

Detailed Budget for 2004 (Preliminary)

Footnote

	Delegate Approved	2003 Actual per FinReview	Proposed Operating Budget for 11/1/03 - 10/31/04
Revenues			
1 Membership Fees	120,000	126,234	120,000
2 Conference Income			
Registrations		35,222	47,600
Kids Registrations		5,515	8,400
Exhibitors		4,267	3,000
Meals Ticket Sales and Sponsorships		27,385	27,000
Golf		22,948	
Direct Charges		1,390	
Program Ads		3,750	3,000
Sales		2,882	2,000
Excursions		8,773	9,000
Concert Tickets and Donation from BIF		5,840	
Misc		1,330	
Adjustments to Fin Review		(1,381)	
Total Conference	100,000	117,922	100,000
3 Focus Retreats			
SW			7,000
SE			3,500
AK			1,500
NW			1,000
Central			9,000
East			8,000
Total Focus	30,000	27,724	30,000
4 Donations			
Grace College		5,250	5,250
GBIM		10,500	5,250
CE National		1,750	1,750
BMH		5,250	5,250
GBNAM		7,438	5,250
AGBM		1,750	1,750
Grace Village		3,500	1,750
BMH (Reporter Project)		11,073	
5 GBIF (Special Projects)			
Total Donations	26,250	46,511	26,250
Other Income			
6 Handbook income		1,226	
Interest Income		1,834	
Misc		1,335	1,000
Total Other Income	1,000	4,394	1,000
Total Revenue	277,250	322,785	277,250

	Delegate Approved	2003 Actual	Proposed Operating Budget for 11/1/03 - 10/31/04
Expenses			
Program Services			
Conference			
7 Meals		26,826	27,000
AVL		16,881	12,000
8 Staff Expenses and hotel charges		9,144	6,000
9 Speakers		12,926	6,000
10 Worship Team		3,270	400
Promotion		5,689	5,000
11 Shirts		4,037	3,500
12 Refunds		2,357	2,300
13 Printing		8,070	5,000
14 Kids Konference and Child Care		11,584	11,000
15 Excursions		7,831	8,000
16 Golf		22,539	
Teen Activities		770	
Misc		1,071	1,000
Hispanic Festival		2,000	
Contingency			1,200
Allocated Salaries		27,900	28,600
Allocated Travel and Hospitality		2,826	3,000
Total Conference	120,000	165,229	120,000
Focus Retreats			
Retreat Expenses		28,977	29,000
Allocated Salaries		14,050	14,400
Allocated Travel and Hospitality		5,651	6,000
Accountants Adjustment		(678)	
17 Total Focus Retreats	55,000	49,357	49,400
Supporting Services			
Fellowship Council			
18 Honorariums		1,700	1,700
FC and leadership team travel		12,029	12,000
Delegate Meal at Conference		3,882	3,500
Special Committees		878	800
Allocated Salaries		10,400	10,400
Allocated Travel and Hospitality		2,826	3,000
17 Total Fellowship Council	25,000	39,163	31,400
General Administration			
19 Salaries		80,250	82,000
Allocated to Conference		(27,900)	(28,600)
Allocated to Focus Retreats		(14,050)	(14,400)
Allocated to Fellowship Council		(10,400)	(10,400)
Communications Associate		10,141	
Handbook		7,020	7,000
Equipment		7,415	5,000
HealthIns		472	500
Legal/Insurance/Accountant		3,410	3,500
Travel and Hospitality		14,128	15,000
Allocated to Conference (20%)		(2,826)	(3,000)
Allocated to Focus Retreats (40%)		(5,651)	(6,000)
Allocated to Fellowship Council (20%)		(2,826)	(3,000)
Merchant Fees		3,445	4,000
Phone and Internet		6,259	6,500
Postage		1,538	1,500
Printing		1,625	2,000
Prof Expenses		123	200
Rent		3,526	2,600
Retirement		6,240	6,240
Supplies		1,666	1,700
Contract Help		555	500
Misc		315	
Auditors Adjustments		(8,262)	
Total General Administration	77,250	76,213	72,840
Total Expenses	277,250	329,962	273,640
Revenue Minus Expenses	-	(7,177)	3,610

Footnotes

1 Membership Fee stays at \$5.50 per member in 2004. Discounted to \$5.25 per member if paid by May 15. Out of this amount, \$1 per member is recorded as a liability (not in this income/expense budget) and transferred to the Promise of Honor at the GBIF.

2 Conference income figures should be considered to be a flexible budget figure depended on actual registrations

Assumptions:	Fee	No.	Total
Early Regs - before April 1	58	400	23200
Reg Regs April 2 - May 1	78	200	15600
Late Regs after May 1	88	100	8800
			47600

Virtually all areas of the Conference budget will increase with increase registration or function participation

3 All Focus retreat activity will vary with actual registrations

4 Donation amounts from National Organizations are determined by those organizations. This budget amount is based on historical donation levels.

5 Special requests anticipated under the \$10,000 cap. Budget requests permission to spend off-budget as designated by GBIF

6 Collected by CE National. Should be included in next years budget. In the past, was netted against expenses

7 Same as Income from Tickets and Sponsorships. Budget requests approval to spend money collected for tickets and through sponsorships even if amount exceeds budget.

8 Affected by room pick-up. We get one free room night for staff for every 40 paid room nights

9 Includes African speaker for \$3000 in 2004. In 2003, included Steve Green concert.

10 Local Worship team with little expenses.

11 Shirts for staff and platform people. Sold to help offset cost.

12 Registration refunds for cancelations

13 Daily Newsletter, Reports, Programs

14 Staff and excursion expenses

15 2003 was the dinner cruise. 2004 will be Dixie Stampede - ticket sales offset cost plus

16 Grace Sponsorship - fully reimbursed. A possibility for 2004 but not likely.

17 Budget requests ability to spend registration fees collected even if they exceed budget. Budget requests allocation of Focus Retreat expense budget to Fellowship Council Expense Budget

18 \$425 for each moderator

19 No Increase in this budget

20 No Increase in this budget