

Mahdi Salimi

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Cover letter

I am applying for Assistantship opportunities in RIT because of its service oriented atmosphere that is in line with my capabilities and ambition. I have the potential and ambition to be one of your brilliant assistants.

Experienced and self-taught

I have been living among people of diverse cultures and languages for more than twenty years of my life out of my hometown or country. Moreover, I have improved and experienced my communication, team working and leadership abilities through various activities as leading meetings, supervising a workshop, lecturing for hundreds of hours, and membership of Toastmaster International. During last years, I have implemented my own website and applied a mathematic method in my master thesis. Also, I helped a PhD student by my excellence in statistical analysis in MS Excel that is under review.

To sum it up, I am a self-taught international minded team worker with high communication and leadership capabilities. Besides, I am self-raised with analytic know-hows that make me unique to hold one of those Assistantship opportunities. These give me required self-confidence to possibly develop my network and manage in assisting the holistic strategy of RIT.

I enjoy of being with my family in my non-working days as well as socializing with the relatives and friends via media or visiting them. Let me add spending time in nature and traveling, swimming, running and reading books to this list.

Sincerely yours
Mahdi Salimi

Curriculum Vitae

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OBJECTIVE

I am highly inspired by and interested in assistantship opportunities in RIT; as I may use my knowledge and experience to the benefit of the Rochester Institute of Technology.

EDUCATIONS¹

- 2012 **MSc – Logistics Management**, 1 year, University of Borås, Sweden.
Thesis: “Modern Sea Piracy: Modus operandi and economical and development state backgrounds.” (See www.uppsats.se).
- 2010 **MSc – Energy and Resource Recovery**, 2 years, University of Borås, Sweden.
Thesis: “Waste management in Ericsson: To give ... the most appropriate based on sustainability.” (See www.uppsats.se).
- 1997 **BSc. – Industrial Engineering**, Sharif University of Technology, Iran.
Internship: Translating of Easy Case manual for IT Lab of the Faculty.

PROFESSIONAL EXPERIENCES²

- 201112- 201212. **Energy consultant**, MFSS Sustainable Energy, Borås, Sweden.
- 200809-200909 **Teacher assistant** – Environmental Risk Management, University of Borås, Sweden
- 199810-200703 **Industrial engineer**, Razi Petrochemical Company, Mahshahr - Iran
- 199712-199810 **Planning Engineer**, Zam Zam (Fard Co), Urmia - Iran
- 199009-199202 **Supervisor-** Welding workshop, Mashin Sazi, Urmia - Iran

¹ My other courses are seen in the Appendix A.

² Job experiences in detail see Appendix B.



Curriculum Vitae

PUBLICATIONS

2008 (Doc)	"Offshore sourcing Risks in Inbound logistics", (www.civilica.com)
Submitted to publish	I am assisting an article in the simulation of cellulosic materials (that I help with statistical analysis in a scientific institution).

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TEACHING

2009 (Doc)	Teacher	Risk assessment tools, Höskolan i Borås
2008	Lecturer	Role of IT in Sustainable Development, ICT, Urmia University, Iran
2003	Lecturer	Total Quality Management (TQM), RPC, Mahshahr, Iran
1996	Lecturer	Statistical Survey of National Road and Transportation, Iran

LANGUAGE CAPABILITIES

English	Fluent as IELTS Academic 6, and GRE
Farsi	Native
Azeri	Mother tongue
Swedish	Very good
Turkish, French and German	Basic

IT PROFFICIENCY

Front page	I wrote and implemented my own website this year: http://mfsssolutions.com/
Highly experienced	MS Office (Excel, Word, Power Point, Picture Manager) Minitab, Procurement and maintenance planning programs
Good	CAD/CAM, Easy Case and good knowledge of programming.

PERSONAL LIFE



REFERENCES

I have some more in Appendix C.



