

TRANS I.D.



Presented by Dana Teagle (they/she)
Hosted by CUPE 3903 Trans Feminist Action Coalition
November 24th, 2022

<https://trans-id.app>

About Trans I.D.

I'm Dana Teagle and I'm a non-binary trans woman. I use they and she pronouns, and I'm also a Front-End Web Developer. I'm currently building the Trans I.D. guide—an app for individuals going through the process of changing their name and/or gender marker with governmental bodies in Canada.

In the past I offered Trans I.D. in both workshop and one-on-one consultation formats, but the Trans I.D. guide is the next evolution of this work with the intent to reach an even wider audience with a central belief at its core: that just like your identity, your path to updating your I.D. will be unique to you.

This process can be confusing and inaccessible, and so the app is designed for anyone navigating this path because every one of us deserves to have our documents accurately reflect our identities.

In the following presentation, I will be giving you a general overview of the processes involved in:

- **legal name change** with the Office of the Registrar General of Ontario;
- **Ontario health card** name changes;
- sex designation changes on an **Ontario birth registration**;
- sex designation changes on identification documents such as **driver's licenses or photo cards** (for both those born in and outside of Ontario);
- sex designation changes on a **Canadian passport**;
- **Canadian Social Insurance Registry** information changes;
- **Canada Revenue Agency** information changes; and
- changes with **several other governmental bodies, companies, and registries** who may possess your personal information.

Ontario Adult Name Changes

You can change your name as an adult in Ontario, if you:

- are 16 years of age or older, and
- have lived in Ontario for the past 12 months

Please note if:

- **you are 16 or 17 years old**, you will need consent from **every person who has legal custody of you** before you can change your name
- **you are married** or have signed a Joint Declaration of Conjugal Relationship document, **you must give your partner/spouse notice** that you're changing your name
- **you have ever been convicted of a criminal offence**, **you will have to receive a police check**

The documents you will need to know are:

- **Application to Change an Adult's Name (007-11155E)**
 - This is a 19-page, seven-part application. You may not have to use all seven parts. Be sure to read the instructions at the beginning of each part carefully to find out what to do.
- **Request for Non-Publication in the Ontario Gazette (007-11320E)**
 - This is a one-page document, to be filed alongside the application if you do not want your name change published in the *Ontario Gazette*.



ServiceOntario

**Ministry of Government
and Consumer Services**

Office of the Registrar General

Application to change an adult's name

To use this application:

- you must be 16 years of age or older, and
- you must have lived in Ontario for at least the past 12 months



ServiceOntario

Office of the Registrar General
PO Box 3000
189 Red River Road
Thunder Bay ON P7B 5W0

Request for Non-Publication in The Ontario Gazette

Section 6, Regulation 68, *Change of Name Act*, 1990

To be completed and signed by the applicant and included with the Change of Name application form.

To the Registrar General:

Complete this section if you are submitting a **Request to Change an Adult's Name** (subs. 4(1), *CNA*)

I, , am the person applying for a
Full name of applicant

name change for myself. I request that notice of the change of name **not** be published in The Ontario Gazette because I am
(select the applicable boxes):

- ☐ Transgender* (at the time of the application)
- ☐ First Nations, Inuit or Métis

Ontario Adult Name Changes - Suggestions

When you fill in these applications, **give yourself time**. It may take several weeks to gather all the information you need. **Allow enough time to complete, double-check, and triple-check** this application and all applications we discuss today.

Some other suggestions:

- **Print clearly. Use a pen with blue or black ink.**
- **Do not use correction fluid on these forms.**
- **If you fill in information and want to change it later, or if you have made a mistake, you must do the following:**
 - **Put brackets around the wrong information.**
 - **Enter the correct information.**
 - **Put your initials beside each change.**
 - **Have the person commissioning this form initial each change before it is sworn.**

You will need to sign the name change application in front of a person called a commissioner for taking affidavits. The commissioner does not have to know the person signing the application. The commissioner administers the oath or affirmation of the person swearing. The commissioner then signs the document to verify they saw the document being signed and that they had administered the oath.

Several notary/commissioner's offices in Ontario will commission these documents for trans individuals **for no charge**; however, the typical charge if applicable is \$30-45.

Ontario Adult Name Changes - Guarantor's Statement

You will also need **a guarantor who can prove how long you have lived in Ontario.** To be considered ordinarily resident, **you must have maintained a residential address, with the intention of that being considered your permanent address in Ontario for 12 consecutive months** immediately before making your application.

Even if you were born in Ontario, you must still meet the residency requirement before applying. Only absences of a temporary nature are allowed.

