## **Review and Submit**

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information

### Biographical data and contact details

Full Name Thomas Dale HIATT

Title Mr

Civil status Married

Maiden name (if applicable)

Gender

Date of birth Sep 6, 1979

City of birth Provo

Country of birth United States

Nationality United States

Other nationalities N/A

Do you have dependent children?

Do you have a spouse employed by the United Nations or one of its

specialized agencies?

If yes, please provide your spouse's name, grade level, contractual

arrangement, duty station and UN employer

Street address (Line 1) 16 Ave Theodore-Vernes

Address (Line 2)

Zip/Postal code 1290

City

Country

+63 908 893 8685

Mobile number

Home phone number +63 2 852 9921

Work phone number +63 2 5289732

Primary contact number Mobile number

Email address hiattt@who.int

Email address 2 tomhiatt@gmail.com

## Source tracking

Source type Our Web Site

Source WHO website

### Preferences

# Job posting notification

Send an email notification whenever a new position matching this

profile is posted.

Yes

## **Contractual arrangements**

Employee Status Fixed Term

Job Type Staff

Job Level Professional

Schedule Full-time

Advance Notice No Notice Necessary

Date of Availability

Please select the contract durations you would be willing to accept

At least 12 months

IMS roles

\*\*\*\*\*\*

Tentative availability from

Tentative availability until

Supervisor approval

## Preferred job fields

Administration & management — Information management

Administration & management — Management & programme analysis

Administration & management — Mathematics & statistics

Medical & health-related — Tuberculosis

#### **Preferred locations**

Switzerland — Geneva
Denmark — Copenhagen
Ethiopia — Addis Ababa
Ghana — Accra
Kenya — Nairobi
Philippines — Manila
South Africa — Pretoria
Tanzania, United Republic of — Dar-es-Salaam
Uganda — Kampala
Uzbekistan — Tashkent
Multiple locations

# **Eligibility Questions**

# Please respond to all of the following questions

Are you willing and able to travel during the course of your duties?

Yes

Do you have any family members (spouse, recognized domestic

No

partner, father, mother, son, daughter, brother or sister) or near relatives (aunt, uncle, cousin, in-laws, stepfamily) employed by WHO? Do you smoke or use tobacco products?

No

Have you been subject to any disciplinary proceedings against you for misconduct which resulted in a disciplinary sanction from any organization?

No

Have you ever been arrested, charged, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?

No

WHO positions in the international Professional category are subject to mobility. Staff in this category may be assigned to any of the Organization's activities or duty stations across the world. If you are applying for a position in the international Professional category, are you willing and able to relocate if requested by the Organization? If no, or with reservations, please indicate why.

If you are applying for a position in the National Professional Officer or General Services categories, please select N/A. WHO positions in the National Professional Officer and General Services categories are subject to local recruitment and therefore the Organization's mobility policy is not applicable. Non-staff contracts are not subject to mobility.

Yes

Job Specific Questions

## Please respond to all of the following questions

Do you have work experience in a crisis intervention/health emergency setting?

Yes - Preparedness Yes - Readiness

Work profile

### **Education**

#### **Education 1**

Start date Sep-2011

Graduation date May-2014

Level of education Post-graduate degree/Master's degree

Degree M.Sc.

Main course of study

Health & health sciences

Specific field of study Epidemiology

Country United Kingdom

Institution University of London - London School of Hygiene and Tropical Medicine

#### **Education 2**

Start date Jan-2001

Graduation date Apr-2005

Level of education University degree/Bachelor's degree

Degree B.A./A.B.

