

Fellowship Council Moderator Job Description and plan

Draft: January 23, 2008

- 1) Title: Moderator and Ministry Initiative Coordinator (title needs to be developed)
- 2) Purpose of the position: Design a master plan and begin the implementation of the decade of multiplication.
- 3) Accountable to the Fellowship Council, but would be preferred that he reports and gets buy in to a larger group that includes the fellowship council & Nat org leaders.
- 4) Who is he responsible for: He oversees the Fellowship Coordinator; he will form and lead an advisory team to assist in the development and implementation of the larger Decade of Multiplication master plan and budget. He will have an administrative assistant. Develop communication links through key contacts in each district and key churches.
- 5) Continuing responsibilities:
 - a. Plan and lead fellowship council meetings.
 - b. Plan and lead national conference
 - c. Plan and lead focus retreats
 - d. Serve as spokesperson for the FGBC
 - e. Train and orientate the incoming moderator
- 6) Top 3 measurable goals for the first year.
 - a. Recruit advisory team
 - b. Develop comprehensive Master plan and Budget to be approved
 - c. To begin communication and envisioning component of the Master plan
- 7) Budget available: FC will attempt to raise \$200,000 over 3 years to assist
- 8) Salary: Would be paid to the ministry or organization from which he serves and the amount would be negotiated with that ministry for up to \$30,000 annually. All expenses related to accomplishing the objectives this position will be paid through the budget determined at his disposal.
- 9) Time required for the position: This position will require a focused commit towards the ongoing administration and communication of the initiative and coordination of all parties involved. Estimated 20 hours a week.
- 10) Why the position is needed? We need a highly competent and respected communicator to give the full focus and attention to the development and implementation of this initiative. This is a divine opportunity that the Holy Spirit has evidently given us to unify and grow the fellowship and requires our greatest response and effort.

The Pathway...

1. He will recruit a team
2. Develop a plan
3. Develop a budget
4. Bring to a FC Executive committee for review before large review.
5. Bring back to larger group for review and approval.
6. Bring to districts and National Conference.

The Plan...

1. How do we get everyone in the fellowship on board? (envisioning and ramp up)
2. How will we raise fund?
3. How will we build teams? (Formation and networking among all national ministries, districts, cooperating ministries and key churches across the fellowship as well international networks.)
4. How will each National Ministry participate (specific use of each national ministry to assist in the coordinated effort of the master plan).
5. What are specific strategies to communicate and network the ongoing movement?
6. Develop timelines and benchmarks
7. Identify other (new) organizations or teams that would need to be formed.