



**CITY MANAGER'S
WEEKLY REPORT
TO THE WEST JORDAN CITY COUNCIL**
Week ending November 15, 2013



Dear Mayor and City Council:

Now well into the second quarter of our fiscal year, I think it is appropriate to give you a report as to how our state and community economies fared during the first quarter. Nearly everyone who will read this message is very cognizant of the turmoil that continues to swirl in Washington. The unfortunate reality is that, to a large degree, we are creatures of what happens in our nation's capital. Nevertheless, Utah enjoys an economy that nearly every other state currently does not. This does not diminish the fact that in the first quarter of this fiscal year we have seen some economic cooling. Employment growth has dropped and state tax revenue growth slowed to a mere 1.9% for the first quarter. Meanwhile, motor fuel taxes and fees fell 9.3%.

Residential building permits through September are down nearly 7% compared to 2012. Experts tied this decrease to the slowing of multifamily construction. In fact, multifamily permits are down 56% so far this year. At the same time, the state's general and education fund revenues are up only 1.9% through the first quarter. Sales tax revenues statewide and in West Jordan have slowed in the past few months and are up only 1.5%. There are multiple causes for this recent slowdown. Interest rates are higher. The sequester took its toll on us, and then there is the uncertainty that sits over our economy like an inversion, mostly the product of political bickering and infighting. As a result of the slowing, the State Revenue Assumption Committee has lowered its expectations for 2014. Primarily, that organization has downgraded its expectations specific to employment, net migration, and residential construction.

However, Utah's and West Jordan's economies show some positive signals as well. Permits for single-family homes statewide are up nearly 12%, and builders are optimistic. Here in West Jordan, we provided last month final approval for 12 subdivisions in just one week. The value of single-family construction is 18% higher than it was last year, mostly due to construction and material cost increases. Meanwhile, median sales prices of homes in the Wasatch Front Area is up 13%. This rapid rise in housing prices has reduced the number of underwater mortgage loans in Utah. A year ago, for example, 19% of mortgages in Utah were underwater. That number has dipped to 8%. At the same time, new auto and truck sales are improving, and are expected to hit 106,000 vehicles, nearly 10% higher than 2012.

This mixed economic picture is not unique to Utah. A similar pattern exists nationwide. Therefore, when measured by the important indicator of job growth, Utah's economic performance remains impressive. Among all states, Utah ranks third in job growth. Only North Dakota and Idaho have higher rates of job employment. Here in West Jordan, the unemployment rate is 4.1%. Utah's unemployment rate is 4.7%, and is the seventh lowest among all states. While the slowdown has shaved a little off expected growth rates for 2014, the forecast for 2014 and 2015 shows job growth above 3% in both years and unemployment dropping below 4% by 2015. In a nutshell, our fundamental economic indicators remain strong.

Case in point... We broke ground this week on a 128,000 sq. ft. Smith's Marketplace. This is a significant achievement for us. My interactions with other cities throughout the state and Valley reveal no other similar activity in other communities. Not only will this store open in the Fall of 2014, but it will be joined by a variety of other retailers as well. This will be a tremendous addition to the west side of our City, and it will certainly boost the quality of life for residents. The groundbreaking event by the way was attended by the Mayor, Councilmember Southworth, the President of Smith's, Leon Peterson, and a variety of other individuals representing the company, the developer, the chamber, and the City. It was certainly a day to remember.

There are quite a few other great things happening around the City:

ADMINISTRATIVE SERVICES

Assistant City Manager

Involved with ERP review and evaluation. Working with all staff on current outcomes of City Goal #2. Participation with staff on land acquisition project. Attended education opportunities regarding staff development and organizational behavior and production.

Utility Billing & Customer Service

Customer service and utility billing reps sent 4,056 utility bills, 10 shut-off notifications, and 190 delinquent notices. They also handled 3,885 transactions.

Business Licensing/Rental Dwelling

Printed and mailed 62 Class A and Class B Alcohol/ Beer invoices. Printed and mailed 940 Business License invoices for December 31, 2013.

