

Career Centre FAQ

1. What services does the Career Centre offer?

The Career Centre provides a variety of services aimed at supporting your career development, including résumé polishing, interview skills, career development action plans, engaging workshops, and networking opportunities. Our focus is supporting OLGers in their desire to grow within OLG.

2. Who is eligible to access the services offered by the Career Centre?

Career Centre services, including personal career support and tools and resources, are available to all regular full-time and part-time OLGers. Third-party contractors may access Career Centre tools and resources available on InsideOLG.

3. Can the Career Centre help me explore career development opportunities?

The Career Centre team is here to support you in providing guidance on skill development, networking strategies, and internal job search techniques. To help with your exploration, the team offers personal career discovery conversation and group sessions.

4. How do I schedule personal career support appointment?

Booking an appointment is easy! Select the “[Schedule Career Conversation](#)” button on the [Career Centre page](#) on InsideOLG to see available dates and times that suits you best.

5. Can I access the Career Centre's services remotely?

Absolutely! Our services are available both in-person and remotely, ensuring accessibility for all employees. You can schedule virtual appointments and participate in online workshops from the comfort of your own space.

6. What should I bring to my personal career support appointment?

Come prepared with any career-related questions or topics you would like to discuss during the appointment. It is also helpful to bring your résumé and the job description of the positions you are interested in, but not a requirement.

7. How long does a typical appointment last?

Appointment lengths may vary depending on your needs, but most appointments typically last between 30 minutes to an hour.

8. How can I stay updated on upcoming workshops and events hosted by the Career Centre?

You can stay in the loop about upcoming workshops, events, and other resources offered by the Career Centre through regular email communications, our monthly *Did You Know* newsletter, and announcements posted on InsideOLG, the [Career Centre page](#), and Workday Learning.

9. How can I share feedback or suggestions for improving the services offered by the Career Centre?



Your feedback and suggestions are highly valued! A satisfaction survey will be shared after a personalized career support conversation. You may also share your thoughts directly with us by emailing careercentre@olg.ca. We're always eager to hear from you to help us continually improve our services to better meet your needs!

10. Do I need to ask permission from my People Leader before I book a personal career support appointment with the Career Centre?

The Career Centre provides support in your self-discovery and career exploration journey. Therefore, it is employee-initiated and a crucial step in owning your development. It is not mandatory to get your Leader's approval in participating in any Career Centre services, but we highly encourage that you keep an ongoing career development conversation with your Leader so they can also provide support where you need it.