



16 October 2014

Mr Anthony Chapman
a.s.chapman.10@aberdeen.ac.uk

Dear Mr Chapman

Applicant Personal ID Number - 8149033367 D004

Congratulations, we are delighted to inform you that your application for admission to the University of Aberdeen has been successful.

Our offer of admission contains the following:

- Details of the offer of admission can be found on the next page, Summary of Offer
- Standard Terms Governing Offers of Admission to the University of Aberdeen
- Information on the Costs of Study
- Next Steps
- Useful University Information
- **Acceptance/Decline Form**
- **Financial Guarantee Form**

Please read ALL of the attached documents carefully before you return the completed forms.

If you wish to accept the offer, please indicate this on the **Acceptance/Decline Form** which should be signed, dated and returned with the signed and dated **Financial Guarantee Form** (with evidence of sponsorship, if applicable) as soon as you can. If you require a visa for entry to the UK, you must also send a copy of the photo page of your valid passport.

If you wish to defer entry (please note you may do this only once), please indicate this on the **Acceptance/Decline Form**, sign and date it then return it to us as soon as you can.

If you do not wish to accept the offer, please complete the **Acceptance/Decline Form** indicating that you wish to decline the offer. Please sign and date the form before returning it to us.

Please do not hesitate to contact us if you have any questions or you can visit our frequently asked questions site at: <http://www.abdn.ac.uk/study/postgraduate/frequently-asked-questions-316.php>

We look forward to receiving your completed paperwork and welcoming you to the University of Aberdeen.

Yours sincerely

Postgraduate Admissions
University of Aberdeen



Postgraduate Admissions
Student Recruitment & Admissions Service
Directorate of Student Life, University Office, King's College
Aberdeen, AB24 3TU, Scotland, United Kingdom
Email: pgadmissions@abdn.ac.uk

Date of issue: 16 October 2014

Summary of Offer

Mr Anthony Chapman

Applicant Personal ID Number: 8149033367 D004

Arrangements made for your admission are:

Qualification:	DEGREE OF DOCTOR OF PHILOSOPHY IN APPLIED HEALTH SCIENCES
Period of Study:	36 months Full-time commencing 13 October 2014
Research Proposal	Antenatal Origins of Chronic Disease - Linking Antenatal Fetal Size to Chronic Disease Outcomes in Children and Young Adults
Supervisor/s:	TURNER, DR S. AUCOTT, DR L.
*Tuition Fee classification:	Home (UK/EU) Details of tuition fees can be found at: www.abdn.ac.uk/infohub/finance/tuition-fees
Conditions to satisfy prior to entry:	
There are no academic or English language conditions attached to this offer.	
The University of Aberdeen has classified you as a Home/EU student for tuition fee purposes.	

*Please contact Postgraduate Admissions to request form FG1 if you have been classified as overseas and have a valid reason to appeal against this classification.

STANDARD TERMS GOVERNING OFFERS OF ADMISSION TO THE UNIVERSITY

Acceptance of an offer of admission is subject to the following terms and conditions