Public Information & Events

Presented how West Jordan is using a mobile app to communicate with residents at the National League of Cities Conference in Seattle. Worked with Smith's PR firm to help organize the groundbreaking on November 14.

Information Technology

Development: Conducted ERP demos with the following vendors: CRW Systems and Xerox. Reviewing the proposals received from RFP for the ERP system. Performed several database backup processes.

Network: Resolved Printserver and printer network issues, created scripts and tested for future Spillman software installation.

Human Resources

Open Positions: GIS Specialist II 10/17/13 – open until filled with the first review of applications on 11/8/13. Water Operator II 10/17/13 to 11/12/13. Community Service Officer 11/4/13 to 11/25/13. Irrigation Specialist 11/8/13 open until filled with a first review on 11/22/13.

In Process: P/T Real Property Agent and Water Operator II application reviews are ongoing. Interviews have been scheduled for GIS Specialist II, Water Construction

Technician I, and Parks Maintenance Worker I. Background investigations are ongoing for Animal Control Officer, Police Officer and Firefighter. We're ready to make an offer for Senior Planner.

Recently Filled: Guler Banford, our new P/T Volunteer Services Coordinator started on 11/12/13. Dustin Moon accepted a promotion to Street Sweeper Operator effective 11/11/13. Jerry Street accepted a promotion to Heavy Equipment Operator effective 11/18/13.

The annual Employee Wellness Fair was held this week, with about 160 employees who participated.

FIRE

Operations

11/10/2013

We responded on an eight-year-old in cardiac arrest. Patient had multiple health problems and was having respiratory difficulty over the past couple of days. Patient was flown via Life Flight to Primary Children's Hospital.

Training

Crews participated in more valley wide training this past week. Hazmat Technicians were able to take a class which accelerates the identification of the potential material causing the emergency. This will give crews more efficiency in the task to be able to mitigate the incident.

Another crew was able to go to the Salt Lake City Training Facility to participate in Live Fire Training. This gives us the opportunity to work with other agencies from the valley who will potentially respond to our city. Crews actually set an intentional fire and enter the structure to locate and extinguish the fire. As they do this, other crews training with them will be given other assignments to render the emergent situation under control.

Emergency Management

We are working with the various departments to complete worksheets for the countywide Hazard Mitigation Plan update. The plan is updated every five years to comply with the FEMA standard.

The Army Air Guard provided a demonstration of the Lakota helicopters they now have available to assist with search and rescue.

POLICE

Officers responded on a report of an aggravated burglary in progress. When officers arrived, they were unable to find any evidence of a burglary, but noted that the complainant appeared to be extremely impaired by narcotics. Two of the complainant's friends who had come to pick him up were also stopped. One of the friends had a \$15,000 warrant for drug distribution. The complainant was found to be in possession of 15 grams of heroin packaged for distribution and a small amount of methamphetamine. Both subjects were arrested and booked into the county jail. The complainant had been watching a "scary" movie and became alarmed at noises he heard, which caused him to call 911 for help.

Officers responded on two serious accidents. The first accident occurred early in the morning on 6800 South Redwood Road. This five-car accident resulted in two cars rolling over and three people going to the hospital. One man was pinned in his vehicle for over 45 minutes as fire personnel used extrication equipment to get him out. Northbound Redwood Road was closed for about two hours before the accident was totally cleaned up. The second accident was a car vs. motorcycle at 8200 South Redwood Road. A motorist made a left-hand turn in front of the motorcyclist. The motorcyclist was not wearing a helmet and received multiple head, back and pelvic injuries.

PUBLIC WORKS

Capital Projects

Airport Road and 7800 South Intersection Improvements – B Jackson Construction has scheduled a final walk through of the project on Monday November 18th. All of the travel lanes should be open prior to the walk through and traffic control should be removed. It may take motorists time to learn how to navigate the intersection, but commute time should improve as construction barricades leave for good.

Fall Crack Seal Project – Top Job Asphalt has been awarded the fall crack seal contract. A preconstruction meeting was held with the contractor on Thursday November 14th. Crews will soon begin to crack seal Dixie Valley, Jordan Landing, and residential neighborhoods between 6200 S to 7800 S and Bangerter Highway to 3200 W.

