


 Blue Dog Inc. www.bluedog.net		tel (301) 649-5000
		  
		termini@bluedog.net

10936 Pebble Run Dr
Silver Spring, MD20902

Consulting Engagement **Workplan**

Prepared by: Tom Termini
Managing Director
Blue Dog Inc

Contents

<i>Summary</i>	<i>1</i>
<i>Consulting Services, Software Usage</i>	<i>1</i>
<i>Timeframe of Agreement</i>	<i>1</i>
<i>Reserved Time Devoted by Bluedog</i>	<i>1</i>
<i>Compensation</i>	<i>1</i>
<i>Independent Contractor</i>	<i>1</i>
<i>Location of Services Rendered</i>	<i>1</i>
<i>Confidential and Nondisclosure</i>	<i>2</i>
<i>Budget / Schedule</i>	<i>2</i>

 Blue Dog Inc. bluedog.net	10936 Pebble Run Dr Silver Spring, MD20902	tel (301) 649-5000 termini@bluedog.net
---	---	--

Summary

With regard to supporting your firm for the opportunity we discussed, please read and agree to this agreement so Bluedog (Blue Dog Inc) may provide content/subject matter expertise and other government marketing support and consulting services. As time is of the essence, this offer expires soon.

Consulting Services, Software Usage

You the client are retaining Bluedog to perform proposal development and management, technical writing, and other consulting services pertaining to the project identified in the Budget Schedule. Bluedog will collaborate with the officers, staff, and other consultants of the client. Our staff will provide writing, editing, other technical development, subject-matter expertise, and other consulting as requested via email. If needed, you are entitled to up to five (5) user accounts for our **Workbench "Always on the Job!"** online collaboration tool, for the duration of our working together.

Timeframe of Agreement

This agreement will commence and end as show in the Budget Schedule. If part of this agreement is not valid, all other parts will remain in effect, in accordance with the laws of Maryland. Our effort under this workplan may be terminated at any time, upon written notice.

Reserved Time Devoted by Bluedog

You the client are reserving the block of hours for the period shown in the Budget Schedule for Bluedog to undertake services provided, paid in full at the start of the period shown in the Budget Schedule. The amount of time may vary from week-to-week, but this is a fixed-price (not-to-exceed) total amount based on the level of effort we are committing to, based on our assessment (using our proprietary parametric estimating model) of the effort needed to satisfy the requirements you have presented to us.

Compensation

Bluedog will be paid the total about, at a rate shown on the Budget Schedule, for the work performed, for the reserved time devoted by Bluedog. Upon request, Bluedog will report on the total of hours utilized at the end of this effort. Payment to be made via PayPal and constitutes acceptance of this workplace, to cover the upcoming period. Changes to our level of effort, materials expenses or other costs will be pre-authorized by you, the client, and we will invoice those amounts (if any) at the conclusion of this effort. Bluedog is a corporation organized in the state of Maryland.

Independent Contractor

The client and Bluedog agree that Bluedog staff are and will continue to act as independent contractors in the performance of our duties under this agreement. Accordingly, Bluedog is responsible for all applicable taxes or other general/administrative costs arising from our activities. Neither Bluedog nor client will, without the prior written consent of both parties, either directly or indirectly, on their own behalf or in the service or on behalf of others, solicit or attempt to solicit, divert or hire away any person employed by Bluedog or the client. We will ask for your approval before we incur the cost of any direct expenses; those expenses will be invoiced at the end of this effort, due upon receipt. Nothing contained in this workplan makes either of us partners, joint venturers, or employees of the other.

Location of Services Rendered

As an independent contractor, Bluedog will perform service at whatever location of our discretion, remotely to, and unsupervised by, the you, the client. Bluedog will perform services, attend meetings, transmit data on the telephone, internet, or at other such venue or places as necessary.

 Blue Dog Inc. bluedog.net	10936 Pebble Run Dr Silver Spring, MD20902	tel (301) 649-5000 termini@bluedog.net
---	---	--

Confidential and Nondisclosure

Bluedog agrees to enter into a confidential relationship with you, with respect to the disclosure of certain proprietary and confidential information, going forward. Bluedog agrees to secure any confidential received by us from you in carrying out our duties and services under this agreement, such as proprietary processes, financial or personnel data, or other information related to typically non-public business affairs of the client. We both represent that we are fully authorized to undertake the performance of work, and neither of us will violate or infringe upon the rights of any third party or any law or governmental regulation. We both agree that neither of us are liable to the other or any third party for any damages resulting from any part of this effort such as, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery. All work product resulting from our efforts under this effort become the sole property of you the client at the end of this effort. Mutual confidentiality remains in place for both of us, for a period of three (3) years after the conclusion of work we perform for you.

January 25, 2022

Workplan No.: 2022-07

Due to the expedited nature of this effort, offer valid for 24 hours only

Prepared for:

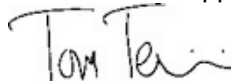
Hemant Virkar, President & CEO <hemantv@digitalinfuzion.com>
Digital Infuzion, Inc.
656 Quince Orchard Road, Suite 300, Gaithersburg, MD 20878
<http://www.digitalinfuzion.com> | 301-948-4871

Budget / Schedule

DESCRIPTION	LEVEL OF EFFORT [HOURS]	UNIT PRICE	COST
<u>Consulting services:</u> Proposal/technical writing, editing, graphics, subject matter expertise and other services.	80	\$100.00	\$8,000.00
<u>Project:</u> Technical Volume Lead for the client's proposal for Cancer Therapy Evaluation Program Informatics & Computer Support / TORFP # C-88611-SB - DUE February 7, 2022 at 3:00 pm ET			
Subtotal:			\$8,000.00
Total Due:			\$8,000.00
<p><u>CLICK TO ACCEPT: pay the Total Due now at PayPal and accept this workplan</u> so we may get started immediately.</p>			

Offered by

Submitted and approved by:



Tom Termini / Managing Director • Blue Dog Inc. • 10936 Pebble Run Dr, Silver Spring, MD 20902
termini@bluedog.net www.bluedog.net tel +1-301-649-5000 (US) | Federal Tax ID 273-19-4909