Germany

Postcode	**Postcode type and position**
	5 digits to the left of the name of the locality.

Coding method

2 6 1 3 3

- town, commune and group of delivery districts
- region
- area

Herrn
Quincy Happy
Wacholderweg 52a
→26133 OLDENBURG
GERMANY
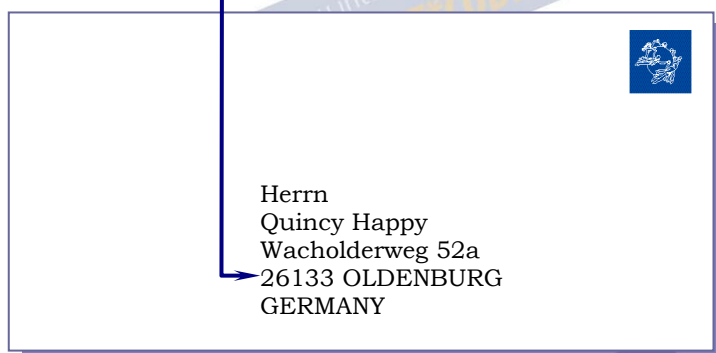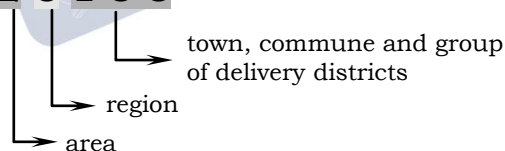
Address format

In items for Germany, **on no account should a country code (D- or DE-) be written in front of the postcode.** This could cause delays in processing items with sorting machine. The address should be:

- left aligned,

- in the same font size and font,

- without frames and highlighting,

- in dark ink on light colored background,

- with a maximum width of 10 cm.

- Deutsche Post recommends writing P.O box numbers in 2 digits groups separated by a space, starting from the last number.

Examples

Home delivery:

Street address:

Herrn	
Quincy Happy	*addressee*
Wacholderweg 52a	*street + No.*
26133 OLDENBURG	*postcode + locality*
GERMANY	*country*

Address in block of flats:

Liselotte Sommer	*addressee*
Rhondorfer Str. 666 // Appartment 47	*street + No. // apartment No.*
50939 KÖLN	*postcode + locality*
GERMANY	*country*

Address with sub-locality:

Schloß Britz	*addressee*
Ortsteil Neukoelln	*sub-locality*
Alt-Britz 73	*street + No.*
12359 BERLIN	*postcode + locality*
GERMANY	*country*

Postal services delivery:

Poste Restante address:

Harry Hase	*addressee*
Postlagernd	*"Postlagernd" (poste restante)*
53131 BONN	*postcode + locality*
GERMANY	*country*

Germany (cont.)

Examples (cont.) P.O Box address:

Sitftung Warentest   *addressee*
Postfach 3 41 41   *P.O Box number.*
10724 BERLIN   *postcode + locality*
GERMANY   *country*

Address of large volume receiver:

Citibank Privatkunden AG   *company name*
68151 MANNHEIM   *postcode + locality*
GERMANY   *country*

"Packstation" (automatic parcel machine) addresses:

Lara Lustig   *addressee*
1234567   *personal customer number (6-10 digits)*
Packstation 101   *"Packstation" + parcel machine number*
53113 BONN   *postcode + locality of parcel machine*
GERMANY   *country*

Contact Deutsche Post AG   Tel: (+49 228) 182 18012
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53250 BONN
GERMANY

Website www.postdirekt.de

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