$date$

$contactname$

$company$  
$address1$  
$address2$  
$address3$

Re: Completeness Notification Letter – General NPDES Permit for Stormwater Discharges Associated with Construction Activities

$project$ $npdesnumber$

$municipality$

$county$ County

Dear $contactname$:

The $county$ County Conservation District has reviewed the above referenced application for completeness. The completeness review is the first step in a series of reviews conducted by the District.

The District have determined that the application package contains sufficient detail to enable the District to conduct the technical review, and has been accepted for that purpose.

This is not a final action by the District on this application. The completeness review is the first in a series of reviews conducted by the District. The application will now move to the technical review stage of the permit review process. During the technical review, the adequacy of the application and its components will be evaluated to determine if sufficient information exists to render a decision on the technical merits of the application.

$completed$

I hope you find this information helpful in understanding the permit review process. If you have additional questions about your application, please contact $leadreviewer$ at 610-489-4506 ext $ext$ and refer to $npdesnumber$.

Sincerely,

$esignature$

$leadreviewer$

$title$  
$county$ County Conservation District

$email$

cc: $consultantname$

$consultantadddress1$

$consultantadddress2$

$consultantadddress3$

$municipality$

$county$ County Planning Commission

bcc: File

$referenceinitials$