

TAN, TONY CLIFFORD AUSTIN OLAV M. TROVIKS VEI 46 0864 Oslo

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Name: TONY CLIFFORD AUSTIN TAN

Date of birth: 26.07.1985 Citizenship: Australia

## Cover letter - You have been granted a temporary residence permit

This letter contains important practical information. Along with the letter, you also get the decision. The decision provides information about the permit you have been granted and which limitations apply.

If you are the applicant's attorney or power of attorney, you have a duty pursuant to the Public Administration Act to inform the applicant of the content of the decision and this cover letter, and make sure he or she has understood the content of both. We also ask that you provide the applicant with a copy of the decision and the cover letter.

#### Residence card and booking of appointment

- The residence card confirms that you have been granted a residence permit in Norway.
- The residence card gives you the right to visit other Schengen countries.
- There are two ways to get the residence card:
  - **A)** If you met in person and submitted the application from Norway 16 April 2021 or later, you do not need to book an appointment with the police to receive a residence card. The police will order and send the residence card to you without you having to do anything.

The UDI do not know how long it will take before you receive the residence card from the police by mail. You must contact the police if you do not receive the residence card. Contact information can be found on www.politiet.no/where-to-meet.

**B)** If a power of attorney submitted the application, or you submitted your application before 16 April 2021, you must book an appointment with the police where you will live in Norway to get a residence card. The police will take your fingerprints and photo, and will then order your residence card.

If you used the Application Portal Norway to register your application, you can now log in to book a new appointment. If not, you must call the police to book an

N-0125 Oslo

appointment. Contact information can be found on www.politiet.no/where-to-meet. As a result of the measures against the coronavirus, the police have limited their administrative services to the public, and for the time being it can be difficult to book an appointment with the police. Follow the website www.politiet.no to get updated information.

It will take at least ten working days from your appointment with the police until you receive the card by mail.

# The importance of correct home address to get the Norwegian ID- or D-number and residence card

- If the information we have about the address where you live in Norway is incorrect, it may take longer to get the residence card from the police, and Norwegian national ID number (fødselsnummer) or D-number from the Tax Administration.
- Make sure you have your name on the mailbox.

# Change of address before you get the Norwegian ID- or D-number

- If you do not need an appointment at the police to get the residence card: If you
  have changed your address since you submitted your application, and you are a
  citizen of a country outside EU/EEA and you met in person and submitted the
  application from Norway 16 April 2021 or later, you must contact your local police
  district to inform them about your new address. Contact information can be found on
  www.politiet.no/where-to-meet.
- If you need an appointment at the police to get the residence card: If you have changed your address in Norway since you applied for a residence permit and you must meet in person to get your residence card, you must inform the police about your new address when you meet at the police to order the residence card. If you have not found a permanent place to live, you must give them the temporary address where you live, such as a hotel.

### Report moving to the Tax Office (Skattekontoret)

- After you have received the Norwegian national ID number (fødselsnummer) or D-number, any change of residence (address) in Norway, or a move from Norway, must be reported by you to the tax office.
- You will find information about reporting a move on the Norwegian Tax Administration's (Skatteetaten) website: www.skatteetaten.no/en/Person/National-Registry/Moving/

#### Tax deduction card (Skattekort)

- If your residence permit gives you permission to work: All employees working in Norway must have a tax deduction card. When you receive your Norwegian national ID number (fødselsnummer) or D-number from the Tax Administration, you can apply for a tax deduction card online. Read more at www.skatteetaten.no/taxdeductioncard-foreign
- If you have questions about tax deduction cards, you must contact the Tax Administration (Skatteetaten).

Norwegian Directorate of Immigration

Frida Vassvik Senior Executive Officer

The document is approved electronically.