about the title: Application Writing (2nd Edition) List Price: 23.00 yuan: Yangzhong Hui Press: China Financial and Economic Publishing House Publication Date: 2012-07-01ISBN: 9787509532553 Words: Pages: 242 Edition: 1 Format: Folio: 16 Weight: Editor's Summary This book is one of the higher vocational education in the 21st century planning textbooks. is the primary common higher The education Eleventh Five-Year national planning materials applied writing amendments book a total of seven chapters. introduces a basic overview and official papers. transaction instruments. financial instruments. information instruments. legal instruments and other instruments such as specific instruments of Practical types of writing points. to standardize the format and writing considerations. Practical writing the nature of Contents Chapter 1 Introduction Section I. Section II of the features and functions Practical writing the announcement of the the format Section II of the first section of the second chapter of the four elements of official papers writing administrative documents. notices the third quarter notify informed the fourth quarter reports. referrals to Section...



## Reviews

This composed book is excellent. This really is for all who statte that there had not been a worth reading through. Your life period will probably be change as soon as you total looking over this ebook.

## -- Cheyanne Barrows

The book is fantastic and great. I have go through and i also am certain that i will planning to read through once more once more down the road. Its been printed in an exceedingly simple way and is particularly simply after i finished reading through this publication through which really changed me, change the way i think.

-- Hank Powlowski