# Mirana Françoise Razafindramboa

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# Objective

A position in utilizing my hospitality, travel and tourism experience and education

Available: June, 2013

#### **EDUCATION**

# Rochester Institute of Technology, Rochester, NY

Master of Science in Hospitality and Tourism Management May, 2013

Thesis: Monitoring Factors Influencing Students to Study Abroad

Institut de la Francophonie pour l'Entrepreneuriat, Mauritius Island

Master of Science in Entrepreneurship March, 2009

Capstone: Business plan about launching of a coffee shop in Antananarivo

Institut National de Tourisme et d'Hotellerie – INTH, Antananarivo, Madagascar

Bachelor degree: Tourism Entrepreneurship May, 2005 Professional degree: Tourism & Catering May, 2002

#### **WORK EXPERIENCE**

**Co-manager:** Ciel de l'Ile Rouge travel and tours, Madagascar March 2004-December 2010

- Managed day-to-day operations for broad areas of travel including air and hotel reservations
- Pre-planned budget forecasting, cost analysis, post-program evaluation, contractual negotiations with different suppliers hotels, airline companies, and tour operators

**Trainer of Undergraduate students in Sustainable Tourism and Entrepreneurship** October 2006- 2010 Institut National de Tourisme et d'Hotellerie, Madagascar

- Delivered training related to tour guiding, ticketing, and the basics of catering to classes of 30 second year college students for a period of six months
- Conducted interviews of selected candidates with the related department for admission applications

# Internship in Food & Beverage

Ambre hotel, Mauritius Island

April 2009

- Assisted in conducting training on required job standards, menu knowledge, department procedures and policies for new staff
- Monitored the statues of food and beverage orders, ensured that they were delivered within designated timelines

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#### Internship in Fast food

O GU & Chee Li Chop, Mauritius Island

April 2009

 Ensured proper food handling procedures including wrapping, labeling, dating, stocking, storing, rotating, and checking temperatures of products

#### **Coop in Tour Operator**

Jacaranda de Madagascar

December 2004

- Dealt with airlines, travel agents, and hotels for booking (seats, rooms, etc.)
- Created and budgeted itineraries

### **Internship in Ticketing and Tour Operator**

Henri Fraise Fils travel service, Madagascar

August 2001

- Booked flights with Amadeus and issued flight tickets
- Assisted customers and made sure delivery of service compiles with itinerary

#### **AWARDS AND CERTIFICATES**

#### Rochester Institute of Technology, Rochester, NY

Fulbright Scholarship 2011

Certificate for completion of the Women's Career Leadership 2012

## Student Conference on United States Affairs63, WestPoint

Resources and Energy: Towards Sustainable Solutions

### **Virginia Polytechnic and State University**

Certificate for attendance of the Language & Culture Institute 2011

#### Blue Ventures Andavadoaka, Madagascar

Science scholarship program internship and diver certification PADI 2009

### Prince of Songkla University" in Phuket, Thailand

Certificate of attendance of international training program on tourism management 2007

# The Young Global Leadership Foundation

Certificate of Global Negotiation and Mediation 2013

## Naval Academy Foreign Affairs Conference Annapolis, Maryland

Cultural landscapes

#### **ALTERNATIVE VOLUNTEERING SERVICE**

RIT Alternative Spring Break Trip to New Orleans 2013

RIT Intervarsity Fall Quarter co-leader international small groups 2012

Treasurer Thai Alumni Association 2009

Leader in children class at the Bible Study Fellowship international 2007

## LINGUISTIC PROFICIENCY

French: Excellent English: Very good German: Average