Main course of study

Specific field of study

Visual art

Country United States of America

Institution Brigham Young University

## **Qualification/certification**

#### Qualification/certification 1

Professional area Other

Other qualification or certification UNSSC E-Management Certificate Programme

Date awarded Jun-2020

## **Training**

## Training 1

Training type Relevant training completed

Field Other

Specific training UNSSC - E-Management Certificate Programme

Date completed Jun-2020

### Training 2

Training type WHO-provided training

Field Emergency & security

Specific training Other

Other specific training vSHOC advanced

Date completed Feb-2018

## **Training 3**

Training type WHO-provided training

Field Emergency & security

Specific training Other

Other specific training Incident Management System (tier 1)

Date completed Jul-2017

## Training 4

Training type WHO-provided training

Field Other

Other specific training UNSSC - UN Emerging Leaders Experience

Date completed Apr-2017

## Training 5

Training type WHO-provided training

Field Emergency & security

Specific training Advanced security in the field (ASITF)

Date completed Dec-2015

### **Training 6**

Training type WHO-provided training

Field Emergency & security

Specific training Basic security in the field (BSITF)

Date completed Dec-2015

### Training 7

Training type WHO-provided training

Field Other

Other specific training Programme Management (on-line)

Date completed Jul-2015

## Training 8

Training type Relevant training completed

Field Public health

Specific training

The Union - Tuberculosis for Health Care Professionals with Hans Rieder

Date completed Sep-2012

## **Training 9**

Training type WHO-provided training

Field Information & communication technology

SharePoint

Specific training

Date completed Feb-2009

**Training 10** 

Training type WHO-provided training

Field Communications

Specific training WHO Communication essentials

Date completed Jan-2009

## Work experience

### Work experience 1

Job title Technical Officer (Tuberculosis)

Current job Yes

Start date 17-Jun-2019

Work schedule Full-time

Type of business WHO

Major office WHO - WPRO

Department/division Tuberculosis **Duty station** 

Contract type Fixed-term

Grade P3

Name of supervisor Rajendra Yadav

Supervisor's title Team Lead, Communicable diseases

**Philippines** 

Supervisor's email yadavr@who.int

Numbers of employees supervised?

If you managed a budget, what was the budget value (in USD)? 500000

Yes Did this role involve professional experience outside of your primary

work location (e.g. short-term assignments, management responsibility,

and extensive business travel)?

In accordance with WHO's mandate and structure, how would you describe the nature of your work?

Please provide a brief description of relevant duties and responsibilities (max. 2500 characters)

Please summarize your key achievements (max. 2500 characters)

#### Health expertise

- Expected specific outputs/outcomesUnder the supervision and guidance of the Medical Officer (End TB) and Head of the WHO Country Office in the Philippines to provide technical assistance to the Department of Health, other concerned departments and their key partner agencies for a multiyear nationwide campaign against TB, with special focus on subnational activities related to TB case-finding.- Specific roles to be undertaken within this job-Assists key regions and provinces/cities to design campaign plans with targets, budgets and timelines.- Advocates to key regions and provinces/cities for mobilization of adequate TB-specific staffing and funds.- Supports key regions and provinces/cities for engaging the private sector for mandatory notifications.- Supports "screen-all" policy for patients who visit health facilities for TB, irrespective of their reasons of visit.- Assists in creating online chat groups for providers and patients (separately) for guidance and troubleshooting.- Supports key regions and provinces/cities for procurement and supply management of TB-specific commodities.- Assists key regions and provinces/cities to set up specimen transport systems and service delivery networks.- Uses innovative dashboards and other tools to monitor monthly performance and provide timely feedback.
- Five functional apps, four making the End TB App suite, one on COVID-19 case reporting and management - Free use of app from telecom providers -Three Race to End TB campaign events

Job category 1

- 1) Health, medicine & science, 2) Neglected tropical diseases, 3) Virus, 4) Rabies Job category 2
- 1) Health emergency/crisis intervention, 2) Disease outbreaks Epidemics and pandemics, 3) Human influenza caused by a new subtype Job category 3
- 1) Health, medicine & science, 2) Tuberculosis