5600 West Phase 2 Utility Relocation Project – Acme Construction has been awarded the 5600 W Phase 2 Utility Relocation contract. A preconstruction meeting will be held when contract documents are complete. Work should begin sometime in November and finish in January.

Ron Wood Park - Grading of parking areas is ongoing. Asphalt may be placed soon. One 6" water main meter has been installed. The fire hydrant is in and the main water line is underway. Most of the sidewalks are in. The splash pad drain will be poured this week. Electrical main panels are underway and there is now power to the site. Landscaping continues and the large pavilion and several small pavilions installed.

Fire Station 54 Rebuild - The design of the station is under way. A Request for Proposals (RFP) for General Contractor Construction Manager is going out this week.

Grizzly 4 MG Water Storage Reservoir (Tank 2) – The firm of MWH Engineers is designing a second water storage reservoir, a 4 million gallon tank at 5200 W 7800 S. The design work for this project is at about 90% completion. The project schedule is to bid this project by the end of the year so construction can begin early in 2014 with a completion date during the summer of 2014. This last week the planning commission approved the conditional use and site plan for this project.

Highway Junction 3 MG Water Storage Reservoir (Copperton Tank) – This new water storage reservoir is now in the bidding stage. The bid date has been set for November 21st 2013. It is expected that the contract for construction will be awarded in December with work on the reservoir to begin in January. It is anticipated that Construction will be completed during the summer of 2014.

Well 3 Pump House –This project will construct a new well pump house and equip the well for operation. The new Well No. 3 Pump House is located on 9000 S near the intersection with the Mountain View Highway. Design work is at about 60% completion. The schedule is to complete the construction of the new well house and place the well into production by the summer of 2014.

Airport Road Sewer and Storm Drain – This project completes a new sewer line and storm drain pipe along Airport Rd. Construction of the project is about 75 % complete. The contractor completed the north section of the sewer line and is now working on the storm drain pipe. Airport Road has been closed to one lane of traffic only and is controlled by a temporary signal. Asphalt is being replaced this week that will allow the road to reopen to two way traffic next week.

LEGAL DEPARTMENT

General Legal

Representatives from each program within the department prepared and gave presentations for the Citizen Academy on November 7, 2013.

Code Enforcement

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| New Complaints | 10 |
| Phone Calls, Emails and Walk-ins | 119 |
| Follow-ups | 57 |
| Subpoena Service | 17 |
| Training | 4 |
| ERP Meetings | 3 |

Real Property

The City finalized its transaction with the LDS Church to purchase property on the east side of 5600 West between 7000 South and 7800 South. With the closing of this transaction, the City now has all of the property it needs to construct the project on the east half of the road.

DEVELOPMENT SERVICES

Development Administration

The planning division is working with a new intern. Joe Taylor started his internship in planning on November 7th. He has been reviewing the General Plan and the development codes. He will be preparing a professional work/study program with Greg Mikolash, the City Planner.

The Director is part of an Employee Discharge Appeal Board that is currently hearing an on-going appeal case.

Economic Development

Staff received comments back from Project Swag on the draft incentive agreement prepared by the city attorney's office. Sungz is the promotional products company that is currently under construction at the northwest corner of Prosperity Road and Dannon Way.

Staff attended two significant events this week. The first is the annual meeting of the Economic Development Corporation of Utah. This event featured recognition of outgoing chair and incoming chair, public and private awards, president's report and an inspirational keynote address by Erik Weihenmayer. Erik is a world-class blind adventurer who talked about turning adversity (lead) into success (gold). The second event was the ground breaking of the Highlands Commercial Center located northwest of 5600 West and 7800 South. This new commercial shopping center will be developed by Peterson Development and is anchored by a Smith's Market place. This is a welcome addition to the neighborhoods surrounding the center. It is anticipated the Smith's store and a first phase of shops will open late 2014.

Development Review

On November 12, 2013, the Planning Commission conducted a regularly scheduled meeting and made decisions on the following items:

- In a 6-0 vote, the Planning Commission approved a Road Dedication Plat and Amended Subdivision for the *Village @ Jordan Landing Subdivision* located at 6852 S. Jordan Village Road;
- In a 6-0 vote, the Planning Commission approved a Preliminary & Final Site Plan for the *Itineris Early College High School* being proposed at approximately 8714 S. Roy Del Circle in an M-1 zoning district. This school will be approximately 36,000 sq. ft. in size, 2-stories, tall, and will accommodate nearly 400 students at its time of capacity;
- In a 6-0 vote, the Planning Commission approved a Conditional Use Permit & Preliminary Site Plan for a new 3 million gallon water storage reservoir (tank) at approximately 8000 W. New Bingham Highway in an A-20 zoning district.
- In a 6-0 vote, the Planning Commission approved a Conditional Use Permit & Preliminary Site Plan for a new 4 million gallon water storage reservoir (tank) at 7800 S. 5040 W. in a P-C zoning district – immediately south of, and adjacent to an existing tank of the same size.
- In a 6-0 vote, the Planning Commission moved to forward a positive recommendation to the City Council regarding the allowance of Pawn Shop Services as a Conditional Use in the City Center-Core (CC-C) zoning district. Pawn Shops are currently permitted as a Conditional Use in the City Center-Frame (CC-F) zoning district.

On November 12, 2013, the Planning Commission discussed and voted to amend their By-Laws and Rules of Procedure. The intent behind the change is two-fold – first to change the order of presentations to where the applicant would present prior to staff, and the second to provide the use discretion by the commission to not automatically approve a land use application if an applicant was not present at the public hearing.

On November 13, 2013, the City Council held a public hearing to consider three City-generated code amendments making revisions to: (1) the land use tables relating specifically to Residential Facilities for the Elderly and Disabled and removing them as a permitted use; (2) adding language to Title 13, clarifying language requiring a concept plan be approved as part of a Planned Residential Development and/or a Planned Community; and, (3) an amendment to Title 13 which removes the requirement for a will-serve letter from applicants in relation to adequate school facilities.

The final building permit for Copperfield Phase II was issued on November 14, and has reached complete build-out status. This subdivision consists of 16 lots, with the minimum lot size being 10,000 sq. feet.

The Planning Staff is currently reviewing and processing 39 active development projects. Between November 7th and November 14th, one (1) new development application was submitted for review, consisting of a conditional use permit for a title loan business (TitleMax) being proposed at 1366 W. 7800 S.

Zoning & Enforcement

Building permits reviewed: 12

Zoning Verification Letter: 1

Temporary Use Permits: 1

Signs:

- Permits reviewed and approved: 1
 - Active Temporary Sign Permits: 7
 - Active A-Frame Sign Permits: 28

Building & Safety

Building permits issued this week include 3 new single family dwellings, 2 multi-family buildings with a total of 8 living units at Bridlewood Villas, 8 miscellaneous residential permits, and 3 miscellaneous commercial permits for a total building valuation of \$2.8 million.

Inspectors performed 165 field, investigative, and complaint inspections.

CITY MANAGER'S OFFICE

City Clerk

Elections

Well, another Election season is **almost** behind us! The Final Canvass will be conducted on **Tuesday, November 19, at 5:00 p.m.** There are approximately 1,100 Vote by Mail Ballots that were dropped off at City Hall or one of the two Vote Centers on Election Day. These ballots are being verified for validity, and will be tabulated into the final count on Tuesday, the 19th!

Citizens Academy

The City Clerk's office provided an overview of the Departments responsibilities to the Citizens Academy.

Received RFP

RFP – Secondary Water Master Plan Update – Tuesday, November 12, at 4:00 p.m. – Engineering Department

Proposals

Bowen Collins & Associates

Hansen Allen & Luce

MWH

Pending BIDS/RFPS:

RFP – Playground Equipment & Surfacing for Ron Wood Park Phase II – Thursday, November 21, at 2:00 p.m. – Capital Projects

RFP – Construction Management General Contractor Services for Reconstruction of New Fire Station/Police Sub-station – Tuesday, December 3, at 3:00 p.m.

RFP – Insurance Broker and Consulting Services for Risk Management – Friday, December 13, at 3:00 p.m.

