March 28, 2013

Daniel Greer  
Area Director for Greek Circle, Racquet Club, and University Commons  
Center for Residence Life  
Rochester Institute of Technology  
Phone: 585-475-6018  
E-mail: [drgrla@rit.edu](mailto:drgrla@rit.edu)

Dear Daniel Greer,

From the mail I received on March 17,2013, I learnt that there are various positions to apply for Graduate Assistantship at Rochester Institute of Technology. I will complete my under graduation by may from JNTU, Hyderabad in computer science and engineering as a specialization.

My under graduate at JNTU includes various computational and logical courses such as programming languages like C,C++,Java and I also have the experience to manage data by having the knowledge of Databases like MYSQL,DB2 etc. I was also exposed to the managerial courses such as Managerial Economics and Financial Analysis and also Management science. I have excellent proficiency in Microsoft Excel, Microsoft Word and very good knowledge of Photoshop. I posses excellent communication and writing skills, can interact with people very well and manage things very well, the fact that myself being an athlete and a sports lover would help me understanding well things related to athletics.

I am confident that with my academic knowledge at under graduate level and the fore mentioned things, would justify my candidature for Assistantship, I’ve enclosed my CV with this for detailed information. I am enthusiastically looking forward to meeting you for an Interview. Thanks for your concern on me by intimating me through mail and also for your time.

Sincerely

Shivateja Tanugula

12-77, Ravulacheruvukatta

Manthani

Karimnagar-505184

Andhra Pradesh

India

**Tanugula Shivateja**

|  |  |
| --- | --- |
| **Email:** [shivateja.wa9@gmail.com](mailto:shivateja.wa9@gmail.com) | **Mobile:** +91 9000597272 |

**Objective:**

With my pursuit for an intellectually challenging career, I want to pursue my graduate studies in a highly esteemed college where I can face a challenging environment.

**Educational Qualifications:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period** | **Qualification** | **Name of the Institute** | **Board/University** | **%** |
| 2009-2013 | B. Tech  (C.S.E) | Kamala Institute of Technology & Science, Singapur, Huzurabad. | Jawaharlal Nehru Technological University, Hyderabad | 62% |
| 2006-2008 | Intermediate  (M.P.C) | Narayana Jr. College, Hyderabad | Board of Intermediate, Andhra Pradesh | 91.7% |
| 2005-2006 | Class X  (S.S.C) | Akshara High School, Manthani | Secondary School Certificate | 79.17% |

**Projects:**

1. Academic Mini Project titled “**AUTOMATIC DATABASE SCHEMA GENERATION**” under the guidance of Mr.N.Raghu, Asst Prof, CSE Dept (Kamala Institute of Technology & Science, Singapur).

**Academic Interest:**

1. Network Security
2. Artificial Intelligence
3. Software Engineering
4. Database Management Systems

**Achievements:**

1. Stood School top in Mathematics
2. Stood College top in Mathematics at +2 Level.
3. Active Participation in ‘**ANDRIOD APPLICATION DEVELOPMENT’** Workshop Conducted at Kamala Institute of Science & Technology
4. Active Participation in ‘**WEB CONSTRUCT’** Workshop Conducted at KU College of Engineering & Technology
5. Won Prize In ‘**MOZILLA FIRECLUB’** Conducted at Vageshwari College of Engineering, Karminagar

# **Strengths**:

1. A deep, driving zeal to learn new things.
2. Ability to think and act innovatively.
3. Wide imaginary range and observation.
4. Friendly nature, optimism and sincerity.

**Declaration:**

I hereby declare that all the details mentioned above are correct to the best of my knowledge.

Station: Manthani

Date : 03.28.132-03-2008. **(Shivateja.T)**