The Guarantor's Statement section of the application must be completed by the guarantor in ink and returned to the applicant.

Ontario Adult Name Changes - Potential Guarantors

Any of the following people who know that you have been ordinarily resident in Ontario for at least the past 12 months can be a guarantor:

- **Legally qualified medical practitioners**
- **Provincial judges** appointed under the Courts of Justice Act
- **Justices of the peace** appointed under the Justices of the Peace Act
- **Chiefs of Indian bands (that's the language the government uses)** that are located in Ontario
- **Persons authorized under the Marriage Act** to solemnize marriages
- **Members of the Law Society** of Upper Canada
- **Heads of Municipal Councils** in Ontario
- **Clerks of municipalities** in Ontario
- **Principals of elementary and secondary schools**, as defined in the Education Act
- **Managers or signing officers of Ontario branches of banks** listed in Schedule I or II of the Bank Act (Canada), loans corporations, trust corporations, credit unions, and caisses populaires

Ontario Adult Name Changes - Potential Guarantors + Extra Steps

If you can't identify anyone from this list to act as a guarantor, you must find someone other than a relative who has known you for at least five years, and knows that you have been ordinarily resident in Ontario for at least the past 12 months.

As previously mentioned:

- **if you are married now**, or have signed a Joint Declaration of Conjugal Relationship, you will need to complete Part 2 of the application
- **if you are 16 or 17 years old and you are not married**, you will need to complete Part 3 of the application
- **if you have been convicted of any criminal offense** then you are required to obtain and submit a currently issued original copy of a police record check

Ontario Adult Name Changes - Payment and Postage

The cost for an adult name change in Ontario is **\$137**, payable to the **Minister of Finance via VISA, Mastercard, cheque, or money order.**

The documents will be mailed to **the Office of the Registrar General** in Thunder Bay, ON. If your name change is approved, you will get a **change of name certificate** within 6-8 weeks. It will show your previous name and your new name.

Every person **born in Ontario** who changes their name will also get **a new birth certificate in their new name.** If you were **born in another part of Canada** and want a new birth certificate, **you must contact the province or territory where you were born** after you get your change of name certificate.

Ontario Adult Name Changes - Additional Identification Documents

- **If you were born in Ontario**, send all previously issued original birth certificates or certified copies of birth registration (long form birth certificates).
- **If you were born outside Ontario but within Canada**, submit either an original birth certificate or certified copy of birth registration (long form birth certificate).
- **If you were born in Canada but do not have a birth certificate**, apply for a birth certificate and submit the certificate with this change of name application.
- **If you were born outside of Canada**, they require documents that show your legal name before you came to live in Ontario. You will need to submit (1) a photocopy of original birth certificate or photocopy of certified copy of birth registration from country of birth, (2) a photocopy of a Canadian Citizenship Card/Certificate (both sides) or photocopy of Canadian Record of Immigrant Landing or photocopy of Permanent Resident Card (both sides), and (3) a photocopy of the passport used to enter Canada (if still held by the applicant).

If all or part of a document sent in support of your change of name application is not written in English or French, you must send them an English or French translation. If a translation is required, your application must include: **(1) a complete photocopy of the document requiring translation, (2) a complete photocopy of the translation of the original document, and (3) an original written declaration from either a professional translator**, who indicates their professional status as a translator (this declaration is not required to be sworn) **or from a person who is not a professional translator** (this declaration must be sworn in front of a commissioner for taking affidavits).

Ontario Adult Name Changes - Change of Name Certificate

Ontario CANADA

Form 25A - Formule 25A
Vital Statistics Act - Loi sur l'état civil

CHANGE OF NAME
CHANGEMENT DE NOM

Birthplace / Lieu de naissance
▼

OLD/VIEUX: BABCOCK, BENJAMIN ANDREW
NEW/NOUVEAU: BABCOCK, KARA DOREEN ROSE

ONTARIO

Date of registration - Date d'enregistrement
JULY 29, 2020

Alexandra Schmidt
(Deputy Registrar General)
(Registraire général adjointe de l'état civil)

Registration number - Numéro d'enregistrement

[Signature]
(Registrar General)
(Le registraire général de l'état civil)

