



Using the Management Tool

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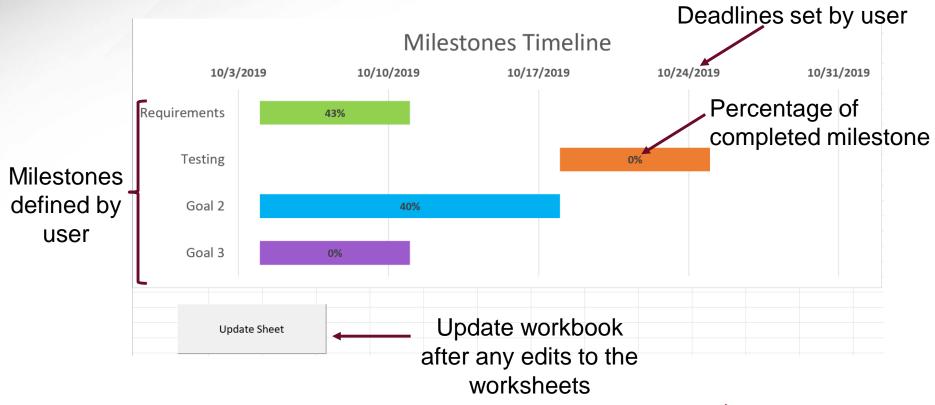




Cover Page

Gaant Chart

Visualization of timeline of project deadlines





Workload

10 hours a week equals one person

Slide automatically updates from Tasking

Aerodynamics Management Groups of which tasking Highlight Key: **Tasking** GNC is being split Name Level Person who Victoria 1.3 0.4 0.9 has been Jill 1 0.4 0 0 0.4 over assigned Jack 1 0.5 0.5 0 0 tasking Katherine 1 0 0 0 0 Krista 1 0 0 0 0 0.5 Siri Hill 1 0.4 0 0.1 0 Kevin 1 0 0 0 **Daniel** 1 0 0 0 Brader 0 0 0 1 Team Christian 1 0 0 0 0 members 0 0 John 1 0 0 0 **Patrick** 1 0 0 0 Kathryn 1 0 0 0 0



Tasking

Status	▼ Level ▼	ID Num 🔻 Descriptor 🔻	Group ▼	High Level Goal 🔻	Hours 🔻	Dependencies	Description	₩	Person 1	▼ Person 2 ▼	Person 3	Person 4	Person 5
Closed	Closed	1.1 Autonomous	GNC	Requirements	5	1.2,1.3	Determine the level		Victoria	5			
Pending	Critical	4.1	Aerodynamics	Testing	5								
Open	Pending	4.3	Aerodynamics	Testing	4	4.2							
Closed	Closed	4.2 Something	Aerodynamics	Requirements	10	1.1	Deter		Victoria	Jill	3 Siri	1 Jack	5
Open	Start	1.2	GNC	Requirements	20				Victoria		Siri	4	
Pending	Start	1.3	GNC	Goal 3	9				Victoria	5 Jack	4		
Open	Start	2.1	Management	Goal 2	30	1.1,1.2,3.1,3.2			Victoria	9 Jill	4 Siri	1	
Closed	Closed	3.1	Aerodynamics	Goal 2	20				Victoria	1			
Open	Start	3.2	Aerodynamics	Goal 3	9	4 1			Victoria	4		lack	5

- Tracks tasking as it is released by dependencies or timeline
 - Status → Dependencies
 - Level → Timeline
 - Start (on schedule), Critical (preventing start),
 Pending (future), and Closed (done)
- Each task has a unique number
- Hours → Predicted total hours to finish task
- Assign number of hours per week to each task
- Highlight Key: Task was just released by dependency
 Behind on timeline by dependency





Milestones

User defined milestones

Automatically updates to drive Gaant chart

Milestone	Start	Finish	Weeks	Comp	Hours	Percentage	Hours/Week	Days
Requirements	10/4/2019	10/11/2019	1	15	35	43%	35	7
Testing	10/18/2019	10/25/2019	1	0	9	0%	9	7
Goal 2	10/4/2019	10/18/2019	2	20	50	40%	25	14
Goal 3	10/4/2019	10/11/2019	1	0	18	0%	18	7

User defined start and finish dates

Highlight Key:

Milestone is late



