

International Master of Science Degree
Programme in Information Technology

RECOMMENDATION FORM 2012

To the Applicant

The Programme will use this document to evaluate your qualifications for the International Master's Degree Programme in Information Technology. Only original recommendation letters will be accepted. The last date for referee reports is 15 March 2012.

Please write your personal details below and give the form to two persons who you wish to act as your referees. We accept a senior academic referee who is familiar with your most recent studies and/or a professional referee who has known you during your professional career. Ask the referee for a confidential recommendation form to be returned to you in a sealed envelope. Please enclose the unopened envelopes with other enclosures to your application.

Name of applicant _____

Postal address / E-mail _____

To the Academic or Professional Referee**Applicant's academic achievements and personal characteristics**

Thank you for accepting to write a reference for the applicant. This report is strictly confidential. Please return the completed form to the applicant in a signed and sealed envelope so that the applicant can submit a complete application for our programme.

The programme would appreciate your cooperation in providing the following information regarding the applicant's qualifications.

1. How long have you known the applicant? _____ years
2. In what capacity have you known the applicant? _____
3. Please complete the following ratings based on your perceptions of the applicant. In the rating scales below, please compare the applicant with a representative group of individuals you have known during your professional career and who have approximately the same amount of experience and training as the applicant.

<input checked="" type="checkbox"/>	Cannot judge	Below average (lowest 50%)	Above average (next 25%)	Very good (next 15%)	Excellent (top 10%)	Outstanding (top 1%)
1. Mastery of the fundamental knowledge in his/her general field.						
2. Knowledge and ability to use the basic techniques in his/her field.						
3. Ability to express him/herself in speech and writing.						
4. Self-reliance and independence in his/her major field.						
5. Motivation toward a successful, productive career.						
6. Mature judgement and appropriate behaviour in academic and professional settings.						
7. Possession of imagination and originality in his/her field.						
8. Growth during the total period in which you observed him/her.						

4. Your recommendation for this applicant is:

Very strong

Strong

Average

Below average

Recommend with reservations

5. Please use this space to write a brief assessment of the applicant's performance, ability and potential which you have observed during the supervision or assessment of his/her studies. Comments should pertain to the applicant's ability to undertake master's degree studies. A comparison with other students you have known would be most helpful.

Please use the back of this form for additional comments or attach a letter if you prefer.

Name of referee

Title

Institution

Referee's contact address

Telephone

E-mail

Date _____ Signature _____