



**CITY MANAGER'S
WEEKLY REPORT
TO THE WEST JORDAN CITY COUNCIL
Week ending October 18, 2013**



Dear Mayor and City Council:

We enjoyed another good session of the Citizen Academy this week. Congratulations go to the engineering and public works staffs for their presentations. They were both informative and interesting. Participants were able to gain a perspective and appreciation for the complexity of our fleet management, geographic information system, and engineering functions. They were also able to take a tour of the fleet area of our public works facility. Perhaps one of the most engaging discussions involved Bill Baranowski and his discussion of traffic calming. One of our participants stated, "So much great info!" Another participant said, "Really enjoyed the Bill's discussion – very matter of fact." Other presenters received similar accolades from our Academy students. All in all, I am very proud of the job that our staff has done with this experiment. I am very much considering presenting another Academy in the spring.

I have mentioned to you in previous reports that the discussion and plans go forth relative to the merger of emergency communication systems in the Valley. There is a proposed interlocal agreement that many communities are considering. Several cities are planning to adopt the interlocal agreement within the next few months. I will soon have this proposal before you. Expect your ability to consider this interlocal in December. Meanwhile, the conversation continues relative to the purchase of a new CAD system. Salt Lake County has volunteered to pay for the transition of communities from their current system to Versaterm. The approximate cost is \$1.4 million. Our staff is currently assessing the possibility of ancillary costs associated with this conversion. At first blush, we do not expect these costs to be any more than negligible. Chief McElreath recently returned from a day trip to Portland to observe the system in action. The Portland area is approximately the same size and complexity as the VECC service area. There are also a number of local communities that have recently made a similar conversion, including Sandy. We continue conversations with these communities as well to determine or identify any side effects relative to moving to Versaterm. Please let me know if you have any questions about this process of consolidation or the conversion to the new CAD system.

Here are some other things happening around the City:

CITY MANAGER'S OFFICE

City Clerk

Upcoming Public Hearings

The City of West Jordan City Council will hold a public hearing on Wednesday, October 23, 2013, at 6:00 p.m. at West Jordan City Hall 8000 South Redwood Road, 3rd Floor, Council Chambers, to receive comments prior to considering a rezoning of 9.77 acres from R-1-10C (Single-family Residential 10,000 square foot minimum lots) to PRD (M) (Planned Residential Development – Medium Density) for the Leak property located at 8300 South 2700 West, Castle Creek Homes South/Sam Drown, applicant. Copies of the City Council agenda packet for the items listed below will be available at the City offices, or on the [City Council Agenda](#) webpage the Friday prior to the meeting.

Elections

Ballots were mailed and received by the voters last week. As of Monday, October 14, Salt Lake County Elections has received **over 3,000** Vote By Mail Ballots!!!

The City's website was updated with information regarding the General Election in November. There is only **one more** 'Meet the Candidate Night' in October:

Tuesday, October 22, 7:00 p.m. – 9:00 p.m.
Copper Hills High School
Tech Atrium
5445 New Bingham Highway

Received BID

BID – 2014 Crack Seal Project – Tuesday, October 15, at 10:00 a.m. – Capital Projects

<u>Contractor</u>	<u>Bid Sch #1</u>	<u>Bid Sch #2</u>	<u>Total Bid</u>
Bonneville Asphalt & Repair	\$113,500.00	\$14,500.00	\$128,000.00
Ridge Rock, Inc.	\$104,940.00	\$10,494.00	\$115,434.00
M & M Asphalt Services	\$148,500.00	\$16,350.00	\$164,850.00
Top Job, LLC	\$95,800.00	\$11,380.00	\$107,180.00
Greene's Inc.	\$179,387.96	\$25,439.34	\$204,827.30

Pending BID:

BID – 5600 West Phase 2 Utility Relocation Project – Wednesday, October 30, at 2:00 p.m. – Capital Projects

BID – Manhole Raising Services – Thursday, November 7, at 2:30 p.m. – Capital Projects

LEGAL DEPARTMENT

Code Enforcement

New Complaints	9
Complaint Reviews: Founded	10
Unfounded	6
Notice of Violation Issued	10
Compliance Inspection (14 day)	32
Compliance Letters Issued	21
Phone Calls, Emails and Walk-ins	83

Follow-up Requests	33
Subpoena Service	9

FIRE

Operations

10/16/2013

Station 52, L-53, HR-53 responded to a single vehicle rollover. EMS arrived on scene to find a vehicle lying on the driver side in the front yard of a residence. There was significant damage and deformity to the A post of the vehicle on the driver side. We performed a 30 minute extrication from the vehicle, roof taken off, dash jacked and pedals cut off to free the patient.

