

Koobecaf

Meeting Minutes 09/18/2021

CSCI-P465/565 (Software Engineering I)

Meeting Attendees

Mohit Murali Alumullithody
Tony Dominick Dattolo
Rahul Gopichand Shamdasani
Rushikesh Chandrakant Pharate
Vignesh Thennarasu Reddy

General Meeting Info

Meeting Purpose: To discuss on elevator pitch and expectations from the project.

Start Time: 10 : 00 am

Stop Time: 10 : 31 am

Old Business

Action Item Status: NA

New Business

Discussions Summary: Discussion related to elevator pitch was discussed. The expected features from the project were discussed. Customer also provided information on the additional features which could be implemented apart from the basic features.

Decisions Summary: Basic set of features were determined. Which additional feature could be implemented was also finalised. Technology stack which could be used in order to implement the project was also

determined with the customer. Initial plan for the first sprint was decided as well.

New Action Items: Following tasks were assigned :

Mohit : Minutes of the Meeting document, Weekly Status Report - due by 09/19/21
Tony : GitHub Repository creation - due by 09/19/21
Rahul : Initial User Stories - due by 09/19/21
Rushikesh : Project Plan - due by 09/19/21