Curriculum Vitae

APPENDIX A- other courses

201205	Start your own business , Drivhuset, Borås, Sweden. Business planning, Immaterial rights, financing, bids and agreements, accounting, CSR and environmental responsibilities for small businesses, marketing and NABC-process				
201003-201009	Automation , Lernia Education, Borås Theory and practice of digital, electricity, electronics, and pneumatics.				
200910-201003	Förberedande utbildning – SFI Combi , Lernia Utbildning, Borås Arbetsmiljö och säkerhet, ritläsning, plåtarbeten och svetsmetoder.				
200906-201003	SFI levels A-D , Vuxenutbildning, Borås				
1999-2007	Petrochemical industry short courses (max one week each): <table><tr><th>Technical</th><th>Management/General</th></tr><tr><td><ul style="list-style-type: none">• Pumps• Compressors• Heat exchangers• P&ID maps• Corrosion• Foundation of databases• Project management• Planning and control• Project management• Internet Surfing• Primavera• MiniTab• MS office (word, Excel and Access)• MS project• IT for non-IT staff• Photoshop• IMS- Integrated Management Standard</td><td><ul style="list-style-type: none">• Supervision technics• Negotiation technics• Leadership of meetings• English language• Service marketing and management• Crisis management• Technical writing in English• Managing stress• Psychology at work• Psychology of participative management• Emotional intelligence• ISO 9001• Safety and fire- fighting• Health and first aid• HR: rules and laws</td></tr></table>	Technical	Management/General	<ul style="list-style-type: none">• Pumps• Compressors• Heat exchangers• P&ID maps• Corrosion• Foundation of databases• Project management• Planning and control• Project management• Internet Surfing• Primavera• MiniTab• MS office (word, Excel and Access)• MS project• IT for non-IT staff• Photoshop• IMS- Integrated Management Standard	<ul style="list-style-type: none">• Supervision technics• Negotiation technics• Leadership of meetings• English language• Service marketing and management• Crisis management• Technical writing in English• Managing stress• Psychology at work• Psychology of participative management• Emotional intelligence• ISO 9001• Safety and fire- fighting• Health and first aid• HR: rules and laws
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Curriculum Vitae

APPENDIX B- Jobs in detail

Energy consultant, MFSS Sustainable Energy,

201112- cont. Borås, Sweden.

I am working on initiating new supply chains in the green tech focusing on the waste management. I am introducing Swedish method of waste management to the regions that already have network and potential customers. Projects are about biogas, landfill biogas, recycling and last but not the least: change management in the cultural issues regarding the projects.

Everything is based on my vision: sustainable development which means sustainable businesses, sustainable society and no compromising with environmental and natural resources.

Teacher assistant

200809-200912- **Environmental Risk Management, University of Borås, Sweden**

As a person appointed to be in charge of the course, I planned lectures, was responsible for exam which was to design and make exam questions and corrected them afterwards. Supervising case studies of the students was another interesting issue that I work it on. I lectured risk assessment tools like WHAT IF, HAZOP, FMEA, ETA, FTA and COST BENEFIT ANALYSIS.

Senior planning engineer

199810-200703, **Razi Petrochemical Company, Mahshahr - Iran**

Due to my capability and drive craft, I succeeded in the company by receiving yearly promotions within variety of projects. Starting as a planning engineer in the maintenance planning department, I helped in different working groups and projects.

In 2001 I promoted to a new position as inventory control and spare parts procurement analyst in the related department: same company but another interesting aspect of production process. Deciding on the materials required to buy, making enquiries and working on the price bids and following up to the end of purchasing process were interesting assignments that gave me another picture of the company.

Next mission was in the planning and control department working on projects and board reporting. It was an important and sensitive work: sections and departments were trying to show what they have done and the board was insisted on the concrete and actual results.

In the last year of my service in RPC, I became the general secretary of suggestion system. Primary assessment of received suggestion, making sure whether it was no such idea before, fruitfulness and if the it was good enough sending to expert quest was the beginning of a suggestion in my office. Management meeting was the next step in tis process to validate and order to execute the most effective ideas. Making periodical reports and informing of the idea owner in different steps to appreciate them were of other duties.

Planning Engineer

199712-199810, **Coca Cola (Fard Co), Urmia - Iran**

The work was to assist in production planning for the two existed production lines which were functioning in three shifts. It was involved with seasonal changes of demands, customer orders, maintenance planning, human resources, production process, quality control and warehouse inventory data. The mission was to make the most effective plan by the consensus of all parties.

Supervisor- Welding workshop

199009-199202, **Mashin Sazi, Urmia - Iran**

It was a technical responsibility of a group of 8-15 people in production of various orders of metal doors, windows and other products.



Curriculum Vitae

APPENDIX C- References

To my pleasure, I have my references that are ready to talk about me. Kindly let me know if you need to contact.



Annitta Damsted Nielsen

As my consultant at Atina Coaching & BD, Annitta advises me

to follow my heart:

“Assistantship opportunities in RIT”

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Prof Kim Bolton
Engineering School (HB)

Kim is a well-known professor in Borås, Gothenburg and Chalmers Universities of Sweden on micro physical studies of materials.

I had a wonderful course with him in 2007 and have been in contact with him for many education business issues. To my pleasure, he has recommended me to this position and is ready to talk about me in case of request. Homepage: <http://www.hb.se/wps/portal/kontakt/kib>



Dr. Magsud Solimanpur
Urmia University, Iran

Associate prof Magsud is a researcher in cellular manufacturing at Engineering Faculty of Urmia University (Iran).

I know him for over 20 years and have had his brilliant comments on my master thesis in 2009. To my pleasure, he has recommended me to this position and is ready to talk about me in case of request.