EXTRACTED EXTRACT FROM CHANGE OF NAME REGISTRATION
EXTRAIT CERTIFIÉ CONFORMÉ DE L'ENREGISTREMENT DE CHANGEMENT DE NOM

Ontario Adult Name Changes - Checklist

- ☐ Fill out the **Application to Change an Adult's Name** (all relevant sections, excluding Guarantor's Statement) and **Request for Non-Publication in the Ontario Gazette (DO NOT SIGN EITHER)**
- ☐ Collect **all required identification photocopies and/or original documents, including translations**, if necessary
- ☐ **Receive consent from every person who has legal custody of you**, if applicable
- ☐ **Give your partner/spouse notice that you are changing your name**, if applicable
- ☐ **Receive a police check**, if necessary
- ☐ Secure the **\$137 + shipping** to submit the application
- ☐ Secure **a guarantor and have them fill out the Guarantor's statement**
- ☐ Make **an appointment with a commissioner, having them witness you sign and then commission the document**
- ☐ **Mail the document to the Office of the Registrar General** in Thunder Bay, ON

Ontario Health Card Name Changes

To change your name on your health card, you must visit a ServiceOntario centre.

Bring a completed **Change of Information form (0280-82)** and **an original copy of one of the following documents:**

- **Canadian birth certificate**
- **Canadian change of name certificate**
- **citizenship/immigration status document** in the name requested

Sex designation is no longer listed on Ontario health cards.

Ontario Health Card Name Changes - Change of Information Form



Change of Information

ServiceOntario

Collection of the personal health information on this form is for assessment and verification of eligibility for Ontario health insurance coverage, or related programs, health planning and research, and the administration of the Health Insurance Act and Ontario Drug Benefit Act. The authority for the collection and use of this information is found in the Personal Health Information Protection Act, S.O. 2004, s. 36, the Health Insurance Act, R.S.O. 1990, c.H.6, s.2(3) and 4.1(1) and (2) and the Ontario Drug Benefit Act, R.S.O. 1990, c.O. 10, s.13 (1) and (2). The information may be used and disclosed in accordance with the Personal Health Information Protection Act as set out by the "Ministry of Health and Long-Term Care Statement of Information Practices" which may be accessed at www.health.gov.on.ca. I understand that I may withhold consent to the collection of this information; however this may interfere with the provision of my Ontario health insurance coverage. For information about the collection practices, call 1 800 268-1154 or write to the Director, Registration and Claims Branch, 4th floor, 49 Place d'Armes, Kingston ON K7L 5J3.

English Instructions

Clear Form

Microfilm use only

A. Personal Information – Complete all sections

| | | | |
|---------------------------|------------|---|---|
| Health Number | Version | Sex | Date of birth |
| | | <input type="checkbox"/> M <input type="checkbox"/> F | yyyy mm dd |
| Last name | First name | Middle name | |
| Home telephone no. () | | <input type="checkbox"/> no telephone | Work or other telephone no. () ext. |

B. Address

| | | | | |
|--|-----------|--|-------------|--------------------------|
| Mailing address | Apartment | Street number and name, or P.O. box number, R.R., General Delivery | | |
| City | Province | Country | Postal code | Effective date of change |
| | | | | yyyy mm dd |
| Residence address (if different from above) | Apartment | Street number and name, or lot, concession, and township | | |
| City | Province | Country | Postal code | Effective date of change |
| | ON | CANADA | | yyyy mm dd |

C. New Information – Supporting document required for any changes in this section

| | | | |
|--------------------|--|--------------------------|-------------|
| Name | Last name | First name | Middle name |
| Date of birth | Sex | Effective date of change | |
| yyyy mm dd | <input type="checkbox"/> Male <input type="checkbox"/> Female | yyyy mm dd | |
| Citizenship status | <input type="checkbox"/> Canadian <input type="checkbox"/> First Nations <input type="checkbox"/> Permanent resident <input type="checkbox"/> Convention refugee/protected persons <input type="checkbox"/> Other (specify): | | |

Ontario Health Card Name Changes - Health Card with No Sex Displayed



Ontario Birth Certificate Sex Designation Changes

You have the following option when it comes to changing the sex designation on your Ontario birth registration/birth certificate:

- **change sex to M, F, or X (non-binary)**
 - You can apply to change the sex designation on your Ontario birth registration to male (M), female (F), or non-binary (X).
- **do not display sex**
 - You have the option to choose to not display the sex designation field on your birth certificate. Any person with an Ontario birth registration has this option, regardless of their gender identity.

Ontario Birth Certificate Sex Designation Changes - Documents

Any adult who is born in Ontario and 16 years of age or older may change their sex designation on their birth registration so it matches with their gender identity. With supporting documents, you may request a change to your sex designation to F (female), M (male), or X (non-binary).

