



**Zhantore
Nurbay**

Date of birth: 15/09/1999

Nationality: Kazakhstani

Gender: Male

CONTACT



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WORK EXPERIENCE

02/08/2021 – CURRENT – Nur-Sultan, Kazakhstan

Junior accountant

Smart Remont

My current position have following responsibilities:

- Maintaining the billing system
- Generating invoices and account statements
- Performing account reconciliations
- Maintaining accounts receivable files and records
- Producing monthly financial and management reports
- Investigating and resolving any irregularities
- Assisting in general financial management and analysis

01/05/2020 – 31/08/2020 – Kyrenia, Cyprus

Volunteer

Society for Protection of Turtles

Our main activity was to identify turtle nests and make data entries (GPS, nest size, date, number of eggs) for discovered nests. Worked in international team and occasionally was responsible for presentation of our project.

EDUCATION AND TRAINING

01/09/2018 – CURRENT – Kayim Muhkamedhanov, 37a, Nur-Sultan, Kazakhstan

Accountancy and Audit

Kazakh University of Technology and Business

<https://www.kazutb.kz/en/>

01/05/2021 – CURRENT

Data analyst

Coursera

<https://www.coursera.org/>

LANGUAGE SKILLS

MOTHER TONGUE(S): Kazakh | Russian

OTHER LANGUAGE(S):

English

Listening
C1

Reading
C1

**Spoken
production**
C1

**Spoken
interaction**
C1

Writing
B2

DIGITAL SKILLS

Microsoft Excel / Microsoft Powerpoint / - SQL – Basic / R programming / Data Gathering, Data Processing, Data Visualization, Data Analysis / Ability to learn quickly, listen and communicate with others, correctly and motivated

Hobbies

Table Tennis / Snowboarding