

CSCI992 Professional Project

Code of Conduct

Autumn session in 2017

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Code of Conduct

Introduction

This is the code of conduct to be followed for the development of the CSCI992 project. This is developed to ensure that all of us are committing to the guidelines put forward in this document.

Ethical principles

- i. All members of the group are expected to complete the tasks assigned to them on time.
- ii. If there are any activities affecting the task completion on time, notify other team members so that they can coordinate to complete the deliverable on time.
- iii. It is expected that all team members will share the right information to swiftly finish off the product without any hindrances.
- iv. If any member of the group finds that they disagree with any decision taken during the project, they can express their concern. The other group members will address the concern and they will decide collaborate on the changes that are to be included to incorporate the suggestion included by the member.
- v. Use GitHub to store and share the details related to the project so that a rollback or a pull request can be executed at any time without any risk.

Values

All group members are treated equal irrespective of their ethnicity, creed, colour, sex, religion or background. All members are expected to be honest in their behaviour and are expected to work collaboratively within the group. The language of communication within the group will be English and there won't be any issues arising from one group member or a pair of group members communicating in their native language.

Accountability

Each team member would be individually responsible for the task or sub-task individually assigned to each of them. Each member is expected to finish their duties on time with utmost sincerity and commitment to the project in design. If the group had agreed to a common principle, the member developing the specific module must ensure that the principle is achieved.

Standard of Conduct

- i. Every member of the group is expected to work in such a way that they prioritize the interest of the team rather than their individual interests.
- ii. When in team meetings and group discussions, every member is expected to utilize their time entirely for the project.

- iii. If there are any expenses incurred during the development of the project, every team member is expected to equally share the amount incurred.

Standard of Practice

- i. Every member is expected to observe the university policies during the project.
- ii. A task or a sub-task completion should not affect another module in the project.
- iii. Every team member must agree on the specific module that was developed before its submission.

Disciplinary Actions

- Primarily, if it is observed that any team member is failing to perform their duties, the team member will be advised to finish the task through a personal message or a personal mail.
- Secondly, if the team member fails to respond even after three days, the team will alert the member through mail with all group members in CC.
- Finally, if the team member fails to respond even after a week, the same will be escalated to Gene.

Communication and Sharing of Files

- WhatsApp will be used for communication within the group outside the times of group meetings. Any team member can join the WhatsApp group can join the group by clicking on the link <https://chat.whatsapp.com/1FXGnppfHx71R5TcIlpSwT>.
- All documents related to the project will be uploaded to GitHub.