You must read these before you accept

- 1 Any offer of admission to the University is made on the understanding that in accepting it you will undertake to observe the Ordinances and Resolutions of the University Court and to abide by the rules and regulations which the University makes for its students from time to time, and also to observe the terms and conditions contained in the latest edition of the relevant University Prospectus. Any offer is contingent upon the acceptance of these terms and conditions by you and therefore you must read them before you accept it.
- 2 Any offer of admission is made without prejudice to the right of the University to vary or withdraw it if information of a serious nature comes to the notice of the University (whether relating to events occurring before or after the date of the offer) which could reasonably have influenced the University's decision if known at the time the offer was made.
- 3 The University of Aberdeen reserves the right to vary or amend any aspect of an offer of admission, including fee status assessment. Where a re-evaluation of an applicant's fee status, as at the relevant date, results in a student being liable for fees at a different rate, the student, or their sponsor, shall accept responsibility for payment of the revised fee rate. In such cases the University's offer may be withdrawn. If the offer remains, a revised offer of admission would be issued and where a student had already commenced studies, revised paperwork relating to fees due would be issued.
- 4 Any offer of admission does not imply that any financial assistance will be available from the University. Postgraduate applicants, who wish to be considered for research council studentships or other similar awards, should contact their prospective Supervisor or Head of School regarding this.
- 5 Admission to individual courses within any degree, diploma or certificate programme is subject to the satisfaction of academic prerequisites and, where course numbers are restricted, to the availability of places.
- 6 All students are required to pay tuition fees annually. Details of these fees can be found at www.abdn.ac.uk/infocentre/finance/tuition-fees.php Estimates of the other expenses which may be incurred by students taking courses in specified subjects are contained in the University Calendar, available at www.abdn.ac.uk/registry/calendar/contents If you receive an award from a source which carries with it payment of all or part of your tuition fees direct to the University, these fees will be claimed from the award-giving body, and you will be invoiced for any balance, once the amount of their contribution is known. Otherwise you will be responsible for ensuring that tuition fees are paid. Your acceptance of this offer of admission to the University will be taken as an acknowledgement by you that you are aware of this obligation and of the time at which it must be met, and that you accept it. When Schools issue teaching material to students, they may make a charge for this to cover reproduction costs.
- 7 If you are an overseas student whose native language is not English or, if you are from a country not recognised by the University as English speaking, you will be required to demonstrate, by way of a valid IELTS or PTE Academic test result, proficiency in the comprehension and use of English language before you begin to study. If, following admission, you do not demonstrate proficiency to a satisfactory standard you may be directed to attend remedial classes in the University's Language Centre until you have reached an acceptable standard.
- 8 The University will use all reasonable endeavours to deliver programmes and courses in accordance with the descriptions set out in the editions of its Undergraduate and Postgraduate Prospectuses current at the time an offer is made. However, it reserves the right to make variations to the contents or methods of delivery of programmes and/or courses, to discontinue programmes and/or courses and to merge or combine programmes or courses, if such action is reasonably considered to be necessary. If the University discontinues any programme or course, it will use its reasonable endeavours to provide a suitable alternative.

- 9 Degree Regulations stipulate that all research students are subject to 6-monthly progress reports and that those students on taught postgraduate programmes must comply with the progress requirements of their specific programme of study. In addition, all students are subject to monitoring of attendance, as stipulated in course and programme handbooks. Unsatisfactory attendance and/or progress may lead to students being withdrawn from study.
- 10 The University's Academic Quality Handbook contains the University's policies, procedures and regulations relating to all aspects of teaching and learning, including research degrees at the University of Aberdeen. A copy of the current Handbook is available on the University's website at:
www.abdn.ac.uk/staffnet/teaching/academic-quality-handbook-838.php
- 11 The University cannot accept responsibility, and expressly excludes liability, for loss or damage to students' property, and transfer of computer viruses to students' equipment.

Deferral of Offer

If you wish to defer your start date please contact Postgraduate Admissions or the Graduate School directly to seek permission. Once the Graduate School has confirmed that your deferral is permitted, a letter confirming your new start date will be sent to you in due course. Please note that only one deferral is permitted however, applicants for the Diploma in Professional Legal Practice may not defer. Students, who are granted permission to defer their offer of admission, will be charged tuition fees applicable at the new year of entry.

Conditional Offer

If you do not attain the examination or English Language results that are a condition of your offer, please contact Postgraduate Admissions or the Graduate School directly to discuss your situation.

INFORMATION ON THE COSTS OF STUDY

Intending students of the University of Aberdeen are required to ensure that they have the financial resources necessary to meet the cost of tuition fees and maintenance for the full duration of the programme of study. All offers of admission are conditional on the applicant producing written confirmation either from a sponsoring authority that it will meet these costs in full or from themselves accepting full personal responsibility for both tuition fees and maintenance expenses.

In addition to Tuition Fees, students will require a further £800 per month (minimum) to cover additional costs for accommodation, food, clothing, entertainment, local travel, laundry etc. It must be emphasised that this figure is an approximate amount, and that unless you have at least that sum for maintenance, you should not come to Aberdeen to study. This estimate does not make any allowance for travel to and from Aberdeen or for expenses associated with supporting any dependents.

