



KOJO AUTO SERVICE CENTER



LAGOS:

1, Moshalashi Street,
Off Western Avenue,
By Ipori Bridge Alaka Surulere, Lagos.
Tel: 08077692625, 08077692662,
08077692633

ABUJA:

Plot 1209 Shehu Yar'Adua Way
Mabushi Near VIO, Abuja FCT.
Tel: 08077692630, 08067779150,
09-2911234

BENIN:

45, Agbor Road, Ikpoba Hill,
Benin City, Edo State.
Tel: 08077692641, 08077692644

PORT-HARCOURT:

Plot 117, Trans-Amadi Layout
Port Harcourt, Rivers State.
Tel: 08077692621, 08077692631,
07037823937

AWKA:

Plot C5 and C6 Agu-Akwa
Layout Akwa Anambra State
Tel: 08077692640, 08077692610

JOB INSTRUCTION

| | |
|---|---------------------------------|
| Customer Name/ID: BLUEBAY PROCUREMENT LTD / KJ480378 | Date: 13th Apr, 2022 |
| Organization: | Reg. No: YAB 750 AU |
| Vin/Chasis No: JN8AY2NY8J9354874 | Odometer Reading: 51826M |
| Phone Number: 08030900351 | E-mail: |
| Vehicle Make: NISSAN PATROL | Model Number: |
| Address: SUITE 112 CHITA PLAZA SAPELE STREET GARKI 11, ABJJA | |

| Item Description | Quantity |
|-----------------------------|----------|
| ENGINE OIL | 10 |
| OIL FILTER | 1 |
| FRONT BRAKE PAD (SET) | 1 |
| REAR BRAKE PAD (SET) | 1 |
| WHEEL BALANCING & ALIGNMENT | 1 |
| CAMBER SETTING | 1 |

| | | | |
|---|---|---|--|
| | | Additional Job Completion: <input type="checkbox"/> Value: <input type="checkbox"/> Project Estimate/Explanation: <input type="checkbox"/> Car Was Needed?: <input type="checkbox"/> Replaced Part Keep: <input type="checkbox"/> | |
| 1 <input type="checkbox"/> Cleanliness (Exterior/Interior): <input type="checkbox"/> <input type="checkbox"/> Courtesy Items Removal: <input type="checkbox"/> <input type="checkbox"/> Outer Mirror Position / Seat Position: <input type="checkbox"/> <input type="checkbox"/> Clock Adjustment / Radio Setting: <input type="checkbox"/> <input type="checkbox"/> Job Completion Notification: <input type="checkbox"/> | 2 <input type="checkbox"/> Signed 1 Date: _____ Time: _____ <input type="checkbox"/> Signed 2 Date: _____ Time: _____ | Job Details Explanation: <input type="checkbox"/> Fee Explanation: <input type="checkbox"/> Result Confirmation with Customer: <input type="checkbox"/> Walk-Around Check: <input type="checkbox"/> | Fixed: <input type="checkbox"/> Level Up: <input type="checkbox"/> No Fixed: <input type="checkbox"/> PSFU(Plan): <input type="checkbox"/> Delivery: Date: _____ Time: _____ Customer: _____ |
| Change of Delivery Time: Additional Jobs /Job Stoppage/Others Completion Changed: _____ | | Job Time: Job Start: Date _____ Time _____ Job Completion: Date _____ Time _____ | |
| Other Findings : _____ | | Actual Hours Clock: _____ | Technician Name: _____ Quality Control Staff: _____ |
| Job Completion Notification: Date: _____ Time: _____ | | Delivered to Owner / Family / Other (_____) | |
| P.S.F.U. (Plan): Date: _____ Time: _____ | | Contact Info: Telephone No: _____ (Home/Business/Mobile) Email: _____ | |
| P.S.F.U (Actual): Date: _____ Time: _____ | | Customer: Owner / Family / Other (_____) | |

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|---|--|
| <p>P.S.F.U (GJ) :</p> <p><input type="checkbox"/> <input type="checkbox"/> Fixed</p> <p><input type="checkbox"/> <input type="checkbox"/> Followup Status (Follow up Again</p> <p>Date: _____ Time: _____</p> <p><input type="checkbox"/> <input type="checkbox"/> Not Fixed (Appointment Date/Time)</p> <p>Date: _____ Time: _____</p> | <p>Staff Name: _____</p> <p>Confirmed By: _____</p> <p>Supplied By: _____</p> <p>Issued By: _____</p> <p>Order By: ABDULAZEEZ ADAVIRUKU YUSUFF</p> |
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