



Republic of the Philippines
Department of Agriculture
SUGAR REGULATORY ADMINISTRATION
Sugar Center Bldg., North Ave., Diliman, Quezon City
Philippines 1101
TIN 000-784-336



MEMO-ADM-2016-Feb-017

February 2, 2016

MOLASSES ORDER NO. 1
Series of 2015-2016

SUBJECT: Policy on Molasses

WHEREAS, SRA has ordered that sugar mill companies shall issue weekly molasses storage certificates (MSC) in the name of planters or mill companies for their corresponding shares of molasses production;

WHEREAS, there is a need to standardize procedures in the release/withdrawal of molasses by all sugar mills/refineries;

NOW, THEREFORE, under and by virtue of the authority vested in the Sugar Regulatory Administration, it is hereby ordered that:

Section 1. Weekly molasses manufactured shall be issued MSCs by the mill in the name of the planter or Mill Company for the corresponding shares of molasses production.

In case of molasses adjustments, overages, etc., the same shall be declared and distributed and shall be covered with MSCs. Consequently, the factory statements, SRA-SMS Form No. 3(Annex "A") and other reports shall be corrected based on the week ending such adjustments, overages, etc. occurred.

Section 2. In the absence of milling agreement, molasses production is free of storage fee within thirty (30) days; thereafter, the mill shall adopt/implement their respective guidelines, policies or trade practices,

Section 3. A uniform format of Molasses Release Order (MRO) (Annex "B") shall be used by all sugar companies for the proper release/withdrawal of the molasses from the tanks:



- a. Upon the surrender of Molasses Storage Certificates (MSCs), a MRO shall be issued by the mill companies for the release/withdrawal of the molasses covered by the certificates.
- b. To forestall overflow, an MRO shall be issued for the account of the mill as the warehouseman/keeper of the molasses, and as such, it should be responsible for the surrendering of the corresponding MSCs commensurate to the volume covered by the said MRO. Both the mill and the planters' representatives shall attest that the tanks' maximum capacity level has already been reached and that, withdrawal is necessary to prevent overflow of molasses. To be assured of the book value reported by the mills, reconciliation of MSCs and issued MROs for molasses withdrawals referred herein (Sec. 4.b), shall be done within the month after the milling/refining operations have terminated.

Section 4. The MRO shall be prepared by the mill, approved and signed by its authorized representative, certified correct and signed by the authorized representative of the planters' association/sugar cooperative concerned. The SRA Regulation Officer shall verify the correctness of the copy of the MRO (format attached for adoption) and affix his/her signature thereafter. Any objection shall be made in writing within 24 hours. Failure to do so would mean a waiver to verify and an acceptance of the MRO *en toto*.

Section 5. Each mill company shall maintain a Ledger of Withdrawals (Annex "C") per MRO wherein releases/withdrawals of molasses shall be recorded/updated and shall be opened for scrutiny by the planters' associations/sugar cooperatives in the mill district and shall be made supporting document of MRO upon submission to SRA.

Forms 3, 3A and 3B (Annexes "A", "D" and "E") shall be properly accomplished by the mills/refineries and shall form part of the weekly Sugar Monitoring System. Form 3B shall be accomplished only if the mill company maintains subsidiary tanks (tanks outside the milling district).

Section 6. Molasses Release Order forms shall be provided by the mill at its own expense and shall contain information as specified in the attached sample form. (Annex "B")

Section 7. Four (4) copies of the MRO shall be prepared by the mill company and the distribution is as follows:

Original copy, for the Warehouse Man;

One copy, for the Regulation Officer assigned at the issuing mill/refinery;

One copy, for the planters' association representative;


One copy, for the owner of molasses;

Two extra copies, if the molasses is for bioethanol production, a copy for the bioethanol company and a copy for the SRA Regulation Officer covering the bioethanol plant.

Section 8. Sugar producers may withdraw from their respective shares of their molasses production from the mill for their own domestic/local use only in the quantity of not more than one (1) drum of 200 kilos per crop year.

Section 9. A copy of this order shall be filed with the Office of the National Administrative Registrar, U.P. Law Center, Diliman, Quezon City. This Molasses Order shall take effect immediately.

Section 10. Provisions of sugar orders, circular letters and any other policies inconsistent with or contrary to this Molasses Order are hereby amended, modified or revoked accordingly.