BID – 2014 Pedestrian Ramp Project, Project #RD 14-02 – Tuesday, December 17, at 2:00 p.m.

CITY COUNCIL PROJECT TASK TRACKING

Updated as of Friday, November 15, 2013

| <i>ACTION REQUESTED</i> | <i><u>STATUS/PLANNED ACTIONS</u></i> | <i><u>PRIMARY ASSIGNMENT</u></i> | <i><u>TASK COMPLETE</u></i> |
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| Retention of Lobbying firm (Council 1/30/13) | <p>Mayor, Councilmembers Nichols & Southworth to be part of selection. RFQ will be submitted to council for feedback.</p> <p>Rick contacted cities utilizing lobbying services for copies of RFPs. We have not been able to identify an RFP, as most cities have simply solicited interest from lobbying firms via letters. Sandy City has provided us with a list of lobbyists that they have utilized. Rick coordinated solicitation of interest with purchasing. A copy of that letter was forwarded to the Council before distribution.</p> <p>On May 10, only one firm expressed interest in representing West Jordan. Rick is working with Bryce and Bob Thorup to obtain a more comprehensive list of prospects. An RFQ process will be used. Our intention is to have a lobbyist signed by August.</p> <p>New RFP's were sent out on June 7, 2013 with a June 21, 2013 deadline. We have since received a number of letters indicating interest. However, as part of the June 12 budget presentation, the Executive Budget Committee recommended to the Council that we, in light of several late budget developments, including the full-time Mayor addition, exclude funding in the 2014 budget for lobbying services. The intention here is to provide the City with the opportunity to evaluate the ability of the new Mayor to provide this type of support. The Council was provided with the opportunity on June 12 to pull funding for the lobbyist back into the budget. This they did not do. We will continue to hold the letters of interest and informed those lobbying firms who have expressed interest in representing our City that we will be reevaluating this need. By the first of the</p> | Rick Davis | Do be re-evaluated in 2014 |

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| | <p>calendar year. At any time the Council desires to reevaluate the need for a lobbyist and determines that funding for such is desirable and necessary, staff will respond accordingly. I expect that we will be able to discuss this issue more comprehensively during the January retreat.</p> <p>November 8, 2013 -- Our staff had the opportunity to meet with the John Hiskey of Sandy City in an effort to glean from that community. The most effective means they have employed to advocate for funding on the Hill. The meeting was very helpful and provided us with some insight into how that community utilizes lobbyists. Specifically, Sandy officials have found that the more focused they can be with regard to desired outcomes, the more effective their lobbying efforts are. Sandy maintains a fleet of lobbyists on retainer who advocate for funding associated with larger capital projects and also significant issues. I look forward to having a broader discussion with you in January related to our potential use of lobbying.</p> | | |
| Amendments to the billboard section of the zoning code | <p>A committee has been formed with Planning Commission and Council for a review of the code to determine what further code changes are desired for digital and non-digital billboards.</p> <p>The billboard committee has met and discussed goals for possible changes to the sign code. Staff met with a representative with Reagan Outdoor Advertising to discuss their objectives for regulating digital billboards and relocation to billboards on Redwood Road. Staff is researching digital billboard codes from other cities. The next committee meeting was scheduled for August 19th at 5 p.m.</p> <p>On August 19, 2013, staff met with two Council members regarding developing standards for electronic billboards in the</p> | Tom Burdett | In Progress |

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| | <p>city. Ultimately, the recommendations of this committee will be forwarded to the Planning Commission and City Council for consideration.</p> <p>October 4, 2013 -- Staff met with Reagan Outdoor Advertising on September 26 regarding new permits for billboard relocation and replacement. As yet, no invitation has been extended to Reagan and other industry representatives to discuss possible modifications to the zoning ordinance. And meeting with those representatives, including the committee, is the next step in this process.</p> <p>October 11, 2013 – Staff will be scheduling a meeting with the working committee in the near future to review draft code. amendments for digital billboards. In addition, staff will be seeking the committee’s advice on billboard relocations from redevelopment areas.</p> <p>November 1, 2013 – A draft code has been prepared and reviewed by planning and attorney’s staff members. It will be distributed electronically to the City Council sub-committee for review. It is tentatively scheduled to be reviewed for recommendations by the planning commission on November 19th.</p> <p>November 15, 2013 A draft change to the sign code has been recommended by a sub-committee of city council for submittal to the planning commission. It is scheduled for a public hearing with the planning commission on November 19th at 6:00 pm.</p> | | |
| Wind & solar system amendment to the zoning code | <p>Staff delivered proposed zoning code changes to the Council for discussion in June based on the workshop from last fall. This project has been delayed due to the resignation of planning staff person assigned to this project. The interviewing process is underway, and we expect to hire a</p> | Tom Burdett | Delayed |