## Work experience 2

Job title Monitoring & Evaluation Officer

Current job No

Start date 16-Apr-2018

End date 16-Jun-2019

Work schedule Full-time

WHO Type of business Major office WHO - WPRO Department/division CPI/WHE/DSE Duty station Manila, Philippines Contract type Fixed-term Grade P3 Name of supervisor Dr Masaya Kato Supervisor's title Programme Area Manager Supervisor's telephone 89828 Supervisor's email katom@who.int Numbers of employees supervised? 0 If you managed a budget, what was the budget value (in USD)? 500000 Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)? Yes In accordance with WHO's mandate and structure, how would you describe the nature of your work? Monitoring, evaluation & analysis of trends Develop country technical support plans for all countries in the region in Please provide a brief description of relevant duties and responsibilities harmony with the Country Cooperation Strategy (CCS) and other strategic (max. 2500 characters) planning documents. Assist with operational planning and monitoring under the WHO Programme Budget (PB) including periodic monitoring and assessment of progress. Assist in development of donor proposals and reports in order to ensure sustainable resource mobilization. Oversee Monitoring & Evaluation activities under the IHR M&E framework (Annual reporting, Joint External evaluations, After action reviews, Simulation exercises) to support organizational learning, and capture the effectiveness of health emergency programmes and interventions. Conduct training and capacity building in order to improve the abilities of WHO staff and national counterparts in monitoring and evaluation according to WHO standards and principles. Created an internal implementation monitoring systems to ensure effective Please summarize your key achievements (max. 2500 characters) results-based activities were conducted according to the WHO Planning, Budgeting and Monitoring Framework. Responsible officer in charge of preparing and conducing a training workshop on After Action Reviews and Simulation Exercises including overall coordination of all technical content and administrative arrangements. Created revised technical country support plans for priority countries used for country planning under the 13th Global Programme of Work. Created a system (including online and offline components) for planning and monitoring implementation of activities

requested from countries as well as regional level activities. Created an M&E database to collect and store all M&E activities under the IHR Monitoring and Evaluation Framework as well as National Action Plans and Pandemic Preparedness Plans containing over 150 activities and plans.

Please indicate your reason for leaving the position (max. 1000 characters)

After substantial experience at the headquarters and regional level, I chose to pursue work at the country level.

#### Job category 1

1) Administration & management, 2) Programme & project management, 3) Monitoring & evaluation of programme implementation - technical and financial

#### Work experience 3

Job title Acting Programme Management Officer

Current job No

Start date 01-Jan-2017

End date 15-Apr-2018

Work schedule Full-time
Type of business WHO

Major office WHO - WPRO

Department/division Division of Health Security and Emergencies

Duty station Manila, Philippines

Contract type Fixed-term

Grade P4

Name of supervisor Dr Ailan Li

Supervisor's title Director

Numbers of employees supervised?

If you managed a budget, what was the budget value (in USD)? 38100000

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)?

In accordance with WHO's mandate and structure, how would you

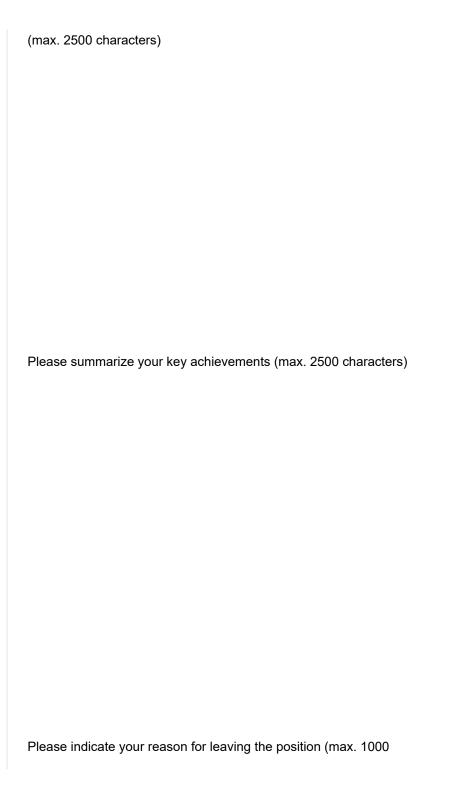
describe the nature of your work?