A 47 year old male who was winterizing a swamp cooler fell off the roof approximately 20 feet. It appears the patient fell head first, hitting a barbeque and then concrete. MA53 requested a helicopter en route based on details of the 911 call. Life flight landed as we arrived. The flight-nurse intubated the patient in MA53 and he was prepared to be transferred to the helicopter.

A Passer-by was walking on the sidewalk along 3200 W. and noted the smell of natural gas. He called 911 and CAR 53 was dispatched. Upon arrival CAR 53 spoke with the citizen and noticed the same smell. The nearby residence was contacted. WJFD was out five or six months ago with the air monitor and found no trace of natural gas inside the house. There was no natural gas in the residence today either. The smell could only be recognized outside by the street. Due to the odor, CAR53 requested Questar. When Questar arrived they checked the ground for natural gas. They detected 76 ppm saturating the soil in the southeast corner of property between road and sidewalk. They assumed responsibility for the scene and placed a work order to locate the natural gas leak and repair it. No danger to the residence or neighborhood was perceived by Questar. CAR53 released scene to the Questar technician.

Emergency Management

We held our monthly Local Emergency Planning Committee (LEPC) meeting. Among the topics discussed was the increase use of solar and wind power and the battery systems they use. Larger size installations will likely meet the reporting threshold because of the acid they contain.

We met as a multi-agency committee to review the draft of the after action report for the Task Force 5 exercise. Task Force 5 is the state level urban search and rescue (SUSAR) unit that we participate in as part of Metro Fire.

Jordan Valley Medical Center held their monthly disaster planning meeting. The hospital will be doing an internal drill as part of receiving patients from the mass casualty exercise the valley fire units are staging at the theater in South Jordan on October 23rd.

ADMINISTRATIVE SERVICES

Information Technology

Development: Reviewing the proposals received from RFP for the ERP system. Researching

and investigating software for City systems throughout departments for process improvements in their processes. Performed several database backups.

Systems: Restoring backup job from 2011. Configuring VM Horizon View security server.

Network: Worked on Police Spillman server migrations project.

Utility Billing & Customer Service

The customer service and utility billing reps sent 6,808 utility bills, 23 shut-off notifications, and 139 delinquent notices. They also handled 5,312 transactions.

Public Information & Events

Working with Jordan River Commission and Rocky Mountain Power on media event Monday, Oct. 21 at 1:30 p.m. Spent a full day shooting footage for community branding video. Planning for a second day of shooting to video the education, healthcare and business segments. Logo designer is refining logo concepts.

Business Licensing/Rental Dwelling

Attended annual three-day Utah Business Licensing Conference in Heber where we obtained valuable information and updates. Many of the presenters were from different agencies of the State of Utah. Marsha Lancaster and Roslyn Mackay received their Certified Business License Official certification.

Accounting

Working on the value of the City's fixed assets for the audit.

Treasury

Reviewing responses to the RFP for an ERP.

Human Resources

Open Positions- P/T Real Property Agent 9/27/13 to 10/18/13. Irrigation Specialist 10/3/13 to 10/21/13. Water Construction Technician I 10/3/13 – open until filled with the first review of applications on 10/22/13. Parks Maintenance Worker I 10/11/13 to 10/25/13. GIS Specialist II 10/17/13 – open until filled with the first review of applications on 11/8/13. Water Operator II 10/17/13 to 11/12/13.

In Process- Street Sweeper Operator application reviews are ongoing. Interviews have been scheduled for Heavy Equipment Operator. Background investigations are ongoing for Animal Control Officer, Community Service Officer, Police Officer and Firefighter. Offers are being extended for Senior Planner and Fleet Mechanic. We're working with Public Works on the Utilities Superintendent.

Recently Filled- Kevin Bateman will be our new Electrician starting on 10/21/13. Wayne Demke will be our new Facilities Maintenance Technician I starting on 11/4/13. Guler Banford will be our new P/T Volunteer Services Coordinator starting on 11/12/13.

HallowWellness (Halloween) Party will be on 10/31 and Employee Wellness Fair will be 11/14.

