

Careforce Connection

Your Link to Children's Healthcare of Atlanta

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Convenience

At Your Service: The Children's Concierge

Help When You Need It

Think of **At Your Service** as your very own personal assistant. You will have access to true concierge services for things like finding tickets to any event in the country, making dinner reservations, vacation or party planning, scheduling cable service installation, birthday party supplies, gift shopping, finding the best value on a new television, etc. With Children's **At Your Service**, you get the opportunity to let someone else do the leg-work while you focus on what's important to you.

How do I contact At Your Service or make a request?

Visit the [At Your Service Web site](#) (login: CHOA followed by your employee ID number, password: CHOA)

Email the Concierge: atyourservice@choa.org

Call the Concierge at ext. 52525 or 52526

Fax the Concierge at ext. 56167

What is the At Your Service onsite schedule?

At Your Service representatives are onsite at Children's during the following hours (times are subject to change without prior notice):

Children's at Scottish Rite

Mondays: 7 a.m. – 4 p.m.

Tuesdays: 7 a.m. – 11 a.m.

Wednesdays: 7 a.m. – 11 a.m.

Thursdays: 7 a.m. – 4 p.m.

Fridays: 7 a.m. – 4 p.m.

Children's at Egleston

Mondays: 7 a.m. – 4 p.m.

Wednesdays: 7 a.m. – 4 p.m.

Thursdays: 7 a.m. – 11 a.m.

Fridays: 1 p.m. – 4 p.m.

The Park

Tuesdays: 7 a.m. – 11 a.m.

Thursdays: 1 p.m. – 4 p.m.

Fridays: 7 a.m. – 11 a.m.

Children's at Hughes Spalding

Tuesdays: 1 p.m. – 4 p.m.

Wednesdays: 1 p.m. – 4 p.m.

Marcus Autism Center

Tuesdays: 1 p.m. – 4 p.m.

At Your Service Features:

[At Your Service Price List](#)

[At Your Service Ticket Portal](#)

MARTA cards, GRTA cards, movie tickets, Georgia Aquarium, Six Flags, Atlanta Zoo, [Atlanta CityPass](#), Biltmore Estates, High Museum, Atlanta Botanical Gardens, Gift Cards: Macy's, Target, Wal-Mart, Borders and Home Depot.

Payment methods for onsite sales: credit card, cash, payroll deduction available for some purchases - please contact the concierge for specific offerings

Payroll deduction is available for MARTA cards and movie tickets

Please note: Payroll deductions may not be split between pay periods and the per pay period maximum purchase is \$300.

Discounts:

National vendors such as Hertz, Avis, Dollar, Budget, Enterprise, Thrifty, and National car rentals and companies such as 1800Flowers and Creative Baskets. Local vendor discounts with restaurants, carwashes are also available; please contact the Concierge directly for details.

Concierge Services:

Contact At Your Service to help with party planning, ticket orders, gift shopping, researching vacation attractions and much more. The first hour of every basic concierge request is FREE, with each additional hour on a project costing you only \$5 per hour. Now you can have your very own personal assistant who can make all the arrangements to make your next party, vacation or major purchase a success.

Even More Convenience

At Your Service representatives also can arrange for vendors to run errands including grocery shopping and taking your car in for service. They will identify companies to perform home repairs and find someone to supervise any service taking place at your home, take care of your pets and pick up your mail when you are out of town, and much more for a reduced fee of \$35 per hour. Scottish Rite employees can arrange to have their car washed on-site Mondays by scheduling an appointment by 3 p.m. Friday. A car wash service is available at The Park Tuesdays and Thursdays, but that is through an outside vendor.

Forms

- [Ticket/Gift Card Order Form](#)
- [MARTA Card Order Form](#)
- [At Your Service Price List](#)

Memberships

Membership Opportunity	Contact
AAA Auto Club South	Verlinia Shabazz at 770-723-8057
Cost Co	Patricia Johnson at 678-201-0031
Sam's Club: Children's employee will receive a \$10 gift card when they sign up for a new Sam's Club Membership or renew an existing Membership by Feb. 8. Click on one of the membership options below, print out the e-Certificate and go to any Sam's Club to sign up or renew your membership. You'll need to bring your employee ID. Regular (Advantage) Membership Business Membership	Tyrina Dixon at 404-325-4883

Finance

Workplace Banking

You are eligible for savings and incentives on a wide range of banking products and services with SunTrust, Wachovia, Bank of America, Lockheed Credit Union, Emory Credit Union and the CDC Credit Union. To sign up, contact your nearest branch office.

Direct Payroll Deposit

You are able to have your paychecks deposited directly to participating banks in metro Atlanta. Please visit the [Payroll](#) department for more information.

Additional Convenience

Pet Insurance

VPI Pet Insurance is the nation's largest and oldest provider of health insurance for pets. Their program is designed for you to obtain pet insurance both for medical problems and preventative care for your pets at

group discounted rates. All Regular Full-Time and Regular Part-Time employees are eligible to participate. For more information and to enroll please contact VPI at 1-888-899-4VPI or visit the [VPI Web site](#).

MetLife Auto and Homeowners Insurance

The MetPay Plan is a personal property insurance program designed for you to obtain auto, homeowners and other types of property and casualty insurance at group discounted rates. All Regular Full-Time and Regular Part-Time employees are eligible to participate. For more information and to enroll call MetLife at 1-800-GET-MET8 (438-6388) or visit the [MetLife Web site](#).

MetLaw (Hyatt) Legal Services

MetLaw is a group plan at discounted rates to provide you with telephone and office consultations for an unlimited number of matters with the attorney of your choice. You can receive legal advice and representation on a wide range of matters including: Real estate, financial, consumer protection and family law. During the consultation, the attorney will review the law, discuss your rights and responsibilities, explore your options and recommend a course of action. MetLaw has attorney options in-network and out-of-network.

All Regular Full-Time and Regular Part-Time employees are eligible to participate. Enrollment takes place annually during open enrollment, except for new hires. For more information or to enroll please contact MetLaw at 1-800-423-0300 or visit the [MetLife Web site](#).

Cell Phone Discounts

Sprint/Nextel: Discounts are available for new and existing customers. Please provide the following information to the Sprint/Nextel representative when requested:

IL Node: 0536156892

Root Node: 0531526493

Corporate ID: HCLOC_SGA_ZZZ

Current customers please contact one of the following numbers and provide the representative with the above information to receive your discount:

Current Sprint subscribers: 1-866-853-4931

Current Nextel subscribers: 1-800-390-9545

AT&T: Visit an AT&T store with your employee ID badge and provide the applicable corporate discount eligibility number found below or provide it to the customer representative if signing up over the phone.

Children's and the Marcus Autism Center: 2465526

Children's at Hughes Spalding: 2731373

T-Mobile: Discounts are available for new and existing customers by calling 1-866-464-8662. Once connected press "1" to select migrate to a corporate discount. You'll then talk to a representative of T-Mobile. They will ask for your organization name: **Children's Hospital of Atlanta** and a corporate node code **2794050** to receive 10% off your monthly service bill.



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