Please provide a brief description of relevant duties and responsibilities

Administration & management

No

As part of the WHO Health Emergencies programme (WHE), engage in multisectoral coordination with partners including funding partners, support



WHO country offices to strengthen country capacity to respond to emergencies and disasters, provide overall coordination of management and administration to manage work plans, budgets, human resources, resource mobilization, monitoring and evaluation, and other related work. Conduct and disseminate regular analysis of budgetary and financial statements, human resources, staffing, including monitoring the status of funding available and projected and resulting funding gaps and ensuring rapid availability of funding for immediate needs, with sustainable, predictable financing. Maintain systems and processes, innovating and revising methods where necessary, to ensure the provision of high quality, predictable HR, security and staff well-being services, managing sourcing for events, including development and maintenance of rosters and candidates allowing for rapid deployment of resources during emergencies in order to meet WHE's mandate in countries. Assist in monitoring and evaluating implementation of guidelines and Standard Operating Procedures for WHO's work in emergencies including reporting to donors and member states, leading to continuous improvement and business process excellence. Ensure close collaborative working arrangements with other programme areas at regional and country office levels and manage relationships with key partners especially through meetings and fora for partner networks.

As Finance and Administration focal point of the regional Incident Management Support Team, participated in rapid response operations for three tropical cyclones in the Pacific, the Marawi armed conflict in the Philippines, an earthquake in Papua New Guinea and several other emergencies requiring WHO response. These responses required rapid assessment, monitoring, analysis and evaluation of the situation in order to implement appropriate response strategies. In collaboration with the Emergency Operations team, set up the systems to enable WHO readiness under the structure of the Incident Management System including the monthly Incident Management Support Team, the Operational Readiness Toolkit, and the initial surge roster management process. Organized a simulation exercise for all Programme Management Officers and Programme Administration Officers in the Region demonstrating the the theory, principles, methods and techniques of the WHO Emergency Response Framework. Contributed to several strategic initiatives with the implementation and strengthening of WHE in the Region including financing and staffing models. Managed as focal point, an internal audit of the division covering 23 areas of administration, finance, and programme implementation with the second highest rating as a preliminary result. Organized and facilitated a three-day strategic retreat for 35 staff members from diverse educational backgrounds to evaluate and plan for the next five years with very positive feedback from participants. Coordinated the closure and opening of biennial budget cycles managing US\$ 38M budget and 106 staff positions at region and country level. Coordinated the regional Health Security Partners Forum.

Transitioned to Monitoring and Evaluation position in the same division in order to develop technical expertise in the context of health emergency preparation

characters) and response.

Job category 1

1) Administration & management, 2) Programme & project management, 3) Monitoring & evaluation of programme implementation - technical and financial Job category 2

6

No

- 1) Administration & management, 2) Programme & project management, 3) Project planning & budgeting Job category 3
- 1) Administration & management, 2) Programme & project management, 3) Programme reporting

### Work experience 4

Job title Programme Management Officer

Current job No

Start date 01-May-2016

End date 31-Dec-2016

Work schedule Full-time

Type of business WHO

Major office WHO - WPRO

Department/division Office of the Regional Director

Duty station Manila

Contract type Fixed-term

Grade P4

Name of supervisor Dr Takeshi Kasai

Supervisor's title Director of Programme Management

Numbers of employees supervised?

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)?

In accordance with WHO's mandate and structure, how would you

describe the nature of your work?

