

# **KOJO AUTO SERVICE CENTER**



#### LAGOS:

1, Moshalashi Street, Off Western Avenue, By Ipori Bridge Alaka Surulere, Lagos. Tel: 08077692625, 08077692662, 08077692633

### ABUJA:

Plot 1209 Shehu Yar'Adua Way Mabushi Near VIO, Abuja FCT. Tel: 08077692630, 08067779150, 09-2911234

#### BENIN:

45, Agbor Road, Ikpoba Hill, Benin City, Edo State. Tel: 08077692641, 08077692644

#### PORT-HARCOURT:

Plot 117, Trans-Amadi Layout Port Harcourt, Rivers State. Tel: 08077692621, 08077692631, 07037823937

#### AWKA:

Plot C5 and C6 Agu-Akwa Layout Akwa Anambra State Tel: 08077692640, 08077692610

## **JOB INSTRUCTION**

| Customer Name/ID:Ba | ARISTER ENYAMA / KJ333918 | Date: 2           | 26th Jul, 2022 |
|---------------------|---------------------------|-------------------|----------------|
| Organization:       |                           | Reg. No:          | 3WR 986 SW     |
| Vin/Chasis No: 4    | JGBF7IEX8A413037          | Odometer Reading: |                |
| Phone Number: 07    | 7081279059                | E-mail:           |                |
| Vehicle Make: 4N    | MATIC                     | Model Number:     |                |
| Address:            |                           |                   |                |

| Item Description  | Quantity   |  |  |                                 |
|---|--|--|--|---------------------------------|
| WHEEL BALANCING   |  |  | 1  |                                 |
|   |  |  |  |                                 |
|   | Additional Job Completionn : □  Value : □  Project Estimatew/Explanationr: □  Car Was Needed? : □  Replaced Part Keep: □ |  |  |                                 |
| 1 2 Cleanness (Exterior/Interior):  Courtesy Items Removal:  Outer Mirror Position / Seat Position:  Clock Adjustment / Radio Sitting:  Job Completion Notificxation: | Signed 1         Date:   | Job Details Explanation : □ Fee Explanation : □ Result Confirmation with Customer: Walk-Around Check : □ | Fixed: □<br>Level Up: □<br>No Fixed: □<br>PSFU(Plan) □ | Delivery: Dtae: Time: Customer: |
| Change of Delivery Time:  |  | Job Time:  |  |                                 |
| Additional Jobs /Job Stoppage/Others  |  | Job Start: Date Time   |  |                                 |
| Completion Changed:   | Job Completion: Date: Time:  |  |  |                                 |
| Other Findings :  |  | Actual Hours<br>Clocked:   | Technician Name:                                       | Quality Control Staff:          |
| Job Completion Notification: Date: Time:  | _  | Delivered to Owner / Fa  | amily / Other (  | )                               |
| P.S.F.U. (Plan):  Date: Time:   | Contact Info: Telephone No:(Home/Business/Mobile) Email:   |  |  |                                 |
| P.S.F.U (Actual):  Date: Time   |  | Customer: Owner / Far  | mily / Other (   | )                               |
| P.S.F.U (GJ) :  |  | Staff Name:  |  |                                 |
| □ Fixed   |  |  |  |                                 |
| □ Followup Status (Follow up Again  |  | Confirmed By:  |  |                                 |
| Date: Time:   | Supplied By:   |  |  |                                 |
| □ Not Fixed (Appointment Date/Time)   | Issued By:   |  |  |                                 |
|   | Order By: OGOCHUKV   | Order By: OGOCHUKWU MIRIAM NWOKOMA   |  |                                 |
| Date: Time:   |  |  |  |                                 |