

Tony Meng

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Profile of Skills

- **5+ years of data analytic experience** focused on project analysis, root cause analysis, and identifying process gaps.
 - **Strategic management experience** that is backed by process enhancement and data maturity projects.
 - **Strong project management and communication skills** with experience managing and leading root cause and sustainment projects.
 - **Experience with various cloud-based and analytics tools:** Microsoft Office, SAP-ECC, Jira, Confluence, Informatica suite, Tableau, Python and SQL.
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Professional Experience

Data Governance Specialist

University of Toronto | Toronto, Canada | Jan 2022 – Present

- Worked with stakeholders to document the metadata information for 42 institutional data assets ranging from data marts, surveys and institutional data exchange files.
- Developed and launched the UData SharePoint site as the single authoritative source of truth for internal staffs to discover and leverage institutional data assets for analytical purposes.
- Led a pilot program to assess the technical capabilities of MS's data governance tool, Purview against specific use cases targeted to replace the existing tool.

Sr. Data Governance Specialist

Aviva Canada | Markham Ontario, Canada | Sept 2021 – Dec 2021

- Liaise with projects leads, data owners and other key stakeholders to perform data impact assessments to identify and mitigate potential data risks or breaches by ensuring proper legal sharing agreements, data record retention adherence and metadata changes are captured with proper signoff across the enterprise.
- Update and present existing artifacts (data glossary, data maps) and key initiatives to the Data Council for approval, alignment on implementation process and remediate any concerns the council members may have.
- Facilitate the annual attestation process for key data governance artifacts such as Critical Data Register, Critical Data Mapping and Transfer Data Register to ensure they are compliant and current with internal audit standards.

Sr. Data Engineering Analyst – Data Governance

Loblaw | Brampton Ontario, Canada | Sept 2018 – Aug 2021

- Designed and developed data governance policies and process maps for business stakeholders to leverage in their day to day activities, improving their efficiency by an average of 20%.
- Actively managed and facilitated the product reclassification process to certify the product hierarchy master data are accurate and current. This in turn reinforced accurate sales distribution, product delivery to correct stores / distribution centers and data is compliant with Health Canada Regulations.
- Collaborated with business stakeholders to onboard business owners, data stewards and data maintainers to drive ownership and addressed any change management identified during root cause analysis.
- Drive trust in data across the enterprise, by analyzing data quality issues through data profiles and monitoring the information health from the development of data quality reports, development of standards and rules to key data elements.

SR&ED Analyst

AP Plasman Inc | Windsor Ontario, Canada | Oct 2017- Sept 2018

- Collected, cleaned and analyzed material gathered through technical interviews and secondary data.
 - Prepared reports on SR&ED projects after reviewing database to meet CRA SR&ED requirement.
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Education & Certifications

Bachelor of Commerce (Honours Business Administration) – University of Windsor 2016