Please provide a brief description of relevant duties and responsibilities

(max. 2500 characters)

Administration & management

WORK PLANNING, BUDGETING AND HUMAN RESOURCES

MANAGEMENT - Manage budgeting, financial resources, and programme efforts for eight workplans within the results-based monitoring framework. -

Please summarize your key achievements (max. 2500 characters)

Please indicate your reason for leaving the position (max. 1000 characters)

Manage HR plans for over 40 staff members and conduct mapping and vulnerability exercises. Assist with re-programming of funds for better implementation. - Communicate with the PMO network, other units and divisions as well as external partners for coordination of internal assessments, reporting and management of risks, human resources, and other programmatic areas. COLLABORATION AND TEAMWORK - Facilitate planning and organization of strategic staff retreat for the division. - Communicate and engage with coordinators as a member of the management team to identify gaps to close and areas to add value. Oversee logistics and organization of meetings and events. - Coordinate development of an office-wide electronic Document Tracking System including mobile tracking by messenger staff. Conduct pilot testing and ongoing refinement by liaising with ITG and technical divisions. - Contribute to the project of reform stocktaking including organization of an RCM side event linking all WPRO offices by video conference, highlighting the effects of reform on the work of WPRO in countries. - Supervise staff in the Regional Director's office enabling coordination of meetings, travel, speeches and other communications ensuring quality presentation of the WPRO corporate image. - Facilitate effective external and internal communications and manage emergency preparations and recovery efforts in case of disaster. PARTNERSHIPS - Maintain positive relationships with partners including donors, through regular reporting and face-to-face meetings. - Liaise with other divisions and units within WHO at all levels to coordinate engaging donor proposals and reports.

- Successful RCM side event with all WPRO country offices connected via video conference widely appreciated by delegates of Member States. - Document Tracking System developed, piloted and improved through three development iterations. - Supported planning and execution of the first UHC TAG in the Region.

Pursued an opportunity with the Division of Health Security and Emergencies in order to strengthen programme management abilities.

Job category 1

- 1) Administration & management, 2) Programme & project management, 3) Programme reporting Job category 2
- 1) Administration & management, 2) Programme & project management, 3) Project planning & budgeting Job category 3
- 1) Administration & management, 2) Programme & project management, 3) Monitoring & evaluation of programme implementation technical and financial

### Work experience 5

Job title

Technical Officer (Monitoring & Evaluation)

No Current job Start date 01-Jan-2012 End date 30-Apr-2016 Work schedule Full-time Type of business WHO Major office WHO - WPRO Department/division Division of Communicable Diseases Duty station Manila Contract type Fixed-term Grade P3 Name of supervisor Nobuyuki Nishikiori Supervisor's title Coordinator Numbers of employees supervised? If you managed a budget, what was the budget value (in USD)? 1000000 Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)? No In accordance with WHO's mandate and structure, how would you describe the nature of your work? Monitoring, evaluation & analysis of trends SURVEILLANCE, MONITORING AND EVALUATION, TECHNICAL - Create Please provide a brief description of relevant duties and responsibilities and manage web-based systems for collection and storage of TB and leprosy (max. 2500 characters)

data, analyse and report these data through annual reports and scientific publications in the Western Pacific Surveillance and Response Journal. -Develop electronic and mobile apps for health workers and members of national programmes for assessing disability, educating patients, accessing information and analyzing data. - Coordinate, create and analyse over 50 tables and figures (including maps) to be included in the annual Global TB control Report. - Provide direct technical assistance to countries through national TB programme reviews, research studies and surveillance system assessments. - Coordinate and train seven national TB technical assistance focal points to assess country requirements and liaise with relevant partners to meet needs. PROGRAMME MANAGEMENT - Manage budgeting, financial resources, and programme development within the results-based monitoring framework as acting PMO for the division. - Ensure efficiency, teamwork and morale among staff members through interpersonal communication and development of synthesized reports for monitoring and high-level reporting. -Contribute to the WPRO PMO network for cross-collaboration and sharing of

Please summarize your key achievements (max. 2500 characters)

best practices. - Manage HR plans and conduct mapping and vulnerability exercises. Assist with re-programming of funds. Design monitoring mechanism for programme implementation with regular updates to coordinators and director. PARTNERSHIPS - Strengthen partner relationships through site visits and regular updates and response to queries. Enable team members to engage with partners to meet country needs. - Create funding proposals to USAID, JVC, KCDC and others. Monitor and analyse implementation of donor proposals within operational workplans. - Prepare donor reports responding to specific donor requests through analysis and evaluation of programme performance.