Students commencing studies at the beginning of a new academic year (August, September, October) are charged tuition fees for the academic year. **Postgraduate Taught:** Please refer to www.abdn.ac.uk/infohub/finance/tuition-fee-rates-201415-446.php **Postgraduate Research:** If you commence after the start of a new academic year will be charged tuition fees in proportion to the remainder of that academic year. For example, if a postgraduate research student commenced study on 1 January, fees would be charged initially for the period January to September. Thereafter, the student would re-register in September for the next academic year (or part thereof) and fees would be charged accordingly. **All Postgraduate students:** In line with other universities, tuition fees are subject to annual review and the University of Aberdeen reserves the right to routinely increase these from year to year. You should budget for an increase of between 5% and 9% per annum. You can access tuition fees details at:
www.abdn.ac.uk/infohub/finance/tuition-fees.php

Students, who owe money to the University from a previous academic year, may not be permitted to re-register in the new academic year. If permitted to re-register you will have the status of matriculated student withheld and be given Temporary Registration only. This will be for 3 weeks only to allow you to settle your debt. Lapsing of Temporary Registration means that you will no longer be a student of the University, you should no longer attend classes and you will be ineligible to appear for assessment in, or to obtain credit for, any courses which you may have registered for in the previous session. Additionally, for full-time students, it terminates your right to occupy University Accommodation, to exemption from Council Tax and to eligibility for student grants and loans.

Please keep these notes carefully for future reference
Correct as at June 2014 and will be subject to amendment at any time

Next Steps

- 1 Please complete the **Acceptance/Decline Form** and the **Financial Guarantee Form** as soon as possible and return to Postgraduate Admissions. If you require a visa to study in the UK, please also send a clear, legible copy of the photo page from your passport. If you require a visa to study in the UK and if you have previously undertaken any studies in the UK, if you haven't done so already, please send copies of all previous UK visas. If you have previously been refused a UK visa or been refused entry to the UK, please send a copy of the visa refusal letter/s.
- 2 If the offer of admission made was subject to academic, English Language or other conditions, you must submit a certified copy or transcript of your final examination results/degree certificate (in the original language and with an English translation) and your IELTS or PTE Academic Certificate or other relevant documentation, as soon as they are available.
- 3 Once you have returned the above forms and satisfied all conditions of entry, you will be 'cleared for admission' and a Joining Pack containing a Certificate of Acceptance will be sent to you by e-mail in due course but no earlier than 6 months prior to entry. A Joining Pack can only be sent on the completion of (1) and (2) above.

The Joining Pack provides information on how to apply for University Accommodation. If you have any questions on accommodation you can contact the Accommodation Office at www.abdn.ac.uk/accommodation

The Joining Pack will also refer you to the website www.abdn.ac.uk/newstudents where details about how to E-Register and how to pay tuition fees can be found.

If you are an overseas student, the Certificate of Acceptance will include your CAS number which you must have in order to apply for a Tier 4 visa for study at the University of Aberdeen. Further information on the visa process is available at www.ukvisas.gov.uk

Please note it is your responsibility to check entry clearance (visa) requirements and to apply for entry clearance (visa).

Please note that for most taught programmes of study starting in September, the start date given in the Summary of Offer section is the start of registration week. Teaching will normally begin on the Monday of the following week but the School in which you will be studying will contact you separately, closer to the start date, with exact details of when you will be required to register and when teaching will commence.

For taught programmes starting in January, the start date given in the Summary of Offer section is the start of teaching week. You may be asked to register in the week before this. The School in which you will be studying will contact you separately, closer to the start date, with exact details of when you will be required to register and when teaching will commence.

If you arrive later than the start of teaching week you will miss classes and it will be your responsibility to catch up on material you have missed. In all cases, all students must arrive by the latest start date noted on the Certificate of Acceptance. You will not be admitted after the latest start date.

For Research programmes of study, the start date given in the Summary of Offer section (or the first working day thereafter) is normally both registration and the start of your studies.

Once the application/admission process is complete you must remember to officially register and, if appropriate, re-register at the start of each new academic year (from mid to end September).

Note: please keep us informed of any change in your correspondence or email address, or if at any stage after accepting an offer you find that you will be unable to take up your place. Remember that, if you have not done so already, you can always apply to defer your offer of a place if you have not managed to secure funding (please note that applicants to the DPLP may not defer).