PUBLIC WORKS

Capital Projects

2700 West Waterline and Road Widening – Final tree removal has been pushed back one week due to sub-contractor scheduling difficulties; however the removals will still occur prior to the high voltage move. Rocky Mountain Power's low voltage line relocation is under way, with remaining work including the wire pull and service connections. High voltage work will be ongoing from October 21 through November 21. Storm drainage work is under way along the east side of the street.

5600 West Project, 6200 to 7000 South – A meeting with Kearns Improvement District was held to discuss the water utility relocations and costs. No determination was made regarding responsibility for payment due to legal issues; this issue is still under review. A letter was prepared to request an additional budget of \$750,000 from Wasatch Front Regional Council. A public open house was held at Jim Bridger Elementary school on October 1, from 6:30 to 8:00 P.M. Attendance from the public was very light. Property acquisition has begun, and staff is waiting for the appraisal for the full take of the Williamsburg LLC parcel. Design meetings are scheduled with the Utah Department of Transportation for plan reviews over the upcoming weeks.

5600 West Project, 7000 to 7800 South – Water line construction is at 90%, with Change Order No. 3 being approved to install a 12-inch waterline along the north side of 7800 South to keep 150 customers in service and advance the construction of the water system that would have needed to be built next summer. The road construction is proceeding towards placement of the curb and gutter by next week. Remaining sewer construction work on the 7800 South portion of the project will be completed in the spring of 2014 with Phase 2. The submittals for the project have been approved, and Cache Valley Electric is on site placing conduit and boxes for the power burial. Phase 2 design is under way, with focus on the detention basin design for Dry Wash and power burial along 7800 South and 5600 West. Concept plans for the pond have been discussed with the developer, and final plans are under way.

Airport Road and 7800 South Intersection Improvements – B Jackson Construction has excavated the west side of the roadway, placed geotextile fabric on the subgrade, and placed 18 inches of granular borrow. On the south side of the project, storm drain pipe construction has been completed and curb and gutter has been installed. Geneva Rock will be installing road base this week and asphalt next week. On the north side of the project, Century link is lowering a fiber optic line so that storm drain laterals can be placed. Construction work should be complete the second week of November.

ENGINEERING

Traffic Engineer

Issued a work order and City crews installed a new high visibility marked Trail Crossing for the Mountain View Corridor Trail where it crosses Dannon Way at approximately 5800 West. It includes a painted crosswalk, crosswalk signs and 'Yield to Pedestrian' signs.

GIS (Geographical Information Systems Division)

Met with West Jordan Fire Captains to demonstrate interactive web maps and discuss their needs.

Streets

Graffiti was removed from 5 public locations (24 sq. ft.) and 6 private locations (150 sq. ft.).

Working to repair the damaged flashing beacon assembly at 2200 W. 7600 South that was hit in a vehicle accident. All equipment has been stripped off the damaged pole for reassembly and crews have made repairs to the anchor bolts on the concrete base.

Parks

Weed cutting and spraying of large properties – cleanup of the area at the end of 7059 S. 1115 West ahead of proposed storm drain work.

Tree removal at Senior Housing – Dave Naylor worked with a group of scouts and a community service worker to clean up the area.

Wastewater

Sewer TV areas	Oaks at Jordan Hills #8, West Valley Industrial Park
Total Footage Videoed	3,619'
Sewer General Maintenance	13,212'
General Maint. Cleaning	Crystal Ridge, Richland Estates, 2700 W 7600 S, Adondakis, Mountain View Business Park, Saddleback, Jordan Oaks, Marion Place, Dimondville Estates

Training: Our operations crew attended a tour of South Valley Water Reclamation Treatment facility. We discussed how our operation impacts and supports theirs.

POLICE

Officer In-Service Training has been taking place with this quarter's focus being on pursuit vehicle maneuvers and safety.

Officers were in a short pursuit with a suspect in an occupied stolen vehicle in the area of 9000 South 4000 West. The suspect was apprehended.

Officers apprehended a burglary suspect who attempted to break into an apartment after scaling the complex to the 3rd floor balcony. When officers reached the suspect, he resisted, but officers were able to subdue him.

The Warrants Unit was contacted by South Carolina indicating there was a suspect in our city wanted for kidnapping where two children were involved. The suspect was found and arrested. The two children were also located and placed in the Christmas Box House until the father could fly out and pick them up.