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| | <p>replacement within the month of July.</p> <p>This project is temporarily on hold until the associate planner position is filled. An offer has now been made to an individual who has accepted the offer. We look forward to addressing this project in the near future.</p> <p>October 4, 2013 -- This minor code amendment will be moving forward for consideration this fall now that the associate planner position is filled.</p> <p>November 1, 2013 –a redraft of the code is expected to be sent to city council in December.</p> | | |
| Public Information Officer and Events Coordinator to prepare to report on marketing/advertising ideas (i.e. banners, signs, etc.) at upcoming meeting. | <p>Plan and presentation now complete. It was slated to be sent to the Council in June. The submission of this presentation has been delayed until September in order to accommodate workload associated with special events in July.</p> <p>October 4, 2013 – The Community Affairs Office is nearing completion of the presentation that they will make to Council within the next two meetings.</p> <p>October 25, 2013 – I have made a cursory review of the presentation and will be meeting with staff next week. The report will then be forwarded to the Council electronically.</p> <p>November 8, 2013 -- I have now completed a more thorough review of the presentation and feel comfortable in it being forwarded to you for your review. It has become apparent to us, if we desire to continue utilizing banners and signage to promote City sponsored activities and events, that we will need an amendment to our current code. There will be more explanation to come on this. We look forward to your feedback, and are happy to bring this forward on a Council agenda if you so</p> | Rick Davis | Completed |

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| | desire. | | |
| Future Land Use Map amendments and review of Multifamily sites | <p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p> <p>November 1, 2013 – Changes will be scheduled for the planning commission in January of 2014.</p> | Tom Burdett | |
| Redwood Road Corridor | <p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape</p> | Tom Burdett | |

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| | <p>options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 25, 2013 -- The development director and city manager will be visiting, Farmington's Station Park next week with architects and engineers associated with the downtown redevelopment project to identify elements that could be incorporated into the streetscape and other designs in our downtown area. Obviously, these elements</p> | | |

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| | <p>could significantly, and will in fact impact Redwood road.</p> <p>November 8, 2013 – Staff is evaluating the possibility of using existing RDA funds to fund a streetscape design and capital improvement project to widen sidewalks, plant landscaping and install street furniture and bus shelters.</p> | | |
| Senior Center pedestrian flow to Library. | <p>As per Council meeting of March 27, 2013, assess mobility situation and provide an estimate. Staff met to combine our research, have development proposals and have met with the City Manager to go over the options. Dave Murphy and Greg Davenport prepared a complete sidewalk list and presented it to Council in May 2013. We are now assembling a construction project which will be combined with the crack sealing of the Senior Citizen's parking lot.</p> <p>Staff has created a memo which details the options available and are now finalizing costs for the project and an accompanying map. This issue and plan are agendaized for September 11.</p> <p>A presentation was made to the Council on September 11 at which time a discussion regarding the pedestrian pathway and roadway connection to 2200 West were discussed. The Council directed staff to look at several options and bring the item back for further discussion. Staff is working on the alternatives and is hoping to have a presentation to Council at their October 9th meeting.</p> <p>October 18, 2013 – A staff report has been prepared and is on the Council agenda for discussion on October 23rd.</p> <p>October 25, 2013 -- at the October 23 meeting, the Council determined the elements associated with pedestrian flow and vehicular access to 2200. These elements are being incorporated into a final</p> | Wendell Rigby | Completed |