MA. REGINA B. MARTIN
Administrator

SMS Form No. 3
August 2008

Crop Year: _____
Mill Code/Short Name: _____
Week Ending: _____
Report No.: _____

WEEKLY REPORT ON MOLASSES

(Figures in Metric Tons)

	CURRENT CROP			PREVIOUS CROP		
	This Week	Previous	To-Date	This Week	Previous	To-Date
1. PRODUCTION						
1.1 Manufactured, Raw						
1.2 Adjustments, Overages, etc.						
1.3 Manufactured, Refinery						
TOTAL						
2. ISSUANCES/CARRY-OVER						
2.1 Planters Share						
2.2 Mill share						
2.3 Refinery Molasses						
TOTAL						
RAW:						
3.1 Export						
3.2 Domestic						
3.3 Distillery						
REFINERY:						
3.5 Export						
3.6 Domestic						
3.7 Distillery						
TOTAL						
4. NOT COVERED BY MSC						
5. BALANCE						
5.1 Raw						
TOTAL BALANCES						
Transfer to Subsidiary						
Stock on Hand						
6. Molasses Price (Php/MT):						
6.1 Raw				6.2 Refinery		
7. Molasses Storage Certificates (Series & No. of Pcs.):						
7.1 Raw				7.2 Refinery		
8. Molasses Distribution Factor:						
9. DETAILS OF MOLASSES WITHDRAWALS						
Date	MDO#	TRADER/OWNER			QUANTITY	

Certified:

Verified:

Verified:

(Mill Representative)
(Position)

(Planters Representative)
(Position)

(SRA Representative)
(Position)

SRA MOLASSES FORM A
DECEMBER 2015

MRO NO.	
CROP YEAR	
DATE	

NAME OF MILL: (with logo, security features and serial number)

MILLSITE ADDRESS: _____

MOLASSES RELEASE ORDER

TO: Warehouse Superintendent/Warehouseman
Millsite/Subsidiary Warehouse

You are hereby authorized to deliver to

(Name of Trader/Planter with complete address)
_____, the quantity of

_____ (_____) metric ton for ☐ local use ☐ home use ☐ export
shipment.

This order is issued per surrendered Molasses Storage Certificate/s listed as follows:

CROP YEAR	NAME OF PLANTER/PRODUCER	QUANTITY (in metric ton)
TOTAL		

(NOTE: If space is not enough attach listings with reference to Serial No. of this MRO and total quantity covered

with every page thereof signed by authorized mill company and planters' association representatives.)

PREPARED/CERTIFIED CORRECT:

VERIFIED CORRECT:

VERIFIED CORRECT:

(Name/Authorized Mill
Representative)

(Name/Authorized Planters
Association Representative)

(Name/Authorized SRA
Representative)

(Position/Title)

(Position/Title)

(Position/Title)

(Date)

(Date)

(Date)

DISTRIBUTION: Original-Mill Warehouseman
Duplicate-SPRO

Triplicate-SRED
Quadruplicated-Trader/Planter

Quintuplicate-Mill
Sextuplicate-Distillery

MILL CODE	
MRO NO.	
TOTAL QUANTITY	
CROP YEAR	
DATE	

(NOTE: To be attached to its corresponding MRO copies when fully served and together with other Weekly reports must be submitted to the Sugar Production & Regulation Officer assigned In the mill.)

[illegible]

Triplicate – SRED
 Quadruplicate – Trader/Planter

SMS Form No. 3A

January 2015

Crop Year : _____

Mill Code : _____

Week Ending : _____

Report No: _____

MIILSITE & SUBSIDIARY TANKS INVENTORY REPORT - MOLASSES

(Figures in M.T.)

	CURRENT CROP			PREVIOUS CROP		
	This Week	Previous	To-Date	This Week	Previous	To-Date
1. MOLASSES						
1.1 Carry-Over						
1.2 Net Production						
1.3 Withdrawals						
1.4 Transfer to Subsidiary						
1.5 Stock Balance						
2. SUBSIDIARY TANKS						
2.1 Carry-Over						
Tank No. 1						
Tank No. 2 etc.						
TOTAL						
2.2 RECEIPTS						
Tank No. 1						
Tank No. 2 etc.						
TOTAL						
2.3 WITHDRAWALS						
Tank No. 1						
Tank No. 2 etc.						
TOTAL						
2.4 STOCK BALANCE						
Tank No. 1						
Tank No. 2 etc.						
TOTAL						
3. TOTAL STOCKS						
(Millsite & Subsidiary Tanks)						
4. TOTAL STOCKS						
(Current & Previous Crops)						

Certified:

Verified:

Verified:

(Mill Representative)

(Position)

(Planters Representative)

(Position)

(SRA Representative)

(Position)

SMS Form No. 3B
January 2015

Crop Year: _____
Mill Code/Short Name: _____
Week Ending: _____
Report No.: _____

MOLASSES RELEASE ORDER AND DELIVERY REPORT

(Figures in M.T.)

A. Issuances of MRO				
MRO No.	Trader/Owner	Date of Issue	Liens OR Number	Qty. M.T.

B. Delivery				
MRO No.	Trader/Owner	Date of Withdrawal	Quantity	Remarks
Millsite Tanks:				
Subsidiary Tanks:				
Total:				

C. Served MRO (To be transmitted to SRA with Permit Portion, Ledger of Withdrawals & Listing*)

*Abstract/Summary of Molasses Certificates prior to payment of Liens is sufficient.

MRO No.	Trader / Tolle	No. of Pcs. of Storage Certificates

Certified:

Verified:

Verified:

(Mill/Refinery Representative)
(Position)

(Planters Representative)
(Position)

(SRA Representative)
(Position)