

Toney Higgins

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INFORMATION TECHNOLOGY PROFESSIONAL

Expert in Improving Technology Services

Fields of Interest: Information Technology / Application Development

EDUCATION

High School Diploma {June 2012} – Hopewell High School, Charlotte, NC

Bachelor of Science and Business Administration {May 2016} – Western Carolina University, Cullowhee, NC

Major: Computer Information Systems

PROFILE & VALUE

Information Technology professional with 4 years of experience with web application development, 4 years of experiences with mobile application software such as Ionic and Visual Studio, 3 years of experience with database software's such SQL Server and Microsoft Access, 2+ years of experience using contract management tools

LEADERSHIP QUALIFICATIONS

- Assist with Local Community Events
- Member of Alpha Phi Alpha Fraternity, Inc.
- Participate in Holiday Clothes Drives in Charlotte & Mooresville.
- Mentor recent college graduates with Post-College adjusting.

CORE COMPETENCIES

Windows 7, Windows 10
Microsoft Office
Microsoft Visual Studio, Visio
Java Script, JQuery, HTML, C#
ASP.Net, SQL Server, Database
Contract Management, Upside, Software Compliance
Duke Energy Standard Terms & Conditions Training
Analyzing Software Licensing Models
IT Security, Software Asset Management
Problem Solving, Troubleshooting
Attention to Detail
Adaptable
Hard Working, Independent, and Team Player

PROFESSIONAL EXPERIENCE

Duke Energy | IT Compliance Analyst | Charlotte, NC |

July 2017 – Present

- Assisting Product Line Managers and IT Sourcing Specialist with establishing contracts for information technology software products.
- Review software license agreements, hardware products, and professional services for IT Contracts.
- Educate Product Line Managers on what licenses are deployed to ensure compliance.
- Generate compliance reports and maintenance renewal reports for managed contracts.
- Document business processes and distribute to team and business units.
- Perform data entry to ensure accurate information in Jaeggar's Upside Contract Management Tool.
- Demonstrate basic knowledge of IT Architectures and related technologies to manage compliance.
- Handle software requests through internal BMC Remedy ticketing system.
- Collaborate with Cybersecurity and IT Architecture teams on implementation of net new software.
- Negotiate pricing with vendors for software products.
- Work with Sourcing Specialists to consolidate software contracts to support all acquired business entities.
- Assist business units on projects within managed functional areas.
- Collaborate with business groups to discuss process improvement ideas to increase efficiency.
- Trained new employees on Software Compliance Processes.
- Trained Enterprise Supply Chain employee's on Symfact Contract Management tool.
- Certified Software Asset Manager

Mantissa Corp. | Software Developer | Charlotte, NC |

Feb 2017 – June 2017

- Develop VB.Net and ASP.NET applications to perform client tasks using Microsoft Visual Studio 2015
- Program and Hardwire PLC units using Siemens programming language to perform tasks for Sorting and Conveyor systems.
- Build Windows Servers to the specifications of the client.

- Design and Test SQL Databases using Microsoft SQL Server 2016.
- Conduct reports using SQL Server Reporting Services.
- Perform computer maintenance tasks such as installing software and conducting updates for clients and employees.
- Develop functionality using the company coding standards.
- Work with development team members to complete business requests by current clients.
- Face to Face interaction with clients to discuss project status and install completed project requirements.

Infinisource | Jr. Developer | Charlotte, NC |

Aug 2016 – Jan 2017

- Develop and maintain user interface controls, business logic, and SQL Server stored procedures using C Sharp and ASP.Net environments.
- Implement third-party integrations
- Implement reports and exports.
- Develop functionality using the company coding standards.
- Work with distributed development team members and third-party system developers.
- Investigate third-level support requests.
- Work with business analysts to clarify requirements and debug problems.

Project Management Internship | Project Coordinator | Cullowhee, NC |

Jan 2016 – May 2016

- Established business relationships working with a Small Business owner.
- Assembled a team to research the client's business using provided information from the client.
- Created a detailed business plan for the client's business to fulfill business needs.
- Performed professional business presentations displaying data gathered by the team to the client.