The Warrants Unit also arrested three suspects with felony warrants. One was wanted for aggravated sexual abuse of a minor, another for child neglect, and the third for theft. The total bail amount was \$155,000.

DEVELOPMENT SERVICES

Administration

The director discussed a few minor changes to the Planning Commission By-laws with the planning commission. The commission is considering making a change to their meeting procedures to increase land use applicant's participation in public hearings.

Economic Development

A draft incentive agreement has been prepared for project Swag (Snugz) and was sent to the company for review.

A proposal outlining the process for relocation and redevelopment of the Jordan School District's Auxiliary Service has been prepared. The first draft was given to the Arbor/Gardner companies for an initial review.

Development Review

On October 15th, 2011, the Planning Commission conducted a public hearing pertaining to three necessary Code corrections to the Zoning Ordinance. In a 7-0 vote, the Planning Commission forwarded a positive recommendation to the City Council to: remove Residential Facilities for the Elderly and Disable as a permitted use in residential use charts due to there being a conflict with the recently adopted Special Residential Facilities (Group Homes); remove language pertaining to the requirements and findings for Adequate School Facilities as to not be in conflict with State Code; and, modify the standards that apply to Planned Residential Developments during rezones (requiring that conceptual plans be submitted and considered as part of a rezone approval). The Planning Commission also recommended that a conflicting table within the PC/PRD zoning districts relating to lot area be removed.

On October 15th, 2013, the Planning Commission conducted a business item regarding the potential to allow an application submittal for a Senior Housing Facility at approximately 7900 S. 2700 W. More specifically, a Planning Commission determination was needed to be made regarding a reduction to the required minimum acreage of a Planned Residential Development (PRD) from the required 4-acre minimum to approximately 3.08 acres. The Planning Commission granted the acreage reduction per zoning code authority.

The Planning Staff is currently reviewing and processing 37 active development projects. Between October 10th and October 17th, four new development applications were submitted for review. They are as follows: An Administrative Conditional Use for a Personal Instruction Service in an existing residential home; a Conditional Use Permit for a master planned water tank to be located at the southwestern most corner of the City's Municipal Boundary; a text amendment to permit (conditionally) Pawn Shops within the City Center-Core zoning district; and, an Administrative Conditional Use permit request to expand an existing outdoor storage area for a business located at 4262 West Farm Road in an M-1 zoning district.

Building & Safety

Permits issued for this period included 2 single-family dwellings, 9 miscellaneous residential permits, and 7 miscellaneous commercial permits for a total valuation of \$850,000.

Staff performed 137 field and investigative inspections.

Zoning and Enforcement

Building permits reviewed: 3

Business Licenses reviewed: 15

Signs:

- Permits reviewed and approved: 2
 - Active Temporary Sign Permits: 8
 - Active A-Frame Sign Permits: 28

CITY COUNCIL PROJECT TASK TRACKING

Updated as of Friday, October 18, 2013

<i>ACTION REQUESTED</i>	<i><u>STATUS/PLANNED ACTIONS</u></i>	<i><u>PRIMARY ASSIGNMENT</u></i>	<i><u>TASK COMPLETE</u></i>
Retention of Lobbying firm (Council 1/30/13)	<p>Mayor, Councilmembers Nichols & Southworth to be part of selection. RFQ will be submitted to council for feedback.</p> <p>Rick contacted cities utilizing lobbying services for copies of RFPs. We have not been able to identify an RFP, as most cities have simply solicited interest from lobbying firms via letters. Sandy City has provided us with a list of lobbyists that they have utilized. Rick coordinated solicitation of interest with purchasing. A copy of that letter was forwarded to the Council before distribution.</p> <p>On May 10, only one firm expressed interest in representing West Jordan. Rick is working with Bryce and Bob Thorup to obtain a more comprehensive list of prospects. An RFQ process will be used. Our intention is to have a lobbyist signed by August.</p> <p>New RFP's were sent out on June 7, 2013 with a June 21, 2013 deadline. We have since received a number of letters indicating interest. However, as part of the June 12</p>	Rick Davis	Do be re-evaluated in 2014