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| | design and will be sent to the Council prior to being scheduled on the capital improvement plan. It is likely that these improvements will be completed in fiscal year 2015. | | |
| Stone Creek Special Service Area | <p>Staff has begun meeting with representatives of the Stone Creek Area in an effort to develop a plan for improving the landscaping and amenities and providing for the perpetual maintenance of those improvements. The expectation was that a plan would be presented in July. Two meetings have already been held with residents. In the first meeting, it was determined that the area would require both one-time capital improvements, and ongoing maintenance. In the second meeting, the residence identified a number of specific improvements that they would like to see. Our staff is currently engaged in pricing these items. A third meeting is scheduled for August. At that meeting, we will discuss with residents the costs associated with the improvements desired and begin to formulate a plan for funding those improvements and providing ongoing maintenance. If all goes as planned, it is anticipated that we could hold a community meeting in late August or early September. We will then have something of a consensus to bring to Council later in September. As of the date of this report, it appears that residents would like to see the rehabilitation of grass, the installation of Park strip on Grizzly and Amethyst, and the addition of trees and other vegetation. They would also like to see the repair of the trail and additional aesthetic treatments to the pedestrian tunnel under Grizzly. Residents appear very open to the idea of selling some of the open space for developable lots as a means of acquiring the funding for these improvements. Our planning staff has prepared some options. At this point, it appears that the improvements that we will be proposing would cost approximately</p> | Rick Davis | In Progress |

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| | <p>\$500,000 and would require \$80,000 of ongoing annual dedication. Staff is in the process of assembling a community meeting, to be held at the Viridian, near the end of September. We should have a final proposal for the Council near the end of October.</p> <p>October 4, 2013 -- Community Affairs and Parks are in the process of sending open house invitations to area residents. We anticipate holding this workshop before the end of the month. We believe we will then have what we need in terms of information and feedback from residents to enable us to make a presentation to the City Council by the second meeting in November.</p> <p>October 25, 2013 – A meeting with representatives of the Stone Creek Area has been scheduled for October 30. It is intended that this meeting assist us with the planning for an open house to be held in November. Invitations will be sent to residents of the proposed assessment area. Council will also be invited to attend. Following the open house, this item will be placed on a Council agenda for discussion. At this meeting, a comprehensive plan for funding and improving the capstone Creek area will be presented for possible Council ratification.</p> <p>November 8, 2013 -- A future meeting will be conducted on or around January 9th, 2014, where staff and the neighborhood representatives will conduct an open house to discuss the improvements and maintenance costs associated with the proposal.</p> | | |
| Development Visioning | The committee, chaired by Dan Griffiths, has its first meeting in June with great success. A process flow chart was created to guide the formulation of a vision statement to be integrated into the General Plan based on the foundation and principals of the | Tom Burdett | In Progress |

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| | <p>strategic plan.</p> <p>A status brief was given to the City Council on July 10, 2013.</p> <p>The committee is scheduled to meet on August 15, 2013.</p> <p>The committee met on August 15th. The next meeting was scheduled for September 10th at 5:30 p.m. The committee is working to have a draft vision statement for the General Plan submitted to the City Council this fall.</p> <p>October 4, 2013 -- The Development Vision Statement committee met on September 10 to synthesize individually authored vision statements into a single statement. The productive meeting resulted in a first draft of the vision statement. A follow-up meeting will be scheduled to review the draft statement for editing and consensus acceptance by the committee. A recommendation will be made to the City Council.</p> <p>October 11, 2013 – A draft statement has been prepared by the committee. Once the final editing is complete and consensus is reached with the committee, it will be forwarded to the City Council.</p> <p>October 18, 2013 – A meeting of the committee is scheduled for November 6.</p> <p>November 8, 2013 – The draft statement is finished by the committee and will be forwarded to the City Council for consideration and possible incorporation into the General Plan.</p> | | |
| Alleged Illegal Operation of Special Residential Facilities | <p>Contact was made on June 27, 2013. Both properties are being rented out and used as group homes. A notice of violation was issued for no business license for one property.</p> <p>Several meetings have taken place and a</p> | Jeff Robinson (Brock Hudson & Bob Thorup) | In Progress |

