

RÉSUMÉ

Name: **MONIKA SANDEEP PENDSE**

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➤ Objective

To seek MBA degree from your institution, utilize my academic background and strong value system, thus enabling me to grow as a professional.

➤ Educational Qualifications

Examination	Name of Institute	University/ Board	Marks Obtained (%)	Academic Year
First Year (Human Resource Management)	Department Of Management Sciences (PUMBA), Pune, India	Pune University	4.5/6.0 (First Class)	2011-12
Final Year (Computer Science)	Fergusson College, Pune, India	Pune University	63.70 (First Class)	2010-11
Second Year (Computer Science)	Fergusson College, Pune, India	Pune University	60.10 (First Class)	2009-10
First Year (Computer Science)	Fergusson College, Pune, India	Pune University	57.90 (Higher Second Class)	2008-09
Std. XII	Fergusson College, Pune, India	Maharashtra State Board	60.17	2007-08
Std. X	St.Helena's High School, Pune, India	Indian Certificate of Secondary Education	83.50	2005-06

➤ Work Experience

Intern in the Human Resources department at Forbes Marshall, Pune from 1st June, 2012 to 5th August 2012

Intern (part time) in the Human Resources Department of my family owned Travel organisation 'Sandi's Tours and Travels' from 1st May 2011 to 25th May 2012

Technical Qualifications

- Coursework & Elective Subjects:
 - Human Resource Management
 - Financial Management
 - International Business Management
 - Operations Management
 - Management Information Systems
 - Training & Development
 - Performance Management
 - Management Control Systems
 - Retail Management
- Projects completed:
 - MBA Individual Summer Training Project (2012):
‘Benchmarking of Learning & Development Practices’ at Forbes Marshall comprising of thoroughly understanding the Learning & Development practices at Forbes, and subsequently, of other organizations in context for refining the existing processes at Forbes Marshall. All recommendations to Forbes were implemented by them.
 - Bachelor’s Final year Project (2010-11): Developed a system called **TechRef**. It would provide the users with subject wise technical reference and a test.
Project Domain: JAVA and PHP
- Technical Languages:
 - C
 - C++
 - JAVA
 - PHP
 - SQL
 - Visual Basic
 - MySQL
- Certification Courses in:
 - Diploma under C-DAC, GIST PAC (Level I Programme.)
 - Diploma under International Air Transport Association (IATA) in 2006
 - Diploma under AMADEUS in 2011

- Co- Curricular Activities
 - Nritya Visharad from the Gandharva Mahavidyalaya (Bachelor's degree equivalent in dance)
 - Diploma in Kathak Dance from Tilak Maharashtra University
- Extra Curricular Activities
 - Teaching Kathak for the past 3 Years.
 - Conducted workshops in Warli Painting and Cartooning
 - Volunteer at the Teach for India Association
- Achievements
 - One of the youngest individuals to obtain the IATA diploma which empowers professionals with the essential knowledge and skills in selling travel and tourism products.
 - Performed at Various Dance festivals like the Pune Festival etc.
- Hobbies
 - Dancing
 - Teaching
 - Travelling
 - Reading
 - Drawing
- Foreign languages known

French
- Personal Details
 - Date of Birth: 12th January, 1991
 - Permanent Address:
 - 5,Amit Complex,
 - 474 Sadashiv Peth,
 - Tilak Road,
 - Pune- 411030
 - Maharashtra, India

Declaration: To my knowledge, the information provided above is authentic. I will be responsible in case of any discrepancies with the provided details affecting the authentication of the document.