

Code of Conduct

In a Code of Conduct you discuss with each other what you expect from each other and from the collaboration. Everyone participates in this and supports the agreements that you draw up together. A Code of Conduct is a flexible document. If after some time it appears that certain agreements are not realistic or applicable, then it is important to discuss this in the group and adjust the agreements if necessary.

Assignment description:

In your own words, describe what you need to do as a group in this course.

We need to make a quiz application as a team using tools like spring, javaFX, and GitLab.

The purpose of making this application is learning how to work in a team, familiarizing ourselves with the frameworks and learning how to work with the tools. These are essential skills we will need when we start working.

Target or ambition level:

What grade are you working for?

Our goal is to make a functioning and enjoyable application while we are extending our skillset with the new frameworks and the tools that are provided for us. An ideal grade for this course would be an 8.5 for us.

Products:

What should you deliver at the end? On which platform do you share which documents (Discourse/Miro/MS Teams)? What standards must the work submitted meet?

A working quiz application that fits the client requirements and a presentation about the product. For sharing documents we use GitLab and for meetings we use Mattermost. We use professional code documentation and make sure that the product upholds the client requirements.

Planning:

How do you ensure that each group finishes everything on time? Did you clarify who will have a final say in the final deliverable and submits it to Brightspace *on behalf of the project group*?

We set deadlines for features and if someone cannot finish on time, his work will be divided over the rest of the group to keep the project on schedule. For the final say we will have a meeting and submit the product to Brightspace together. We set deadlines for the next week after the TA meetings and we do so by discussing the tasks, analyzing the time it would take and then splitting it appropriately.

Behavior:

How do you treat each other in the group? How do you handle disagreements within your group? Could your guide or student assistant be involved in reaching consent? What do you do if someone is late during a group meeting?

We treat each other as equals and with respect. If there are disagreements within the group we will have a meeting to discuss all the options. If that does not resolve the problem we will ask our TA for help. If someone is late for a meeting they will bring food to the next meeting. If someone is late for more than 10 minutes, we will start the meeting without that person.

Communication:

In what ways do you communicate with each other as a group and among yourselves? (in the studio/MS Teams/Miro/Discourse)

We use Mattermost, WhatsApp and meetings.

Commitment:

How do you determine the quality of each group's work, so that each group delivers the same quality?

How do you measure the commitment of the chairs and minute takers?

We do code reviews for the merge requests to determine if the code is good enough quality to be included in the product. After every meeting we evaluate the notes and the chair on quality. We will go through the notes after every meeting and we will make sure that the agenda is ready on Monday when we still have the time to change it and adjust it for the next day. Agenda is collective responsibility of us all and not just the chair. Agenda will have a merge request on Monday so people can comment and discuss before the meeting. We determine the quality of the code based on the pipeline result, and feedback when merge request is initiated.

Meetings:

How often will you meet as a group? What preparation is needed for the meetings?

We will meet 2 times a week, on Tuesday and Thursday. If the workload requires we will also meet online during the weekend. Everyone makes a small log of what they have done in the past few days and what they are planning on doing the coming days.

Decision-making:

How do you make decisions? By majority vote or by consensus?

We first try to come to a consensus and if that does not work we will have a majority vote.

Dealing with conflicts:

How do you handle conflicts within the group?

When we encounter conflicts, we will first have a discussion in which everyone can explain what they think is the best solution to resolve the conflict. After the discussion we will try to come to a consensus. If this does not work out we will have a vote in which the majority wins.

Guidance:

What do you expect from the teacher's and/or student assistant's guidance? What do you want feedback on, on the content or on the collaboration?

We expect consistent and clear information and feedback on our documents and our progress on the project.

Consequences:

What are the consequences if a participant in the group does not keep the agreements?

We will first talk about it in the group and if that does not work we will try to minimize the involvement of that person in the project and notify the TA about that.

Successfactors:

What makes your team a dream team?

We have good communication and have professional behaviour.