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	<p>budget presentation, the Executive Budget Committee recommended to the Council that we, in light of several late budget developments, including the full-time Mayor addition, exclude funding in the 2014 budget for lobbying services. The intention here is to provide the City with the opportunity to evaluate the ability of the new Mayor to provide this type of support. The Council was provided with the opportunity on June 12 to pull funding for the lobbyist back into the budget. This they did not do. We will continue to hold the letters of interest and informed those lobbying firms who have expressed interest in representing our City that we will be reevaluating this need. By the first of the calendar year. At any time the Council desires to reevaluate the need for a lobbyist and determines that funding for such is desirable and necessary, staff will respond accordingly. I expect that we will be able to discuss this issue more comprehensively during the January retreat.</p>		
<p>Amendments to the billboard section of the zoning code</p>	<p>A committee has been formed with Planning Commission and Council for a review of the code to determine what further code changes are desired for digital and non-digital billboards.</p> <p>The billboard committee has met and discussed goals for possible changes to the sign code. Staff met with a representative with Reagan Outdoor Advertising to discuss their objectives for regulating digital billboards and relocation to billboards on Redwood Road. Staff is researching digital billboard codes from other cities. The next committee meeting was scheduled for August 19th at 5 p.m.</p> <p>On August 19, 2013, staff met with two Council members regarding developing standards for electronic billboards in the city. Ultimately, the recommendations of this committee will be forwarded to the</p>	<p>Tom Burdett</p>	<p>In Progress</p>

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	<p>Planning Commission and City Council for consideration.</p> <p>October 4, 2013 -- Staff met with Reagan Outdoor Advertising on September 26 regarding new permits for billboard relocation and replacement. As yet, no invitation has been extended to Reagan and other industry representatives to discuss possible modifications to the zoning ordinance. And meeting with those representatives, including the committee, is the next step in this process.</p> <p>October 11, 2013 – Staff will be scheduling a meeting with the working committee in the near future to review draft code amendments for digital billboards. In addition, staff will be seeking the committee’s advice on billboard relocations from redevelopment areas.</p>		
Wind & solar system amendment to the zoning code	<p>Staff delivered proposed zoning code changes to the Council for discussion in June based on the workshop from last fall. This project has been delayed due to the resignation of planning staff person assigned to this project. The interviewing process is underway, and we expect to hire a replacement within the month of July.</p> <p>This project is temporarily on hold until the associate planner position is filled. An offer has now been made to an individual who has accepted the offer. We look forward to addressing this project in the near future.</p> <p>October 4, 2013 -- This minor code amendment will be moving forward for consideration this fall now that the associate planner position is filled.</p>	Tom Burdett	Delayed
Public Information Officer and Events Coordinator to prepare to report on marketing/advertising ideas (i.e. banners, signs, etc.) at upcoming meeting.	Plan and presentation now complete. It was slated to be sent to the Council in June. The submission of this presentation has been delayed until September in order to accommodate workload associated with	Rick Davis	In progress

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	<p>special events in July.</p> <p>October 4, 2013 – The Community Affairs Office is nearing completion of the presentation that they will make to Council within the next two meetings.</p>		
Future Land Use Map amendments and review of Multifamily sites	<p>A meeting date of June 4 was identified for a joint meeting between the City Council and Planning Commission. Staff prepared materials for discussion of alternative amendments to the future land use plan, coordination with Jordan School District and development vision.</p> <p>Based on the joint workshop of June 4, the City Council and Planning Commission directed staff to start the process to amend the City's Future Land Use Map for properties generally located at 1) Redwood Road and Drake Lane from High Density to Medium Density 2) 9000 S. 1075-1150 West for something other than High Density Residential to Professional Office or Light Commercial 3) 7400 South 6400 West to consider land use options for the area currently shown as a future regional park.</p>	Tom Burdett	
Redwood Road Corridor Plan	<p>Planning staff is compiling survey data and incorporating it into the first phase plan report. Staff is also coordinating with Wasatch Front Regional Council to prepare a scope of work for the regional plan for the same corridor.</p> <p>A draft of the land use element is being prepared.</p> <p>Two new shape files were created for the Redwood Road Corridor Study. One of these files shows all driveways and curb cuts along Redwood Road. The other file shows all major vehicular intersections, not including train crossings.</p> <p>Staff continues to work on compiling background information on the study, where current work is focusing on streetscape</p>	Tom Burdett	

