

IMPORTANT: Nine-Month Assessment Deadlines

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Inbox

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Importance: High

 2 attachments (311 KB)

Title and Abstract Template.docx; Graduate School PGR Handbook 2014-15.pdf;

To all first-year research students in the Institute of Applied Health Sciences, Institute of Medical Sciences and the Rowett Institute of Nutrition & Health

Please note the following information regarding the nine-month (first year) assessment and the deadlines for the submission of each of the required elements of the assessment (I also attach an updated version of the Graduate School Handbook which includes more detailed information about this and other assessments):

Symposium Presentation Title & Abstract

Friday 22 May 2015 by 5.00 pm

Titles and abstracts should be submitted to me by email on the attached abstract template. Please note that the word limit for this abstract is 200 words, plus 12 words for the title.

Note: MSc by research students are not required to submit a written report or have a *viva voce* examination unless they are planning to transfer to the PhD programme (please notify me if this is your intention). However, they do have to give a presentation at the symposium as part of their formal assessment.

Note: the summer symposium will take place on 25 & 26 June 2015 so please add these dates to your diaries now. Any requests for a specific date/time slot must be forwarded to me before Friday 22 May 2015. We will be unable to accommodate any requests received after this date.

Project Report

Friday 29 May 2015 by 5.00 pm

Please send an electronic copy of your report to me by email. We do not require paper copies of this report. You should notify me as soon as possible if you are unable to meet this deadline. Extensions may be granted in exceptional circumstances.

Completion of Viva Voce Examination

Your *viva voce* examination should take place by **Tuesday 30 June 2015**.

It is your responsibility to contact your examiner and adviser to arrange the *viva voce* examination. Your adviser and examiner will need to read your report first so you should arrange a date that allows for this, although there is no requirement to wait until after your symposium presentation. Academic staff can be very busy towards the end of the undergraduate academic year in June and some may be planning to be away from Aberdeen. Therefore it is advisable that you contact your examiner and adviser as early as possible to ensure their availability. Please note, however, that the nine-month assessment must be completed by Tuesday 30 June 2015 and this deadline will be adhered to.

The outcome and consequence of the nine-month assessment will either be:

- Performance is satisfactory. The student will progress into the second year of the PhD or students initially registered for an MPhil or MSc by research will be transferred to a PhD.

Or

- Performance is not satisfactory. The student will be given a written programme of work and a timeframe in which they should complete this after which they will be reassessed. The reassessment will normally be completed within three months of the nine-month assessment.

Finally, if you started your studies at a later date (between November - December 2014), the deadline for your submission will be adjusted accordingly. However, you will still be expected to participate in the Summer 2014 symposium. For those of you who started between January - March 2015, you will be expected to participate in the Winter 2016 symposium.

In the case of all 'late' starts, I will work out your submission date and will

notify you independently.

Please don't hesitate to contact me if you have any further queries.

Regards

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