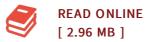




Chinese version of Office2010 from novice to expert (with CD-ROM novice crash)

By -

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 402 Publisher: Chemical Industry Pub. Date: 2011-10-01 version 1. Dragon College compiled the Chinese version of Office2010 from novice to expert for an Office 2010 from novice to expert study guide. book by 5 great article content arrangement. Chapter 17 fine software technology solutions. more than 300 experts have warned that run. 300-minute video presentation. knowledge of the case 500 exercises to help readers in the shortest time as office applications from the novice master. Chinese version of Office2010 from novice to expert is divided into five: Beginners. publishing articles. watch papers. articles. and expert articles demonstrate. Topics include: Office 2010 Quick Start. Word documents skilled operation. landscaping Word document operations. senior operations master Word. create and edit a Word table. page setup and print documents. Excel spreadsheets skilled operation. landscaping Excel spreadsheet operations. and to understand spreadsheet formulas function. the application data table. create and edit charts. use pivot charts. PowerPoint-based entry. slides. text format. beautify. and edit slides. editing. graphics and charts. slide show and output. and the actual master case: Word office applications



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