Useful Information

The University of Aberdeen
Graduate Schools

- Business
- Arts and Social Sciences
- Law
- Life Sciences and Medicine
- Physical Sciences

Estimated Costs of Study – International

Estimated Costs of Study – UK and EU

Tuition Fees – General Information

Tuition Fees – Payments by Instalment

Visa information

Student Accommodation

Term Dates

www.abdn.ac.uk

www.abdn.ac.uk/business/graduate-school/index.php

www.abdn.ac.uk/cass/graduate

www.abdn.ac.uk/law

www.abdn.ac.uk/clsm/graduate

www.abdn.ac.uk/cops/graduate

www.abdn.ac.uk/study/international/finance.php

www.abdn.ac.uk/study/postgraduate/finance.php

www.abdn.ac.uk/infohub/finance/tuition-fees.php

www.abdn.ac.uk/infohub/finance/paying.php

www.abdn.ac.uk/study/international/visa-information.php

www.abdn.ac.uk/accommodation/

www.abdn.ac.uk/students/term-dates.php

Postgraduate Student Assessment

Research: by thesis and oral examination;

Taught Programmes: usually by a combination of coursework, examination and dissertation. Programme and/or individual course co-ordinator(s) will give precise details.

University of Aberdeen Academic Quality Handbook

The University's Academic Quality Handbook includes information on Student Guidance and Learner Support (Section 5). The Appendices in Section 5 include downloadable Codes of Practice for Postgraduate Taught and Research students. Section 7 provides information on Assessment and Examination for Taught Courses and Programmes and Section 8 will be of interest to Research students. The Quality Handbook can be found at:

www.abdn.ac.uk/registry/quality

Additional important information for applicants who require a visa to study in the UK

If you require a visa to enter and study in the UK you can find more information on UK Visas & Immigration website:

www.gov.uk/browse/visas-immigration/study-visas or on the University's website at:

www.abdn.ac.uk/study/international/visa-information.php

The UK Tier 4 student visa application process is lengthy and places very specific demands on applicants. This is particularly the case in relation to applicants providing original documents and evidence of money to pay tuition fees and to cover living expenses. You are strongly advised to familiarise yourself with the requirements now and to make early preparations so that you are fully able to satisfy the UK visa requirements in order to submit your application promptly.

Please note that some applicants will be required to take a TB (Tuberculosis) test before a visa application can be submitted. Further information can be found at: www.gov.uk/tb-test-visa



Postgraduate Admissions
Student Recruitment & Admissions Service
Directorate of Student Life, University Office, King's College
Aberdeen, AB24 3TU, Scotland, United Kingdom
Email: pgadmissions@abdn.ac.uk
Date of issue: 16 October 2014

ACCEPTANCE/DECLINE FORM FOR ADMISSION AS A POSTGRADUATE STUDENT

Please complete and sign the form below and return to Postgraduate Admissions as soon as possible

Applicant ID Number: **8149033367 D004** Surname: **Chapman** Forename: **Anthony**
Degree: **DEGREE OF DOCTOR OF PHILOSOPHY IN APPLIED HEALTH SCIENCES**
Commencing: **13 October 2014** Duration: **36 months** Mode of Study: **Full-time**
If any of the information above relating to Surname/Family Name, Title or Forename is incorrect, please amend

Section A: Must be completed if you ACCEPT or DEFER ENTRY

Please tick the appropriate box:

- ☐ I wish to **ACCEPT** the offer of admission. **Please see Section B and C and sign and date below**
OR
☐ I wish to **DECLINE** the offer of admission. **Please sign and date below**
OR
☐ I wish to **DEFER ENTRY** to the next available session (you are permitted to do this **once** only, after which you will have to re-apply). **Please see Section C and sign and date below**

Section B: I declare that * I **require/I do not require** a TIER 4 VISA to enter/remain in the United Kingdom to study.
Information on Tier 4 can be obtained from: www.gov.uk/tier-4-general-visa

If you do require a TIER 4 VISA you must provide the following information as the University of Aberdeen will use it to apply for a CAS Number from UK Visas & Immigration on your behalf. Failure to provide accurate, legible information may result in inaccurate data submission to the UKVI and the University reserves the right to charge you an administration fee in order to correct. The University of Aberdeen cannot request a CAS number from UKVI any more than 6 months in advance of the degree start date.

