Tentative Scholar Full Detail & Attendance

1. Enter full detail of student at the time of admission for e.g.:
   1. Student Full Name
   2. Student DOB
   3. Student Address *Permanent & Temporary & correspondence*
      1. Feed the permanent address
      2. Select same as above for *temp and correspondence,* Otherwise can be entered if different
   4. Student previous qualification (if any)
   5. Student documents should be checked if submitted otherwise nil.
   6. Submitted documents should be scanned and uploaded to the associated student record.
2. Select Class & Section and choose student from the given list of students
   1. List appears as per the session-class-section.
   2. Select student(s) and shift them from left pane to the right pane and submit the right pane with selected student for the specified class & section.
3. Distribute the students with different sections otherwise default single section is ‘A’.
   1. Distribution of students done with their respective class section otherwise if strength of students limit is only for one class then default section for the particular class should be ‘A’.
4. Update student full detail by their respective class teachers or data entry operator with their respective logins.
   1. After distribution of student to their respective classes & sections, class teacher should update the student information to the student master record for further proceedings.
5. By the respective logins to the teachers, they can submit attendance at daily basis subject wise:
   1. First login the software
   2. Choose session – class – Date (default today’s date appears).
   3. Student appears in the list and beside them there are checkboxes with their respective student in-line.
   4. Check all and uncheck all (Two buttons works as substitute to each other.)
   5. Check for Present
   6. Un-check for Absent
   7. Attendance Submitted

Tentative Reports & Features

1. Still Working….