SURVEILLANCE, MONITORING AND EVALUATION, TECHNICAL - Analysis and generation of tables and figures for eight annual global TB control reports (2007 to 2014 datasets). - In-depth programme reviews conducted in Viet Nam, Mongolia, Papua New Guinea and the Philippines. - Mobile apps developed for TB and leprosy including programme directory and leprosy disability assessment tool with high user acceptance. - Technical Assistance coordination meeting, National Strategic Planning workshop and National TB Programme Managers meetings organized and conducted. PROGRAMME MANAGEMENT - Implementation of available funding increased from ~70% to 96% in five months. - Biennium closure completed with all assessments and budget/workplan cleanup conducted. - Organized and facilitated staff retreat identifying areas of improvement and a shared vision for future work as well as divisional communications training for professional staff.

Pursued a position in programme management at the Regional Director's Office.

Please indicate your reason for leaving the position (max. 1000 characters)

Job category 1

- 1) Administration & management, 2) Programme & project management, 3) Monitoring & evaluation of programme implementation technical and financial Job category 2
- 1) Health, medicine & science, 2) Tuberculosis Job category 3
- 1) Administration & management, 2) Programme & project management, 3) Project planning & budgeting

#### Work experience 6

Job title Data Management Assistant

Current job No

Start date 01-Jan-2007

End date 31-Dec-2011 Full-time

Work schedule
Type of business
Major office
Department/division
Duty station

Contract type

Grade

Name of supervisor

Supervisor's title

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)?

In accordance with WHO's mandate and structure, how would you describe the nature of your work?

Please provide a brief description of relevant duties and responsibilities (max. 2500 characters)

WHO

WHO - HQ

Stop TB Department

Geneva

Short-term/Temporary

G4

Hazim Timimi

Data Manager

No

Monitoring, evaluation & analysis of trends

DATA COLLECTION. ANALYSIS AND DISSEMINATION Coordinate with other staff members to analyse and design tables, graphs and maps for the annual Global TB Control Report. Create reproducible mechanism through statistical coding to automatically generate analyses and visualizations to be used in publications. Map and graph burden of TB disease for slide sets and other dissemination channels. Create interactive graphs, maps and tables for team members to explore data. Manage 20 data reviewers, coordinate country feedback process. Manage dissemination of TB data on WHO website and on the Global Health Observatory. Design covers of various publications including the four Global TB Reports. Design posters and displays with maps and graphs for events including the World Health Assembly. ANALYSIS AND SKILLS TRAINING Manage off-line data collection for 6 regional TB estimates workshops using manual and automatic procedures. Conduct training on data analysis and exploration. Chair the Learning Working Group of the Health Data Forum. Teach data analysis and visualization course in R software. PROGRAMME AND PROJECT MANAGEMENT Plan and design production of Global TB Control report, including data collection with automatic and manual validation and creation of report contents with regular progress updates to supervisor. Analyse and evaluate production process for efficiency and quality gains. Plan and carry out other projects including web tool coordinating global TB technical assistance, TB data collection and management system, various data-related trainings and revitalized order management system for the Global Drug Facility. Collaborate with colleagues as a member of the Health Data Forum core group to benefit from idea sharing and strategically coordinate

Please summarize your key achievements (max. 2500 characters)

efforts to better utilize resources. Implement programme activities in the Global Management System (GSM).

- Four Global TB control reports - Data management and analysis for "Improving TB estimates" workshops in all 6 WHO regions. -Organized over 10 trainings with the Health Data Forum including two trainings on R and one on STATA. -Taught training course on R software. -Kickstarted re-design of order management system for Global Drug Facility. -Designed and implemented TB technical assistance coordination web tool.

Please indicate your reason for leaving the position (max. 1000 characters)

In order to expand experience to the regional level, was selected for two regional positions and ultimately decided to take a post on the Western Pacific Regional office given my previous experience in the Philippines.

