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Bookkeeping for Beginners (Classic Reprint)

By Beatrice Brackenbury

Forgotten Books, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Excerpt from Bookkeeping for Beginners As teacher of Bookkeeping I have found that pupils taking up the subject find a difficulty in grasping the practice of Bookkeeping. In the following pages I have tried to set forth in the clearest and simplest manner possible the rudiments of the subject, taking each book separately, and showing by minute examples how each transaction is dealt with, pointing out the why and the wherefore, and from pure reasoning arriving at the correct solution. From the very first I have ventured to assume that the student knows nothing of the subject, which from experience I consider the only way to deal with the pupil satisfactorily. Bookkeeping being chiefly a matter of practice, I have been particular to insert many varied exercises, all of which the pupil should work through, being careful to remember that the necessary qualifications to good Bookkeeping are - Neatness, Accuracy, Speed. Neatness I put in the first place, as without this it is impossible to be accurate. A great number of persons anxious to know how to...



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