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	<p>options.</p> <p>Staff met with a consulting group from Zions Bank to discuss data gathered for a market leakage analysis being conducted for the city with implications for the Redwood Road Corridor Study.</p> <p>Staff is preparing to incorporate the recommendations from the market leakage analysis, being conducted by Zions Financial Advisors, into the study. Progress has been slow due to the surge of current planning assignments. As soon as the market leakage analysis is finished, it will be integrated into the Redwood Corridor draft plan.</p> <p>Staff is preparing a new section to incorporate the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the study.</p> <p>Mayor Johnson met with other westside Mayors and the Wasatch Front Regional Council staff to discuss transit planning priorities. This meeting included the scope of work for the regional Redwood Corridor Planning Study. Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p> <p>October 4, 2013 -- Staff is incorporating the recommendations from the market leakage analysis, conducted by Zions Financial Advisors, into the draft local study for Redwood Road.</p>		
Senior Center pedestrian flow to Library.	As per Council meeting of March 27, 2013, assess mobility situation and provide an estimate. Staff met to combine our research, have development proposals and have met with the City Manager to go over the options. Dave Murphy and Greg Davenport prepared a complete sidewalk list and presented it to Council in May 2013. We	Wendell Rigby	In Progress

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	<p>are now assembling a construction project which will be combined with the crack sealing of the Senior Citizen's parking lot.</p> <p>Staff has created a memo which details the options available and are now finalizing costs for the project and an accompanying map. This issue and plan are agendized for September 11.</p> <p>A presentation was made to the Council on September 11 at which time a discussion regarding the pedestrian pathway and roadway connection to 2200 West were discussed. The Council directed staff to look at several options and bring the item back for further discussion. Staff is working on the alternatives and is hoping to have a presentation to Council at their October 9th meeting.</p> <p>October 18 – A staff report has been prepared and is on the Council agenda for discussion on October 23rd.</p>		
Stone Creek Special Service Area	<p>Staff has begun meeting with representatives of the Stone Creek Area in an effort to develop a plan for improving the landscaping and amenities and providing for the perpetual maintenance of those improvements. The expectation was that a plan would be presented in July. Two meetings have already been held with residents. In the first meeting, it was determined that the area would require both one-time capital improvements, and ongoing maintenance. In the second meeting, the residence identified a number of specific improvements that they would like to see. Our staff is currently engaged in pricing these items. A third meeting is scheduled for August. At that meeting, we will discuss with residents the costs associated with the improvements desired and begin to formulate a plan for funding those improvements and providing ongoing maintenance. If all goes as planned, it is</p>	Rick Davis	In Progress

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	<p>anticipated that we could hold a community meeting in late August or early September. We will then have something of a consensus to bring to Council later in September. As of the date of this report, it appears that residents would like to see the rehabilitation of grass, the installation of Park strip on Grizzly and Amethyst, and the addition of trees and other vegetation. They would also like to see the repair of the trail and additional aesthetic treatments to the pedestrian tunnel under Grizzly. Residents appear very open to the idea of selling some of the open space for developable lots as a means of acquiring the funding for these improvements. Our planning staff has prepared some options. At this point, it appears that the improvements that we will be proposing would cost approximately \$500,000 and would require \$80,000 of ongoing annual dedication. Staff is in the process of assembling a community meeting, to be held at the Viridian, near the end of September. We should have a final proposal for the Council near the end of October.</p> <p>October 4, 2013 -- Community Affairs and Parks are in the process of sending open house invitations to area residents. We anticipate holding this workshop before the end of the month. We believe we will then have what we need in terms of information and feedback from residents to enable us to make a presentation to the City Council by the second meeting in November.</p>		
Development Visioning	<p>The committee, chaired by Dan Griffiths, has its first meeting in June with great success. A process flow chart was created to guide the formulation of a vision statement to be integrated into the General Plan based on the foundation and principals of the strategic plan.</p> <p>A status brief was given to the City Council</p>	Tom Burdett	In Progress