Job category 1

1) Health, medicine & science, 2) Tuberculosis

Job category 2

1) Administration & management, 2) Programme & project management, 3) Monitoring & evaluation of programme implementation - technical and financial

#### Work experience 7

Job title Television Content Producer

Current job No

Start date 01-Jun-2005
End date 31-Jul-2006
Work schedule Full-time
Type of business Government

Name of the employer Provo City

Employer's website www.provo.org

Address(city) 351 W Center St. Provo, Utah 84601

Address(country) USA

Name of supervisor

Supervisor's title

Dan Ransom

Producer

May we contact the supervisor for references?

Numbers of employees supervised?

12

Did this role involve professional experience outside of your primary No

 $work\ location\ (e.g.\ short-term\ assignments,\ management\ responsibility,$ 

and extensive business travel)?

Please provide a brief description of relevant duties and responsibilities

Please summarize your key achievements (max. 2500 characters)

Please indicate your reason for leaving the position (max. 1000 characters)

Job category 1

(max. 2500 characters)

1) Administration & management, 2) Communications

Produce all content for two full-time local television channels focused on community and government. Manage production team through the full production process including writing, shooting, editing, and publishing. Communicate with team members and manage dynamics of production in high-stress situations. Direct and produce local programmes, including newscast, cooking show, sports show, talk show, and mayor's show, as well as coverage of local events, including pageants, sports competitions, speeches, and political debates. Design video graphics and menus for DVD release of programs.

Produced content for two local television channels running 24 hours a day. Created and directed five different television programmes and documented a wide range of community events.

Moved abroad for family reasons

No

15 Yes

### Work experience 8

Job title Assistant Film Director

Current job

Start date 01-Jan-2005

End date 31-May-2005

Work schedule Part-time

Type of business Academic institution

Name of the employer Brigham Young University

Employer's website www.byu.edu

Address(city) Provo, Utah 84606

Address(country)

USA

Name of supervisor Dennis Packard

Supervisor's title Executive Producer

May we contact the supervisor for references?

Numbers of employees supervised?

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility, and extensive business travel)?

Please provide a brief description of relevant duties and responsibilities (max. 2500 characters)

Please summarize your key achievements (max. 2500 characters) Please indicate your reason for leaving the position (max. 1000 characters)

Job category 1

1) Administration & management, 2) Programme & project management

Manage and motivate 15 member production team for feature length film for theatrical release. Manage team communications and supervise work using interpersonal skills with crew members from diverse backgrounds. Resolve disputes and keep the team on schedule and ensure efficient use of rented equipment, time of crew members and other resources.

Feature length film produced and included in Heartland Film Festival.

Production completed

#### Work experience 9

Job title

Current job

Start date

End date

Work schedule

Type of business

Name of the employer

Employer's website

Address(city)

Address(country)

Name of supervisor

Supervisor's title

May we contact the supervisor for references?

Numbers of employees supervised?

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility,

**Production Director** 

No

01-Jan-2003

30-Apr-2005

Part-time

Academic institution

**Brigham Young University** 

www.byu.edu

Provo, Utah 84606

USA

Erin Goff

**News Director** 

Yes

9

No

and extensive business travel)? Led production team of nine members for daily newscast. Taught improvement Please provide a brief description of relevant duties and responsibilities labs for on-air talent. Developed camera, audio, technical directing, tape and (max. 2500 characters) lighting skills. Used automated and non-automated formats. Communicated with anchors and directors to produce effective and attractive graphics, including logo, show open, over-the-shoulder, lower thirds and weather. Coordinated graphics on air. Please indicate your reason for leaving the position (max. 1000 characters) Graduation Job category 1 1) Administration & management, 2) Communications Work experience 10 Job title Intern Current job Nο Start date 01-Sep-2002 End date 31-Dec-2002 Work schedule Internship Type of business Other UN agency Other UN agency **UNICEF Duty station** Manila Contract type Intern Grade No grade Name of supervisor Mi-Ann Maglipon Supervisor's title Communications Officer May we contact the supervisor for references? Yes Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility,

No

and extensive business travel)?

