

Namibia

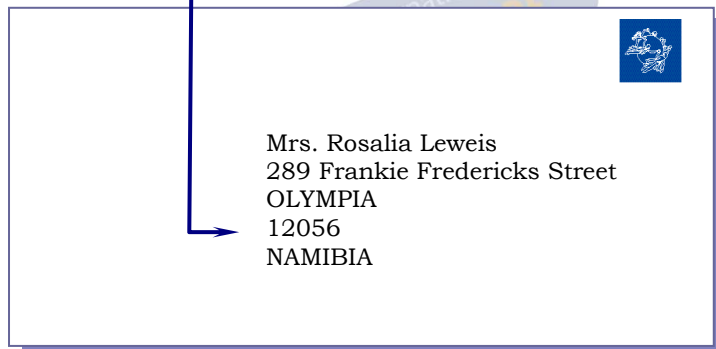
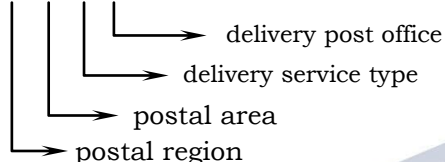
Postcode

Postcode type and position

5 digits after the locality name

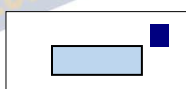
Coding method

1 2 0 56



Position of the address on the envelope

Centered



Alignment of address lines

Left - aligned



Address format

The following address lines are used in order from bottom up:

- The last line (above the country name) contains only the postcode.
- The second last line specifies the delivery Post Office name or postal area name.
- Locality line can appear in rural or informal addresses.
- Sub-locality line may be required in some addresses and can appear in rural, informal or urban addresses.
- Line specifying postal delivery point may consist of:
 - ✓ PO Box or Private Bag identifier for postal delivery service addresses:
 - ✓ the delivery point identifier + street name, or local area for site addresses for physical addresses in urban areas. Site addresses are used for informal areas and for other areas without street names
 - ✓ the delivery point identifier + village name for physical addresses in rural areas: The delivery point identifier is a six digit number identifies the delivery point in the village.
- Any lines above the postal delivery point line contain finer-grain specification of internal routing, for example in multi-unit buildings and complexes.
- The first line specifies the addressee.

The Regions are not to be specified as these are covered in the postcode.

If the postcode is not specified in the address, then the town should be included in the line used for the postcode.

For machine reading, the address should not contain punctuation marks such as full stops and commas at the end of lines. However special characters [/ - # ! &] and accents [^ ' " `] used for vowels as part of the address text are fully tolerated.

Examples

Postal delivery address:

P O Box:

Mr P Rossouw
PO Box 999
OKAHANDJA
15001
NAMIBIA

*addressee
p.o. box
post office
postcode
country*

**Examples
(cont.)**

Private Bag:

Virginia Freeman
Home Loans
First National Bank
Private bag 13678
WINDHOEK
10001
NAMIBIA

addressee
organization unit
organization
private bag
post office
postcode
country

Poste restante/PO Counter delivery

Wilmarc Lewies
Poste Restante
OLYMPIA
12056
NAMIBIA

addressee
poste restante
post office
postcode
country

Physical address:

Urban areas:

Mrs. Nangula Hamutenya
11 Mermaid Street
Ocean View
UIS
22006
NAMIBIA

addressee
premises + street
sub-locality
post office
postcode
country

within multi-unit buildings and complexes

P. Rossouw Systems Engineering
23 Punyu Complex
Main Road
OLUNO
31002
NAMIBIA

organization
premises + complex of buildings
street
post office
postcode
country

within organizations:

Ms. A.N. Bookkeeper
Accounts department
Charly's Desert Tours
B2 Woermann Brock Centre
11 Sam Nujoma Avenue
SWAKOPMUND
22001
NAMIBIA

addressee
organization unit
organization
building
premises + street
post office
postcode
country

Rural areas:

Ms. Rosalia Iwata
123456 Onamulunga Communal Area
Olukonda Village
ONETHINDI
ONDANGWA
56351
NAMIBIA

addressee
premises + street
sub-locality
locality
post office
postcode
country

Informal areas:

Alma Negongo
Plot 10-F
Section 13
Goreangab Ext.3

addressee
building + premises
supplementary information
sub-locality

Examples (cont.)

GOREANGAB
10026
NAMIBIA

post office
postcode
country

G. Bailey
Dunenblick General and Airtime store
1234/9 section 12
off Justine Street, near New World bar
MAXUILILI
WALVIS BAY
21001
NAMIBIA

addressee
organization
premises + street
supplementary information
locality
post office
postcode
country

List of administrative regions

Admin. region

Zambezi
Erongo
Hardap
Karas
Kavango East
Kavango West
Komas
Kunene
Ohangwena
Omaheke
Omusati
Oshana
Oshikoto
Otjozondjupa

Regional capital

Katima Mulilo
Swakopmund
Mariental
Keetmanshoop
Rundu
Nkurenkuru
Windhoek
Opuwo
Eenhana
Gobabis
Outapi
Oshakati
Omuthiya
Otjiwarongo

List of postal regions and areas

No. Postal Region

1 Windhoek
1 Windhoek
1 Windhoek
1 Windhoek
1 Windhoek
1 Windhoek
1 Windhoek
2 Erongo
2 Erongo
2 Erongo
3 North West
3 North West
3 North West
3 North West
4 North East
4 North East
4 North East
4 North East
5 Southern
5 Southern
5 Southern
5 Southern

No. Postal Area

10 Mail Centre
11 Windhoek
12 Auss
13 Katutura
14 Gobabis
15 Okahandja
16 Rehoboth
21 Walvis Bay
22 Swakopmund
23 Otjiwarongo
24 Outjo
31 Ondangwa
32 Ohangwena
33 Oshakati
34 Ombalantu
41 Grootfontein
42 Tsumeb
43 Rundu
44 Ngweze
51 Mariental
52 Keetmanshoop
53 Oranjemund
54 Luderitz

Contact

The General Manager
Postal Services
Namibia Post Limited
PO BOX 287
WINDHOEK
NAMIBIA

Tel: +264 61 201 3116 /3042 /3069
Fax: +264 61 225 702
Email: clementdu@nampost.com.na
Email: mailqueries@nampost.com.na

Website

www.nampost.com.na/