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	<p>on July 10, 2013.</p> <p>The committee is scheduled to meet on August 15, 2013.</p> <p>The committee met on August 15th. The next meeting was scheduled for September 10th at 5:30 p.m. The committee is working to have a draft vision statement for the General Plan submitted to the City Council this fall.</p> <p>October 4, 2013 -- The Development Vision Statement committee met on September 10 to synthesize individually authored vision statements into a single statement. The productive meeting resulted in a first draft of the vision statement. A follow-up meeting will be scheduled to review the draft statement for editing and consensus acceptance by the committee. A recommendation will be made to the City Council.</p> <p>October 11, 2013 – A draft statement has been prepared by the committee. Once the final editing is complete and consensus is reached with the committee, it will be forwarded to the City Council.</p> <p>October 18, 2013 – A meeting of the committee is scheduled for November 6.</p>		
Alleged Illegal Operation of Special Residential Facilities	<p>Contact was made on June 27, 2013. Both properties are being rented out and used as group homes. A notice of violation was issued for no business license for one property.</p> <p>Several meetings have taken place and a closed door session with council will be set for the end of July.</p> <p>Staff has been in contact with representatives from the group homes and letters have been sent to the complainants.</p> <p>Two notices of Violation have been issued to Chrysalis Group Homes for: No Business</p>	Jeff Robinson (Brock Hudson)	In Process

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	<p>License and No Conditional Use permit. Follow up will continue through Code Enforcement.</p> <p>Chrysalis contacted code enforcement and requested hearing to dispute the violations regarding licensing. Two dates for hearing were given to Chrysalis to choose from. No reply has been received.</p> <p>Hearing with ALJ has been scheduled for September 13, 2013, as per request from attorney for Chrysalis.</p> <p>Hearing was held Friday, September 13, 2013. Waiting for decision by ALJ.</p> <p>October 4, 2013 -- Administrative Law Judge ruled in favor of the City. Awaiting Chrysalis' appeal to the District Court.</p>		
Anti-texting strategy	<p>Staff is to prepare cost estimates in a plan associated with anti-texting signs to be placed throughout the community. Public works will be cooperating with Police to determine the strategy for placement. Administrative Services will participate by locating possible funding options. This plan is slated for Council consideration in the Fall.</p> <p>October 4, 2013 - A Council staff report is being prepared for the October 9, 2013 Council meeting.</p> <p>October 18, 2013 – Staff is finishing a staff report for Council consideration on November 13th Council meeting.</p>	Wendell Rigby	In Progress
Orphaned properties plan	<p>A large number of small parcels not associated with any specific residential property are going unmaintained and presenting a serious and negative impact to our aesthetic environment. The City Manager has proposed the licensing of these properties to adjacent residents. There are, and would be certain conditions tied to these license agreements. The Council has</p>	Rick Davis	In Progress

<i>ACTION REQUESTED</i>	<i><u>STATUS/PLANNED ACTIONS</u></i>	<i><u>PRIMARY ASSIGNMENT</u></i>	<i><u>TASK COMPLETE</u></i>
	expressed an interest to form an ad hoc committee to develop a policy that would be adopted by the Council. Staff is in the process of assembling this committee. It is anticipated that a proposed direction would be coming to the Council before the end of November.		
Graffiti abatement process	<p>Council has asked staff to perform a review of the City's internal graffiti abatement process. The objectives of this review are to 1) map and analyze current methodologies and process, 2) identify opportunities for efficiency and service elevation and 3) increase resource dedication to graffiti abatement by expanding participation and/or reallocating resources to this endeavor. The City Manager has assembled an internal working group with representation from Police, Public Works, Code Enforcement, and Administration.</p> <p>The internal working group met on September 9th and the City Manager made assignments to move this item forward. Wendell Rigby was assigned to assemble an ad hoc staff committee to prepare a policies and procedures document. Rick Davis and the Police Department are to work on Public Education and with the school district on this issue. It was indicated that a Council workshop would be requested in October to address code enforcement, weeds and graffiti issues.</p> <p>October 4, 2013 -- Due to other priorities, it is been determined that the workshop should be held in November. This will better accommodate meeting schedules and workload.</p> <p>October 18, 2013 – The Workshop is scheduled for November 19th.</p>	Wendell Rigby	In Progress
Sign Code	October 18, 2013 - Amendments to the sign code have been requested by Jordan Valley Medical Center, Utah Transit Authority (UTA) and Boulder Ventures to provide	Tom Burdett	In Progress

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	campus type master plan signage in Transit Oriented Districts (TODs). Staff is in the process of drafting the changes. City Council has also requested staff prepare minor changes be prepared to the temporary sign sections to allow some time frames (exemptions) for businesses impacted by major road construction.		
6200 South Crossing	October 18, 2013 - Council has given direction to the city manager to bring back to them a plan to place pedestrian crossing flashers on 6200 S. The city manager has met with staff and is currently working on a funding recommendation. This item will be considered for funding on the October 23, 2013 agenda.		Rick