

# REQUEST FOR CHANGE IN A GRADUATE STUDENT'S STATUS

To: The Committee on Graduate Admissions and Study

Student Number : \_\_\_\_\_

STUDENT'S FAMILY NAME: \_\_\_\_\_ GIVEN NAME(S): \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ Current PROGRAM: \_\_\_\_\_ CURRENT DEGREE: Master's ☐ Ph.D. ☐

It is recommended that the following change(s) be made in the status of the above named student:

1. Proceed with Ph.D. studies without obtaining a Master's degree ☐
2. Proceed with Ph.D. studies but also concurrently work towards a Master's degree (**Note:** must be complete ALL Master's requirements no later than 4 months after the effective date of proceeding with Ph.D. studies) ☐
3. Admit to Ph.D. studies ☐
4. Not proceed with Ph.D. studies but apply for the Master's degree (student's signature **NOT** required) ☐
- \*\*5. Request to withdraw ☐
- \*\*6. Required to withdraw by the Department (student's signature **NOT** required) ☐
- \*\*7. Full Time to Part-time ☐
8. Part-time to Full Time ☐

**\*\*Require stop payment information at bottom of form (if full-time).**

EFFECTIVE DATE: \_\_\_\_\_ SUPERVISOR'S SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

COMMENTS (Please give reason for change): \_\_\_\_\_  
\_\_\_\_\_

STUDENT'S SIGNATURE: *Tolulope Olusoto* Date: \_\_\_\_\_

**For items 4 and 7 above the approvals of the Department Chair/Graduate Advisor, as well as Ph.D. Supervisory Committee are required; otherwise only the Department Chair/Graduate Advisor signature is required.**

**THIS REQUEST FOR CHANGE IS RECOMMENDED BY:**

**Ph.D. SUPERVISORY COMMITTEE**

Dept. Chair/Grad. Advisor/ Prog. Co-ord: \_\_\_\_\_

Committee Chair 1. \_\_\_\_\_

Members 2. \_\_\_\_\_

Date: \_\_\_\_\_

3. \_\_\_\_\_

**APPROVED FOR THE COMMITTEE ON GRADUATE ADMISSIONS AND STUDY**

\_\_\_\_\_  
Associate Dean

\_\_\_\_\_  
Date

## GRADUATE STUDENT STOP PAYMENT/TERMINATION NOTICE

Stop Student's Scholarships Pay: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_  
(PRINT NAME)  
Department Chair/Grad. Advisor/ Prog. Co-ord.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date