

Tongtong Ding

<https://www.linkedin.com/in/tongtongding>

(480) 278-5578

tding7@asu.edu

Summary

Strong logistics background with a Master's degree focused in Global Logistics from Arizona State University. Skilled in Negotiation, Lean Manufacturing, Inventory Management, Team Leadership, and Management.

Studying Full-stack Web Development in University of Arizona, familiar with HTML, CSS, JavaScript and Node.js.

Education

Coding Boot Camp at University of Arizona, Gilbert, AZ

- Full-stack Web Development February 2020 – Present

W. P. Carey School of Business at Arizona State University, Tempe, AZ

- Master of Science in Global Logistics (MSGL) May 2017
- Bachelor of Science in Supply Chain Management, Dean's List 3 years May 2016

Professional Qualifications

- Distribution/Logistics
- Warehouse/DC Management
- Inventory Management
- Cost Analysis and Reduction
- Decision Modeling
- JavaScript
- Negotiations
- Process Improvement
- Transportation Management
- Lean Manufacturing
- Cross-Cultural Collaboration
- Node.js
- Reverse Logistics
- Team Leadership
- Data Mining
- Forecasting
- Native Fluency Mandarin
- CSS Framework

Projects

Hungry or Bored

- Collaborated with a team to develop a website helping people find good receipts/take-out restaurant or activities to do during COVID-19 Quarantine time. Three server-side APIs were used: Spoonacular API, Google Places API and Bored API. Website created with Bulma CSS Framework, laxxx and Animate.css.

Weather Dashboard

- Used OpenWeather API to create a dashboard to display the weather information of cities user entered.

Professional Experience

International Flora Technologies, Ltd. Chandler Arizona

International Sales Coordinator

Aug, 2018-Present

- Handling and processing international orders in accordance with ISO procedures
- Communicate with customers/distributors for products and answer inquiries.
- Complete appropriate forms, prepare paperwork for product shipment, including customs (international) paperwork
- Monitor customer shipments to ensure on-time pick-up and delivery of goods and services
- Act as liaison with company warehouse and applicable freight forwarders on freight issues.

Better Direct LLC, Tempe, Arizona

Purchase Specialist/Account receivable

July, 2017 – Aug, 2018

- Familiar with SEWP and GSA government contract and responsible for submitting invoices in different federal portals
- Capable of evaluating supplier's quote and negotiating with suppliers to maximize the profit
- Plan, schedules, and administrates multiple purchase orders to ensure all products are delivered on time
- Inspect and test products for accuracy and quality, prepare international export paperwork
- Follow-up with suppliers and customers. Acts as intermediary between vendors and end user to resolve cost and schedule issues, to satisfy customers
- Collect invoices in a timely manner