(max. 2500 characters)

Please provide a brief description of relevant duties and responsibilities

Proofread children's rights documents and manuals for publication. Created book, brochure and T-shirt layouts. Produced photo and video documentation of local projects and events.

End of internship program

Please indicate your reason for leaving the position (max. 1000 characters)

Job category 1

1) Administration & management, 2) Communications, 3) Branding, design, editing

### Work experience 11

Job title Volunteer representative

Current job No

Start date 01-Sep-1998

End date 30-Sep-2000

Work schedule Full-time

Type of business Other

Name of the employer

The Church of Jesus Christ of Latter-day Saints

Employer's website www.lds.org

Address(city) Olongapo Mission

Address(country) Philippines

Name of supervisor Lamar Sanders

Supervisor's title Mission President

May we contact the supervisor for references? Yes

Numbers of employees supervised? 160

Did this role involve professional experience outside of your primary work location (e.g. short-term assignments, management responsibility,

and extensive business travel)?

Please provide a brief description of relevant duties and responsibilities

(max. 2500 characters)

Please indicate your reason for leaving the position (max. 1000

characters) Mission completed

Job category 1

1) Administration & management

Yes

Motivated and trained 160 representatives. Organized weekly welfare projects in rural and urban communities. Assisted local church leaders.

### **Publications**

Please attach your publication list works.bib

Please provide your ORCID number 0000-0003-0056-1433

How many publications in peer reviewed journals does your list contain

11

When were you last published? 02-May-2016

## Language

?

## Language 1

Language type Official WHO language

Language English

Level of proficiency Mother tongue

## Language 2

Language type Official WHO language

Language French

Level of proficiency Intermediate level

## Language 3

Language type Other language

Language Tagalog

Level of proficiency Expert level

## Computer skill

### Computer skill 1

Computer skill Database

Application/system/tool MS Access

Level of proficiency Working knowledge

Computer skill 2

Computer skill Geographical Information Systems (GIS)

Application/system/tool N/A

Level of proficiency Working knowledge

Computer skill 3

Computer skill Presentation software

Application/system/tool Prezi

Level of proficiency Working knowledge

Computer skill 4

Computer skill Presentation software

Application/system/tool MS PowerPoint

Level of proficiency Advanced knowledge

Computer skill 5

Computer skill Spreadsheet

Application/system/tool MS Excel

Level of proficiency Advanced knowledge

Computer skill 6

Computer skill Statistical analysis software

Stata

Application/system/tool

Level of proficiency Working knowledge

Computer skill 7

Computer skill Statistical analysis software

Application/system/tool

Level of proficiency Advanced knowledge

Computer skill 8

Computer skill Website creation & management

Application/system/tool Other

Other Shiny

Computer skill 9

Computer skill Website creation & management

Application/system/tool HTML

Level of proficiency Basic knowledge

Computer skill 10

Computer skill Word processing

Application/system/tool MS Word

Level of proficiency Advanced knowledge

Cover Letter

### Instructions

Plain Text Cover Letter

Here's what I provide.

- I know TB control. Global level, regional level, country level, subnational level. Hans Rieder course.
- I know how WHO works. 3 levels of WHO, plus technical, plus admin, plus program management.
- I know information technology. I've developed and deployed four mobile apps with associated web apps, two dedicated web apps and assisted with many others.
- I know data, monitoring and evaluation. Work with TME on 6 global reports. I know R, I've built shiny dashboards, I've written articles, I've helped the PHL data flows and information systems.
- I know how to present well. I've co-facilitated with Raj Yadav, 3 training sessions on how to give killer presentations. I believe this is incredibly important to the work we do.
- I know the broader public health landscape. Epidemiologist, health emergencies, health systems.