Please write clearly and complete all fields below in **BLOCK CAPITALS**. You must also provide a **CLEAR AND LEGIBLE** copy of your passport, the page with your photo on.

Title (Dr/Mr/Miss/Mrs/Ms)	
Surname/Family Name (as per Passport)	
Forename(s)/Given Name(s) (as per Passport)	
Date of Birth (as per Passport)	
Passport Number (you <u>must</u> provide this)	
Passport Date of Issue	
Passport Expiry Date	
Nationality (as per Passport)	
Country of Birth	

Section C: (Must be completed if you require a Tier 4 visa)

Have you ever been refused a visa to enter or remain in the UK or have you ever been refused entry to the UK? **YES*/NO**
Have you ever studied in the UK, or are you currently studying in the UK? **YES*/NO**

(*delete as appropriate. If you have answered YES, please provide a copy of the visa refusal letter and/or, if you have studied in the UK, please provide copies of previous visas and copies of your UK qualifications for ALL periods of UK study)

Signed: _____ Date: _____

Please send signed, completed forms and copy of passport (if applicable) by EMAIL using the contact details above



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Student Recruitment & Admissions Service
Directorate of Student Life, University Office, King's College
Aberdeen, AB24 3TU, Scotland, United Kingdom
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FINANCIAL GUARANTEE FORM FOR ADMISSION AS A POSTGRADUATE STUDENT

Please complete and sign the form below and return to Postgraduate Admissions as soon as possible

Applicant ID Number: **8149033367 D004** Surname: **Chapman** Forename: **Anthony**
Degree: **DEGREE OF DOCTOR OF PHILOSOPHY IN APPLIED HEALTH SCIENCES**
Commencing: **13 October 2014** Duration: **36 months** Mode of Study: **Full-time**
If any of the information above relating to Surname/Family Name, Title or Forename is incorrect, please amend

Section 1

Please tick the appropriate box then sign and date the declaration in Section 2 below:

☐

I accept full personal responsibility for meeting Tuition Fees and maintenance expenses for the duration of my course (*please see Section 2).

OR

☐

I enclose documentary evidence confirming that my Tuition Fees will be paid by an Official Sponsoring body. This should be a letter of confirmation from your sponsor, complete with the name of sponsor/company, address, telephone number, fax number and email. If you require a Tier 4 visa, please refer to the Tier 4 of the Points Based System – Policy Guidance for a description of an Official Sponsor www.gov.uk/government/publications/guidance-on-application-for-uk-visa-as-tier-4-student

Note: If your sponsoring body fails to meet the cost of your Tuition Fees, you will become personally responsible for this.

OR

☐

I am member of staff of the University of Aberdeen, I have completed the application process and I have obtained the permission of my Head of College or nominee for full or part payment of tuition fees by the College. (Go to www.abdn.ac.uk/infocenter/finance/fee-rates.php and select Staff Tuition Fees)

Staff ID Number:

OR

☐

I have been awarded funding by my prospective College/School at the University of Aberdeen. Please enclose a copy of your award letter. If you haven't received a letter of award yet, please supply the name of the member of University staff who can confirm your funding award.

Name of School/College Contact:

Details of tuition fees and methods of payment can be found at: www.abdn.ac.uk/infocenter/finance/fee-rates.php

Section 2

*If you require a Tier 4 visa, you should note that you will be required to demonstrate to the UK Visas & Immigration that you have held the full amount for tuition fees **and** £7380 for maintenance funds in your bank account for a minimum of 28 consecutive days before you apply for a visa. If you are not in receipt of official financial sponsorship (according to the UKVI definition), by signing this form, you declare that you will not apply for a visa until you have held the full tuition fee and £7380 in your bank account for 28 days or more as described in Tier 4 of the Points Based System – Policy Guidance.

I confirm that I have read the Standard Terms Governing Offers of Admission to the University; including the section entitled 'Information On The Costs of Study' and I understand that the University of Aberdeen can make no contribution towards the costs of my course.

Signed: _____ **Date:** _____

Please send signed, completed forms and copy of passport (if applicable) by EMAIL using the contact details above