



Republic of the Philippines
Department of Agriculture

SUGAR REGULATORY ADMINISTRATION

Sugar Center Bldg., North Avenue, Diliman, Quezon City, Philippines 1101
TIN 000-784-336

MEMO-PPSPD-2020-OCT-018

October 13, 2020

MEMORANDUM



FOR : ALL PLANTERS' COOPERATIVES/ASSOCIATIONS/FOUNDATIONS

FROM : HERMENEGILDO R. SERAFICA
Administrator

**SUBJECT : CALL FOR SUBMISSION OF PROJECT PROPOSALS FOR THE JAPAN
NON-PROJECT GRANT AID (NPGA)**

Please be informed that the guidelines of Japan NPGA was already approved by the Sugar Board and is now ready for implementation.

Those who are interested to avail of the farm machineries are encouraged to submit the following basic requirements contained in the guidelines, for SRA's evaluation:

1. Photocopy of SRA-registration certificate as service provider, otherwise, please start processing your application with SRA
2. Letter of intent signed by the Chairperson
3. Project proposal/concept note (template is attached)
4. Operations manual (template is attached)
5. Audited financial statements for the past 3 years duly signed by a Certified Public Accountant and duly stamped and received by the Bureau of Internal Revenue
6. List of members with corresponding hectarage planted with sugarcane

In anticipation of the incoming volume of proposals, the deadline for submission will be at the end of November 2020 to give ample time for evaluation.

Enclosed is Memorandum Circular No. 14 or the Implementing Guidelines of the Japan NPGA to SRA on Economic and Social Development Programme, for your reference. The same is also uploaded at the SRA website, www.sra.gov.ph.

For any clarification, please email to ppspdsra@gmail.com or info@sra.gov.ph, or you may call telephone no. 632-8929-6137

Thank you very much.



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