Summer Research Scholarship 2022 / 2023

REPORT GUIDELINES

All summer students must submit their final report together with a supporting letter from the supervisor. Submitting the final report by the due date is necessary to receive the final payment. Faculty of Science reports are due by **22nd February 2023.**

Layout of Report

1. The first page must list :
   a. The title of the project carried out
   b. The name of the student
   c. The name of the supervisor
   d. Host Unit where research was carried out
   e. The degree/programme in which the student is enrolled. (If not enrolled please indicate so).
2. Include a brief statement on how the scholarship has furthered their career development.
3. Include a summary of research and its significance, suitable for general readership, e.g. press release.
4. Include an abstract of the research of not more than 250 words
5. The rest of the report should cover aims, methods and results/discussions
6. The text itself should be brief (no more than 4 x A4 pages, 12 point type)
7. Allow an extra one page limit for tables, diagrams etc.
8. Allow an extra one page limit for references (no more than 10 pages in total for whole report).
9. The report should read easily and be informative for fellow students.

Supervisor's Letter

The final report must be **accompanied by a covering letter from the supervisor**, stating his/her view on the research that has been carried out by the student.

Submission

Please submit your report to your **Supervisor or Departmental Co-ordinator** by **22nd February 2023**. Final payments will be made once the Faculty confirms approval. For students who started earlier and hand in the report earlier an earlier payment can be arranged.