**Cover Letter**

March 26, 2013,

Daniel Greer,

Area Director for Greek Circle,

Racquet Club, and University Commons Center for Residence Life

Rochester Institute Of Technology,

[drgrla@rit.edu](mailto:drgrla@rit.edu)

Dear Sir,

Greetings of the season!

From the mail received by Mr. Dan Greer regarding the assistantships available, I found out that my interests for assistantships are more similar to the job profile of the positions listed. I believe that my education and employment background are suitable for this position.

The main responsibilities of the assistantships available are excellent writing skills, good communication skills, capable of multi-tasking, able to work very independently, coordination etc. After obtaining my Bachelors in Electronics and Telecommunication engineering from Mumbai University I moved ahead and worked for the MNC, Infosys Ltd. I have more than 2.5 years of vocational experience as a “Systems Engineer”. Working for this company has imparted skills like generating reports, communicating with clients, team management and team coordination. Being a proactive developer I have also shouldered the above listed responsibilities and also taken interest in other extra circular activities.

Attached is a copy of my resume which more fully details my qualifications for the position.

I look forward for the interview that you would be scheduling. In the coming week I will contact you to confirm that you have received my application and to answer any questions you may have.

Thank you very kindly for your consideration.

Sincerely,

Aditya Ashok Giriyalkar

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India

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**Resume**

**Career Objective:**

Looking forward in my career my motto is to see myself in a successful satellite communication or mobile communication company fulfilling my dreams of excelling in telecommunication and VLSI.

**Experience Summary**

* Total **2.5** years in Infosys Ltd–Energy, Utilities, Communications and Services domain including **6** months of training in Java, RDBMS, Unix, JSF, JSP.
* Completed Publishing-Basics of Publishing Industry certification.

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* Completed Gaming-Basics of Gaming Industry certification.
* Awarded the title of “STAR Infoscion” in the second quarter of 2011.

**Professional Details**

* Feb 2011 – Present: Systems Engineer, Infosys Ltd

Infosys Ltd is an Indian multinational provider of business consulting, technology, engineering, and outsourcing services. IT helps companies derive the measurable business value that they have always been looking for from business and IT investments.

**Projects**

* **Lexis Nexis**

LexisNexis is a leading global provider of business information solutions in a variety of areas including: legal, corporate, government, law enforcement, tax, accounting, academic, and risk and compliance assessment. LexisNexis Group delivers comprehensive and authoritative legal, business, government and tax information worldwide as an industry leader.

Responsibilities:

* Production support of the StyleSheet team.
* Work on Change requests from client.
* Prepare the Webpages according to the Conversion Instructions given by the client which are volatile.
* Solvation of Webstar’s(basically the validation error’s encountered in the Stylesheet)
* Technologies: XML, DTD, Dot net, JAVA.
  + **Jul 2012 – Till Date: Maintenance and Support of Medencydoc-to Dictionary & CREDOC-to-DICTIONARY**

Providing support and maintenance for the two projects I have previously worked on. In addition to this I have been regularly providing my service in solving of webstar’s. Webstar’s are basically the validation, coding errors encountered in the code which has to be resolved. It requires a good analytical understanding of the technology on which we are working and also problem solving skills.

Responsibilities:

* Solving of crucial webstar’s on priority.
* Developing and unit testing of Stylesheet.
* Online Testing on Cert and Production.
  + **Feb 2012 – June 2012: CREDOC-to-DICTIONARY Stylesheet**

A new set of Conversion Instructions was assigned by the client. The coding was done and the stylesheet was designed. This code was tested over a wide range of inputs and validated for any errors. The client requirements kept changing over the period of time and we were flexible enough to accommodate it and make changes in the code accordingly. Finally the code was sent for regression testing on to the client side and it was a success. Within few weeks of this testing the stylesheet was live.

During this period I was also given training on resolution of Webstar’s.

Responsibilities:

* Lone Developer.
* Extensive coding had to be done which was a bit complex.
* Testing on different set of inputs was done in order to release the code in production on time.
* **Sep 2011 – Jan 2012: Medencydoc-to-Dictionary Stylesheet**

Was given a set of conversion instructions to code and design the Stylesheet accordingly. The client updated the conversion instructions on regular basis and code changes were done accordingly. The code with changes incorporated was validated for required results on different inputs provided by the client. So by the last week of January the Code of Stylesheet had been released to production to get it online.

Responsibilities:

* Testing Coding from the scratch.
* Manual code review.
* Unit Testing on XML tools.
* Online regression testing on Cert and Production.
* **Feb 2011 – Jun 2011 - Training**

Trained in JAVA, J2EE technology and RDBMS, UNIX and also soft skills like client interaction, communication skills, PSD training.

**Educational Qualification & Certifcation**

* Bachelor of Engineering – Electronics and Telecommunication with 62% (First Class) from  A. C Patil  college of Engineering (University of Mumbai)

Academic Project: My Final year Project "Telephone Controlled Door Latch" in which I was able to learn more on DTMF Decoder, Design Methodologies, IC Designing, PCB Design, Frequency Matching and about implementing the same. This project helped me understand the real world scenario and how small pieces go into implementing of big and complex technologies.

**Technical Proficiency**

Programming Language(s): C, C++, Java, Keil C.

Operating Systems: WIN XP, UNIX, Ubuntu.

Database: SQL Server, Oracle, DB2, Squirrel.

Electronic Tools: AutoCAD, Eagle.

Technologies: dot net, XML, DTD,XSLT.

**References**

* Mr. Pravin Patil

Assistant Professor, Vidyalankar Institute of Technology, Mumbai, India

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* Mr. Sanjay A. Patil

Associate Professor, A.C.PATIL COLLEGE OF ENGINEERING, Mumbai, India

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