



KOJO AUTO SERVICE CENTER



LAGOS:

1, Moshalashi Street,
Off Western Avenue,
By Ipori Bridge Alaka Surulere, Lagos.
Tel: 08077692625, 08077692662,
08077692633

ABUJA:

Plot 1209 Shehu Yar'Adua Way
Mabushi Near VIO, Abuja FCT.
Tel: 08077692630, 08067779150,
09-2911234

BENIN:

45, Agbor Road, Ikpoba Hill,
Benin City, Edo State.
Tel: 08077692641, 08077692644

PORT-HARCOURT:

Plot 117, Trans-Amadi Layout
Port Harcourt, Rivers State.
Tel: 08077692621, 08077692631,
07037823937

AWKA:

Plot C5 and C6 Agu-Akwa
Layout Akwa Anambra State
Tel: 08077692640, 08077692610

JOB INSTRUCTION

Customer Name/ID: BLUEBAY PROCUREMENT LTD / KJ480378	Date: 06th Jun, 2022
Organization:	Reg. No: HX 413 ABC
Vin/Chasis No: 5TDBY67AX8S023006	Odometer Reading: 103,637 MILES
Phone Number: 08030900351	E-mail:
Vehicle Make: Toyota Sequoia	Model Number: USK65L-GKTZKA
Address: SUITE 112 CHITA PLAZA SAPELE STREET GARKI 11, ABJJA	

Item Description	Quantity
FRONT BRAKE PAD	1
REAR BRAKE PAD	1
FUEL FILTER	1
SERVICING OF NOZZLE AND THROTTLE BODY	1
RIM COVER	1
COMPLETE BODY WORK AND PAINTING MATERIAL	1
REAR WIPER HOOK	1
REAR WIPER BLADE (SET)	1
PLATINUM LOGO	1
HEAD LIGHT BULB	1
FOG LIGHT COVER	1
EXHAUST GASKET	4
DRIVE SEAT REPAIR	1
WHEEL BALANCING & ALIGNMENT	1
CAMBER SETTING	1

		Additional Job Completion: <input type="checkbox"/> Value: <input type="checkbox"/> Project Estimate/Explanation: <input type="checkbox"/> Car Was Needed?: <input type="checkbox"/> Replaced Part Keep: <input type="checkbox"/>	
1 <input type="checkbox"/> Cleanliness (Exterior/Interior): <input type="checkbox"/> <input type="checkbox"/> Courtesy Items Removal: <input type="checkbox"/> <input type="checkbox"/> Outer Mirror Position / Seat Position: <input type="checkbox"/> <input type="checkbox"/> Clock Adjustment / Radio Setting: <input type="checkbox"/> <input type="checkbox"/> Job Completion Notification: <input type="checkbox"/>	2 Signed 1 Date: _____ Time: _____ Signed 2 Date: _____ Time: _____	Job Details Explanation: <input type="checkbox"/> Fee Explanation: <input type="checkbox"/> Result Confirmation with Customer: <input type="checkbox"/> Walk-Around Check: <input type="checkbox"/>	Fixed: <input type="checkbox"/> Level Up: <input type="checkbox"/> No Fixed: <input type="checkbox"/> PSFU(Plan): <input type="checkbox"/>
Change of Delivery Time: Additional Jobs /Job Stoppage/Others Completion Changed: _____		Job Time: Job Start: Date _____ Time _____ Job Completion: Date _____ Time _____	
Other Findings : _____		Actual Hours Clock: _____	Technician Name: _____ Quality Control Staff: _____
Job Completion Notification: Date: _____ Time: _____		Delivered to Owner / Family / Other (_____)	

<p>P.S.F.U. (Plan):</p> <p>Date: _____ Time: _____</p>	<p>Contact Info:</p> <p>Telephone No: _____ (Home/Business/Mobile)</p> <p>Email: _____</p>
<p>P.S.F.U (Actual):</p> <p>Date: _____ Time _____</p>	<p>Customer: Owner / Family / Other (_____)</p>
<p>P.S.F.U (GJ) :</p> <p><input type="checkbox"/> Fixed</p> <p><input type="checkbox"/> Followup Status (Follow up Again</p> <p>Date: _____ Time: _____</p> <p><input type="checkbox"/> Not Fixed (Appointment Date/Time)</p> <p>Date: _____ Time: _____</p>	<p>Staff Name: _____</p> <p>Confirmed By: _____</p> <p>Supplied By: _____</p> <p>Issued By: _____</p> <p>Order By: ABDULAZEEZ ADAVIRUKU YUSUFF</p>