You will complete the following forms:

- **Application for Change of Sex Designation on a Birth Registration of an Adult (007-11325E)***
- **Statutory Declaration for a Change of Sex Designation on a Birth Registration of an Adult (007-11324E)*** (this form will need to be commissioned)

Along with the forms, you will need to provide:

- a letter signed by a practicing physician or psychologist (including a psychological associate) authorized to practice in Canada
- all previously issued birth certificates
- a completed application form for a birth certificate

Both of these PDF forms are only available to view on Adobe Acrobat

Ontario Birth Certificate Sex Designation Changes - Application for a Change of Sex Designation on a Birth Registration of an Adult



ServiceOntario

Office of the Registrar General

PO Box 3000

189 Red River Road

Thunder Bay ON P7B 5W0

Application for a Change of Sex Designation on a Birth Registration of an Adult

Section 36, *Vital Statistics Act*

Important Information: Only use blue or black ink as this is a permanent legal record. Do not use correction fluid or tape on any of the documents.

Mailing Information of Applicant

| | | | | |
|--------------------------|----------------------|--------------------------|----------------------------|----------------------|
| Last Name or Single Name | | First Name | | Middle Name(s) |
| <input type="text"/> | | <input type="text"/> | | <input type="text"/> |
| Unit/Buzzer Number | Street Number | Street Name | | PO Box |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | | <input type="text"/> |
| City/Town/Village | | Province/Territory/State | Country | Postal/Zip Code |
| <input type="text"/> | | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Daytime Telephone Number | | | Alternate Telephone Number | |
| <input type="text"/> | | | <input type="text"/> | |

Note: A 16 or 17 year old may apply on their own using this application process or through the child application process by having their legal custodian apply on their behalf. All forms are available at [ServiceOntario.ca](https://www.serviceontario.ca) or by calling 1-800-461-2156 (outside Toronto but within North America), 416-325-8305 (in Toronto or outside North America), or 416-325-3408 TTY/Teletypewriter (for the hearing impaired).

Documents to be Submitted

*** Limited-Time Fee Waiver *:** The fee to change the sex designation on a birth registration will be waived for applications received by April 30, 2021. Fees still apply for requests for an updated birth certificate, birth certificate with parental information or certified copy of birth registration.

Ontario Birth Certificate Sex Designation Changes - Statutory Declaration for a Change of Sex Designation on a Birth Registration of an Adult



ServiceOntario

[Clear Form](#)

[Print Form](#)

[Save Form](#)

Office of the Registrar General
PO Box 3000
189 Red River Road
Thunder Bay ON P7B 5W0

Statutory Declaration for a Change of Sex Designation on a Birth Registration of an Adult

Section 36, *Vital Statistics Act*

In the matter of the birth registration of:

Name on Birth Registration:
Last Name or Single Name First Name Middle Name(s)

Formerly
(If name has been legally changed since birth, enter name before the change. Otherwise leave this blank.)

Date of Birth: / / Place of Birth:
Year Month Day City/Town/Village in Ontario

List the **full birth names** of all parents as listed on the applicant's birth registration:

| Parent's Last Name or Single Name (at the time of their birth) | Parent's First and Middle Name(s) |
|--|-----------------------------------|
| 1. <input type="text"/> | <input type="text"/> |
| 2. <input type="text"/> | <input type="text"/> |
| 3. <input type="text"/> | <input type="text"/> |
| 4. <input type="text"/> | <input type="text"/> |

Declaration: I, ,
Current Legal Name of Applicant, in Full

Solemnly declare that:

1. I make this application to change the sex designation on my birth registration

From (select only one): ☐ Male ☐ Female ☐ X (X means the applicant does not identify exclusively as male or female)

To (select only one): ☐ Male ☐ Female ☐ X (X means the applicant does not identify exclusively as male or female)

Ontario Birth Certificate Sex Designation Changes - X Markers + No Sex Displayed

Anyone with an Ontario birth registration also has the option to request a birth certificate that does not display the sex designation field. This option does not change your birth registration—it just means the sex designation field will not appear on the birth certificate.

A birth certificate with a sex designation of X or no sex designation listed is valid and recognized by the Government of Ontario and Ontario does not endorse the rejection of Ontario birth certificates; **however, the Government of Ontario cannot guarantee that an Ontario birth certificate with the X sex designation or no sex designation listed will be accepted by organizations in Ontario or by other jurisdictions.**

Ontario Birth Certificate Sex Designation Changes - Payment and Postage

The fee for changing your sex designation is waived. Fees for birth certificates or a certified copy of birth registration issued as part of a change of sex designation remain in effect.

The documents will be mailed to **the Office of the Registrar General.**
Photocopied or digitally signed forms to change sex designation will not be accepted. Original forms signed in ink must be submitted.