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| | <p>closed door session with council will be set for the end of July.</p> <p>Staff has been in contact with representatives from the group homes and letters have been sent to the complainants.</p> <p>Two notices of Violation have been issued to Chrysalis Group Homes for: No Business License and No Conditional Use permit. Follow up will continue through Code Enforcement.</p> <p>Chrysalis contacted code enforcement and requested hearing to dispute the violations regarding licensing. Two dates for hearing were given to Chrysalis to choose from. No reply has been received.</p> <p>Hearing with ALJ has been scheduled for September 13, 2013, as per request from attorney for Chrysalis.</p> <p>Hearing was held Friday, September 13, 2013. Waiting for decision by ALJ.</p> <p>October 4, 2013 -- Administrative Law Judge ruled in favor of the City. Awaiting Chrysalis' appeal to the District Court.</p> <p>October 25, 2013 – Discussions are underway, at Chrysalis' request, to explore settlement options.</p> <p>November 8, 2013 – City Attorney met with City Council to discuss options.</p> <p>November 15, 2013 – Declaratory Judgment Action filed. Further reports regarding this will be made in closed sessions only.</p> | | |
| Anti-texting strategy | <p>Staff is to prepare cost estimates in a plan associated with anti-texting signs to be placed throughout the community. Public works will be cooperating with Police to determine the strategy for placement. Administrative Services will participate by locating possible funding options. This plan</p> | Wendell Rigby | In Progress |

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| | <p>is slated for Council consideration in the Fall.</p> <p>October 4, 2013 - A Council staff report is being prepared for the October 9, 2013 Council meeting.</p> <p>October 18, 2013 – Staff is finishing a staff report for Council consideration on November 13th Council meeting.</p> <p>November 6, 2013 – The staff report is prepared but we need to first meet with Kim Wells and the Police Department to coordinate with them and include their comments. That meeting is being held on November 7th. The presentation of this item to the Council will most likely be done on December 4th.</p> | | |
| Orphaned properties plan | <p>A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are, and would be certain conditions tied to these license agreements. The Council has expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.</p> | Rick Davis | In Progress |
| Graffiti abatement process | <p>Council has asked staff to perform a review of the City's internal graffiti abatement process. The objectives of this review are to 1) map and analyze current methodologies and process, 2) identify opportunities for efficiency and service elevation and 3) increase resource dedication to graffiti abatement by expanding participation and/or reallocating resources to this endeavor. The City Manager has assembled an internal working group with</p> | Wendell Rigby | In Progress |

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| | <p>representation from Police, Public Works, Code Enforcement, and Administration.</p> <p>The internal working group met on September 9th and the City Manager made assignments to move this item forward. Wendell Rigby was assigned to assemble an ad hoc staff committee to prepare a policies and procedures document. Rick Davis and the Police Department are to work on Public Education and with the school district on this issue. It was indicated that a Council workshop would be requested in October to address code enforcement, weeds and graffiti issues.</p> <p>October 4, 2013 -- Due to other priorities, it is been determined that the workshop should be held in November. This will better accommodate meeting schedules and workload.</p> <p>October 18, 2013 – The Workshop is scheduled for November 19th.</p> <p>November 8, 2013 -- in a meeting with the Jordan School District, that organization is pledged its support in developing a public information campaign to discourage graffiti among its student body. I have pledged our support in that endeavor.</p> | | |
| Sign Code | <p>October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.</p> <p>November 1, 2013 – Code amendments are being drafted and are anticipated to go to</p> | Tom Burdett | In Progress |

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| | the planning commission in February 2014. | | |
| 6200 South Crossing | <p>October 18, 2013 - Council has given direction to the city manager to bring back to them a plan to place pedestrian crossing flashers on 6200 S. The city manager has met with staff and is currently working on a funding recommendation. This item will be considered for funding on the October 23, 2013 agenda.</p> <p>October 25, 2013 -- On October 23, the Council approved funding for the new flasher. Installation will now go forward.</p> <p>November 15, 2013 – Salt Lake County Public Works will begin work on this HAWK signal on November 15th and will be done by December 15, 2013.</p> | Wendell Rigby | In Progress |