

Evaluation Factors and Subfactors

(1) The following evaluation factors and subfactors will be used to evaluate each proposal.

Factor 1: Technical/Management

Subfactor 1: Cybersecurity/Information Assurance

- The Contractor demonstrates a plan and process for managing Cybersecurity/Information Assurance workload in compliance with applicable DoD, DoN, and HQ instructions, policies, and procedures such as DoD Instruction 8500.01 (Subtask 6.5.1).
- The Contractor demonstrates technical proficiency in managing Risk Management Framework (Subtask 6.5.3)
- The Contractor demonstrates technical proficiency in managing Incident response processes (Subtask 6.5.5).

Subfactor 2: Program Management

- Details the plan and process to meet the response times in Table 1: Service Call Response and Completion Time (Task Areas 2, 3 & 5), and Table 2: Service Call Response and Completion Time (Task Areas 6 & 7) of the PWS.
- Demonstrates a comprehensive management approach that ensures fully- qualified, appropriately certified personnel are provided to meet all requirements of the PWS as specified in Paragraph 13.2.9 Qualifications, including the appropriate mix of labor categories, labor hours, and other direct costs to meet the requirements of the PWS. Contractor's proposal shall include a staffing plan that identifies each position, supplemented with resumes for review.

Subfactor 3: Command, Control, and Communications Protection (C3P) Ashore Support

a. The Contractor demonstrates a plan for effectively managing C3P workload under the following tasks in compliance with applicable DoD, DoN, and HQ instructions, policies, and procedures such as CNIC Instruction 5222.1 para 4.j and 5.g.

- i. PWS Subtask 6.2.1 - ROC/EOC/RDC/LDC Support,
- ii. PWS Subtask 6.2.2 - Emergency Communications Support,
- iii. PWS Subtask 6.2.3 - Entry Control Point (ECP)/Access Control Systems (ACS) Support,

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- iv. PWS Subtask 6.2.4 - Public Safety Network (PSNet)/Anti-Terrorism Force Protection (ATFP) Support
- v. PWS Subtask 6.2.6 - RDC Alarms Manager

Subfactor 4: Managed IT Services Support

a. The Contractor demonstrates technical acumen performing the following PWS task areas. Technical acumen may be demonstrated by problem-solving techniques and identification of potential solutions.

PWS 6.6.2 Subtask 2 – Systems and Network Support

PWS 6.6.3 Subtask 3- Video Teleconference Support

PWS 6.6.4 Subtask 4 – Asset Management Support.

Points of Contact: The contracting officer (KO) and contract specialist (CS) are the sole points of contact for this procurement. Address any questions or concerns you may have to the KO/CS. Written requests for clarification must be sent to the KO/CS at katherine.a.jackson23.civ@mail.mil and tanya.d.buttner.civ@mail.mil.

Offerors are requested to submit a written technical proposal and a price proposal in response to the attached Performance Work Statement (PWS) and Quality Assurance Surveillance Plan (QASP) (See Attachment 1). Offerors must complete Blocks 6, 7, and 8 of the DD Form 254 (See Attachment 2) with the appropriate information for their companies and any subcontractors (when applicable). The completed DD Form 254 must be submitted with your proposal. Information on submission of technical and price proposals is provided below. The proposal shall be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of statements asserted in the proposal. The proposal should not simply rephrase or restate the Government's requirements but rather shall provide convincing rationale to address how the offeror intends to meet these requirements. Offerors shall assume the Government has no prior knowledge of their facilities and capabilities and will base its evaluation on the information presented in the offeror's proposal. The offeror's proposal must include all data and information requested by the RFP and must be submitted in accordance with the Addendum to 52.212-1 and 52.212-2- Instructions to Offerors. The proposal should sufficiently address the requirements as stated in the PWS. Non-conformance with these instructions may result in removal of the proposal from further evaluation.

Volume	52.212-1 Paragraph No.	Vol Title	Page Limit
I	(b)(12)(vii)(A)	Executive Summary	5
II	(b)(12)(vii)(B)	Technical/Management	30
III	(b)(12)(vii)(C)	Price	no limit
IV	(b)(12)(vii)(E)	Contract Documentation	no limit

Volume I - Executive Summary. In the executive summary volume, the offeror shall describe the significant attributes and theme of its proposal. It should be concise, to include addressing any significant risks, and highlighting any key or unique features, excluding price. Any summary material presented in the Executive Summary shall not be considered as meeting the requirements for any portions of other volumes of the proposal. Include a master table of contents for the entire proposal.

Volume II – Technical/Management. The technical/management volume should be specific and complete, and will be evaluated against the technical/management subfactors defined in FAR 52.212-2, Evaluation – Commercial Items. The technical portion of the proposal is to be submitted as a Microsoft (MS) Word 2007 or PDF document. The page format shall have a 1 inch margin using no smaller than an 11 point Ariel, Times New Roman, or Courier New font for all text to include any text contained in a table. The file size of each document shall not exceed 2MB. Using the instructions provided below, provide as specifically as possible the actual methodology you would use for accomplishing/satisfying the factors/subfactors.

In the Technical/Management volume, address your proposed approach to meeting or exceeding the minimum performance or capability requirements of each technical/management factor/subfactors

identifying efficiencies, as well as any risks in your proposed approach in terms of technical/performance, price, and/or schedule. Address any technical/management risk by identifying those aspects of the proposal you consider to have the potential for disruption of schedule, increased cost, poor performance, the need for increased Government oversight, and/or the likelihood of unsuccessful contract performance. Describe the impact of each identified risk in terms of its potential to interfere with or prevent the successful accomplishment of other contract requirements (e.g., PWS/SOW or specification requirements), whether or not those requirements are identified as subfactors. Propose a realistic "work-around" or risk mitigation for identified risks that will eliminate or reduce risk to an acceptable level. Identify any new risks introduced by such risk mitigation.

Volume II - Technical/Management shall be organized as follows:

- Table of Contents
- List of Table and Drawings
- Glossary
- Subfactor One
- Subfactor Two
- Subfactor Three
- Subfactor Four
- All other aspects of the PWS

Volume III – Price shall be organized as follows:

- Table of Contents
- Attachment 3, CLIN Pricing Worksheet
- Price Narrative - to include cost or pricing information, supporting data, estimating methodology.

Volume IV - Contract Documentation. The purpose of this volume is to provide information to the Government for preparing the contract document and supporting file.