

Cookie Policy

Cookies are small files that are stored on a visitor's computer or other device's hard disc by the provider online of the website. Cookies can collect information on the visitor's habits on their use of the said website, by registering the activities of their computer or other device on that website, for example when purchasing goods.

Cookies can be

Owner's Cookies (also known as first party)

The owner's cookies are cookies that are saved directly in the computer or other device. They can include cookies such as session and persistent ones (described below). The owner cookies can be used to follow the movements carried out by the visitor's computer or other device when browsing the website, eg for analysis purposes.

Third-Party Cookie

Third-party cookies are cookies managed by third parties who can collect and trace some browsing data. This website uses Google Analytics services (described in browsing and statistical data collected by third parties).

Session Cookies

The duration between the time when the Internet browser opens and the time when you close it is called browsing session. Session cookies are memorized in the visitor's computer or other device during a browsing session, but expire and are normally eliminated at the end of a browsing session.

Persistent Cookies

Persistent cookies are cookies memorized in the visitor's computer or other device during a browsing section, which are stored in the computer or other device after the end of said browsing session (eg password recording). Persistent cookies allow the websites to recognize the visitor's computer or other device when it is used to access one of our websites again, after the end of a browsing session and at the beginning of a new browsing session, with the purpose of essentially helping the visitor reconnect to our website rapidly. Due to strictly technical reasons, this website uses the following types of cookies:

- Technical and session cookies are used e.g. to prevent, where expected, the user to insert the password repeatedly to access reserved sections of the website, or to memorize the favorite browsing language, or to memorize some technical characteristics of the browser used for browsing (including the acceptance of cookies).
- Third-party (googleanalytics) ones to measure the access statistics to this website (in aggregate form) and googlemaps to indicate the office's location.
- The use of cookies can be disabled, but by choosing that option it is likely that the website will present some malfunction, more or less evident depending on the website section that one wants to visit.

Block/Limit Cookies

It is possible to limit cookies by modifying the browser settings (see handbook below):

For Internet Explorer:

Click “tools” in the top part of the browser window and select “Internet Options.” In the options window, access the “Privacy” form. To enable cookies, set the cursor to “Media” or low values. To block all cookies, set the cursor to higher values.

For Firefox:

Click “tools” in the browser menu and select “Options.” Select the “Privacy” panel. Enable cookies by selecting “Accept cookie from websites.” To disable cookies, de-select “Accept cookie from websites.”

For Chrome:

Click the spanner icon in the browser’s toolbar. Select Settings. Click “Show advanced settings.” In the “Privacy” section, click the “Content settings” button. To enable cookies in the “Cookie” section, select “Allow local data to be set;” in this way both first and third-party cookies will be activated. To enable only first-party cookie, select “Block all third-party cookies, with no exception.” To disable cookies, in the “Cookie” section choose “Prevent website to set data.”

For Safari:

if it is not already open, start Safari. Click Safari>Preferences, then click on Privacy. In the “Block cookies” section, specify if Safari has to accept cookies from websites and when. For information on options, click on Computer and then on Details. To view which websites store cookies on the computer, click Details.

For all other browsers and mobile devices:

To limit cookies on any other browser or mobile device, visit the official web page of the producer of the device or browser or consult the provided relevant documentation.

Further information:

For further information on cookies and their use, visit: All About Cookies: www.allaboutcookies.org Wikipedia: http://en.wikipedia.org/wiki/HTTP_cookie Any requests relevant to data inherent to this processing can be sent to the Data Controller (Google Inc.).

Browsing and statistics data collected by third parties

As is now common Internet practice, this website uses tools of statistical analysis issued and managed by third parties that can collect and “trace” some Internet browsing data. Due to the fact that it is collected by different tools and companies, such data is not physically in TODO SRL’s possession, as TODO SRL can use it only for consultation purposes, but cannot modify or cancel it autonomously. For those operations and to know in depth the applied privacy policy to such data it is necessary that the user turn to the Data Controller, i.e. the company directly issuing the used statistic service. The tools belonging to third parties used within this website are the following:

- Google Analytics and Google Maps (both issued by: Google Inc. 1600 Amphitheatre Parkway
- Mountain View CA 94043, USA)

Information related to google analytics

This website uses Google Analytics, a web analysis service provided by Google, Inc. (“Google”). Google Analytics uses “cookies,” i.e. text files that are deposited on your computer to allow the website to analyse how users interact with the website. The information generated by cookies on your use of the website (including your IP address) will be transmitted to, and deposited in, Google servers in the United States. Google will use this information to trace and examine your use of the website, compile reports on website activities for website operators and provide other services relevant to the website activities and the use of the Internet. Google can also transfer this information to third parties when obligated by applicable law or where those third parties process the said information on behalf of Google. Google will not associate your IP address to any other data possessed by Google. You can refuse to use cookies by selecting the appropriate setting on your browser, but that can prevent you from using all the functionalities of this website. By using this website, you give consent to the processing of your data by Google according to the above mentioned methods and purposes. Useful addresses for a better understanding of Google Analytics privacy policy:

<http://www.google.com/analytics/terms/it.html> <http://www.google.com/privacypolicy.html>

If you do not wish for your data to be collected by Google Analytics, you can download the official “opt out” plugin for your browser, by clicking [here](#). Any requests relevant to data inherent to this processing can be sent to the Data Controller (Google Inc.).