

End Users Guide

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Introduction

This is the end users guide to help teach users how to use the product on www.corq.org . The product is supported on all type of browsers except internet explorer. The following is a set of guidelines on how to operate the product and use each function. The overall framework of the website was done through Twitter bootstrap and used a Mysql database to store the data. The site is also running on a server so that you can access the website from any computer.

1. Registration

- A. To Register click on the “login/register” tab at the top navigation bar
- B. Click on the “register here” link
- C. Fill out the sign up form
- D. Click Register

2. Login

- A. To login click on the “login/register” tab located at the top navigation bar
- B. Fill out the login form
- C. Click Login
- D. The arrival page will be the index page

3. Create Board

- A. Click on the “My Boards” link in the dropdown menu located at the top navigation bar
- B. Click on the “Create A New Board” box
- C. Fill out the form with a title
- D. Set the board to public or private
- E. Click on Create
- F. The board shall appear on the My Boards
- G. Click on the newly created board to go inside it
- H. A counter shows the amount of boards you have

4. Add Pin

- A. Click on the “Pin It” tab located at the top navigation bar
- B. Fill out the for pin it with a url for the image, title, description and board that the pin will go
- C. Click on Upload
- D. You will be redirected back to my boards

- E. Click on the board you put the pin to view the pin
- F. A counter shows the amount of pin you have

5. Edit Pin

- A. Enter a board by clicking on a board
- B. Click on the pin you want to edit
- C. A display will popup showing a menu to edit, add map, comment, or pin it
- D. Click on “Edit” to edit the pin
- E. A form will display to enter in the title and description
- F. Click “Save” to save the new edit
- G. Click “Go Back to pin” to go make to the pin menu

6. Add Restaurants/Map

- A. Click on the “Add or Edit Map” button to go the add map menu
- B. Fill out the form with a correct address, city, state, and zip
- C. Click submit to confirm the action
- D. Go back to the pin and click “View Map” to view the map of the new location
- E. Click on the “Add or Edit Map” again to edit the address

7. Comment

- A. Type in a comment in the comment text field of a pin
- B. Click “Send” to confirm comment
- C. Click the pin again to view the comment
- D. Comments cannot be deleted

8. Pin It

- A. Get on another user pin or your own pin
- B. The pin it button on a pin will allow you to pin anybody pins on one of your boards
- C. Click “Pin It”
- D. Choose a board and click “Repin”
- E. The board shall now display the pin you just chose to pin
- F. You can now edit this pin

9. Search

- A. Type in a word or phrase in the search bar to go to a result page
- B. The result page will show all users, boards and pins matching your search word or phrase
- C. You shall be able to click on the user to go to their boards and view their pins

- D. You shall be able to click on “view matching boards” to view all boards matching the search word or phase
- E. You shall be able to click on “view matching pins” to view all pins matching the search word or phrase

10. Follow

- A. Click on the “Follow” button located at each users profile page
- B. The follow shall be changed to an “Unfollow” button
- C. The user shall be add to a separate board that contain all following that you have
- D. You shall be able to go to the following board and click on the user to go to their board without searching

11. Like

- A. You can like another user pin
- B. Click on the like button
- C. The like shall be changed to an unlike button
- D. A counter on the side shows the amount of likes a pin have

12. Change Password

- A. Click on the change password word located at the center of my boards or the navigation bar drop down menu
- B. Fill out the form that popup to change the current password to a new one
- C. Click on the “save settings” button to save the changes

13. Edit Board

- A. Click the edit button located at the bottom of the edit box
- B. Fill out the new changes with a new name or set the privacy settings to public or private.
- C. Click “Submit” to confirm the changes

14. Contacts

- A. Click on the “contact” link located at the bottom of the webpage
- B. The link will direct you to a contact webpage to fill out a form
- C. Click on the “Send Message” to send a message to a staff member to answer a question

15. Help

- A. Click on the “help” page located in the navigation bar drop down menu
- B. The help page shall display information on the pins and board

- C. Click on the section that you want to go and the menu will direct to you to the location

16. Terms and Condition

- A. Click on the terms and condition located at the bottom of the webpage
- B. The terms and condition page shall contain the information on terms and usage that you must follow

17. Logout

- A. Login to the website
- B. The logout button is location in the top navigation bar menu
- C. Click the “logout” button to go back to the index page

18. Forget Password

- A. Click on the “login/registration” tab to go to the login popup
- B. Click on the “Forget Your Password” link
- C. Fill out the steps by entering username then security question answer
- D. The password reset is sent to your email
- E. You will get a temp password to login
- F. Go back and login to change the password