**MEETING REPORT**

**Team Name: Patient Management System Date of Meeting: 09.04.2024**

**Start Time First Meeting : 12:00 End Time: 18:00 Meeting Location: Tech Space**

**Moderator: Orkida Gjeli Recorder: Tea Disho**

**Other Members Present:Layan Alateeq,Ziko Muca**

**Members Absent: Unejsi Isufaj, Redjon Polici**

**Topics Discussed:**

1. Review of the previous week tasks and making some fixes after feedback
2. Use Case Diagram
3. State Diagram

**Decisions Made:**

**Tasks Assigned:**

Firstly, recognizing the complexity of certain diagrams and the need for collaboration, we decided to hold a dedicated meeting solely for working on the diagrams that required collective input. This allowed us to leverage the diverse perspectives and expertise within the team to produce high-quality outputs.

For the activity diagrams, we opted for a divide-and-conquer approach. Each team member took responsibility for developing five activity diagrams individually. This distributed workload not only expedited the process but also provided an opportunity for individual creativity and problem-solving.

Unejsi and Redjon joined in an online call to discuss about the use case diagram .

Recognizing the time constraints and the need to prioritize, we made a pragmatic decision regarding the state machine diagrams. Rather than attempting to complete all state machines in a single session, we decided to focus on outlining the main ideas for one example of each type: interface state machine and user-level state machine. Each team member took responsibility for developing one state machine, with the intention of continuing the remaining diagrams independently at home.

**Time, Place, and Agenda for Next Meeting:** We will maintain this consistent meeting location and day.

The agenda for the next meeting will focus on:

* Reviewing the diagrams after getting the necessary feedback from our lab session
* Do the assigned tasks when we get them for next week for further development and given submissions