



Joining Checklist

Name: REKHA SUSO

Address: NJALLIYIL(H) CHERUVALLY P.O

MANIMALA KOTTAYAM

686543



Offer Letter No: BOTX/HRD/INT/PD/21/004

Intern ID No: BOTXPD21i04

Aadhaar No: 750727889473

Phone Number: 8590533620

I hereby declare that I have read and understood the,

Recruitment Policy



Workplace Policy



New Hire Policy



Training and Development Policy



Work from Home Policy



Equal Opportunity Policy



Occupational Health and Safety Policy



Performance Review Policy



Conflict of Interest Policy



Social Responsibility Policy



Code of Ethics



Code of Conduct



Data Privacy Policy



Intern Policy



Wellness Policy



Harassment Policy



And try my best to stick with all these policies and contribute towards the success of Botx Automations Private Limited. Also, I have read and understood the terms and conditions stated in my .

I accept my offer letter by acknowledging that,

☒ I am well aware of the importance of Data Privacy and Confidentiality Policy of Botx Automations Private Limited, and that the information I become aware of while working on any project(s) is covered by the above-mentioned policies and must be treated as Confidential and If asked, I'm ready to sign the formal Nondisclosure, Noncompete and Confidentiality Agreement with the Company during my Internship Period.

☒ Any violation of the same is not entertained and shall invite adequate legal cause of action.

Sincerely,
REKHA SUSO

Date: 20 / 04 / 2021

Place: CHERUVALLY

Office Use Section

File No:

Unique ID Number:

Department:

Reporting Officer:

Date of Reporting:

Special Remark if any:

Sign with Seal:

