Todd Evans

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(989)832-6195

Business professional is seeking an entry level position in programming or IT Support.

Authorized to work in the US for any employer

Work Experience

Customer Service Representative
Robert Half - Remote
July 2020 to Present

- Answered phone calls
- Helped customers with issues

IT Desktop Support
Kelly Services
June 2019 to November 2019

- Provided first level support for workstations, printers, and network (i.e., add, move, change activities)
- Responsible for trouble-shooting issues with workstations, printers, and network connections
- Responsible for OS imaging and re-imaging
- Responsible for facilitating the acquisition of IT equipment through hospital Purchase Order system (i.e., entered orders, tracked orders, resolving issues related to the acquisition of IT equipment)

Cashier
Panera Bread
July 2018 to May 2019

- Responsible for taking customer orders while utilizing good communication skills to assure customer satisfaction
- Responsible for preparing customer drinks

Crew Member
Culver's of Midland
July 2013 to July 2018

- Worked multiple areas of the store including: Cashier, Fryers, Bun Station, and Dining Room
- Developed good team working skills while working with other team members

Web Developer
Amish Reflections
2012 to 2016

- Help create and maintain the previous Amish Reflections website, utilizing good communication skills and problem solving skills
- Utilized ASP.Net and Basic HTML for pages, images, tables, and links

• Updated the site when needed for in-store specials and events such as store wide sales

Education

Bachelor of Science in Computer Information Systems in Computer Information Systems
Saginaw Valley State University - University Center, MI
May 2019

Associates in Computer Programming in Computer Programming
Delta College - University Center, MI
June 2013

Skills

• Excellent customer service and communication skills, both written and verbal
• Java
• Visual Basic (5 years)
• Bootstrap
• WordPress (Less than 1 year)
• CSS
• HTML (5 years)
• PHP (2 years)
• Visual Studio
• Windows 10
• Ubuntu
• Basic Printer Troubleshooting (1 year)
• IT Support
• Basic Python Data Structures (Less than 1 year)
• Fundamental Programming Concepts (5 years)
• Basic Python Syntax (1 year)
• Python Programming (1 year)
• Object-Oriented Programming (OOP) (1 year)
• CSV Programming (Less than 1 year)
• JavaScript
• Git (1 year)
• GitHub (1 year)
• Django (Less than 1 year)

Links

https://github.com/toddstar90

Certifications and Licenses

Crash Course on Python
October 2020 to Present

an online non-credit course authorized by Google and offered through Coursera

• Understand what Python is and why Python is relevant to automation
• Write short Python scripts to perform automated actions
• Understand how to use the basic Python structures: strings, lists, and dictionaries