If you are submitting a birth certificate sex designation change request at the same time as a Ontario name change request, you can mail them together in one envelope. You will then be granted a new birth certificate with both your updated name and sex designation.

Ontario Birth Certificate Sex Designation Changes - Short-Form Birth Certificate

BIRTH · NAISSANCE

 Ontario

Birth Certificate
Certificat de naissance


OFFICE OF THE REGISTRAR GENERAL
BIRTH (CERTIFICAT)
REGISTRE GÉNÉRAL DE L'ÉTAT CIVIL
DE L'ONTARIO

 
Registrar General Deputy Registrar General
Registraire général de l'état civil Registraire générale adjointe

Version 2014

Name **ZHANG, EMILY WEI**
Nom

Date of Birth **MARCH 7, 1992** Sex **F**
Date de naissance Sexe

Birthplace **SAULT STE. MARIE**
Lieu de naissance

Date of Registration **MARCH 20, 1992**
Date d'enregistrement

Registration No. **1992-05-365291**
No d'enregistrement

Issue Date **JUN 30, 2014** Certificate No **14883092-001**
Date de issue No de certificat

 
0 N 0 0 0 0 0 0 3

Ontario Photo Card/Driver's License Sex Designation Changes

The fee for changing your sex designation on an Ontario photo card is \$35. The fee for changing your sex designation on an Ontario driver's license is \$0.

To change the sex designation on your driver's licence or photo card to an X, visit ServiceOntario. You do not have to bring any supporting documents.

An option to change the sex designation on your driver's licence or photo card from male (M) to female (F) or female (F) to male (M), is to go to a ServiceOntario centre near you and bring an original, valid long- or short-form birth certificate with the sex designation you want displayed.

If you don't have a valid long- or short-form birth certificate with your preferred sex designation, you will need to bring the following two documents:

- **a letter from a doctor licensed by the College of Physicians and Surgeons of Ontario or a psychologist (or psychological associate) licensed by the College of Psychologists of Ontario.** The letter must: (1) be on the doctor's letterhead, (2) state that the doctor has examined or treated you, (3) state that the change in the sex designation on your driver's licence is appropriate, and (4) be signed by the doctor.
- **a letter from you** that includes: (1) the change you want to make, (2) your full name, (3) your current address, (4) your driver's licence number (if applicable), and (5) the name and address of the doctor or psychologist (or psychological associate) who has signed the letter (described above) in support of the change

Ontario Photo Card/Driver's License Sex Designation Changes - Photo Card



Ontario Photo Card/Driver's License Sex Designation Changes - Driver's License

Ontario **DRIVER'S LICENCE**
Permis de conduire

1,2 NAME/NOM
DOE,
JOHN
8123 ANY STREET
TORONTO, ON, M0M 0M0

4d NUMBER/
NUMÉRO **D6101 - 40709 - 50**

4a ISS/DEL 2012/04/08 4b EXP./EXP.

5 DD/REF M20331796 16 HGT/HAUT.

15 SEX/SEXE M

9 CLASS/
CATÉG. G

12 REST/
COND.

D6101-40709
1995/02/

John D

John D

Canadian Passport/Travel Document Sex Designation Changes

There are three options for the “sex” field on passports for Canadians and travel documents for non-Canadians: F (female), M (male), X (non-binary).

You need to provide supporting documents when you choose or update your gender identifier. The following are accepted:

- proof of citizenship (such as a birth certificate)
- proof of immigration status
- a previous passport

When you apply for your new passport or travel document, you don't need to provide any other documentation if:

- your previous passport or your verification of status document has the “X” observation sticker
- your proof of citizenship, proof of immigration status or previous passport has the same gender identifier as what you want

If your supporting documents don't have the gender identifier you want, the process for choosing your gender identifier is different.

If your supporting documents don't show the gender identifier you want, you need to complete a gender identifier request form (PPTC 643 E) with your new application.

When you sign this form, you are required to acknowledge that the sex or gender identifier on your document may not be universally accepted for entry or exit by border authorities of another country, and that you take responsibility for checking with the High Commission, Embassy, or Consulate of all the countries that you intend to visit or transit through. **You should also be aware that current systems used by some countries and travel companies may not recognize the X gender identifier.** You may still be asked to provide your sex/gender information as either male or female when travelling.

Canadian Passport/Travel Document Sex Designation Changes - Gender Identifier Request Form



Government of Canada
Gouvernement du Canada

Save

Reset Form

Print Form

PROTECTED WHEN COMPLETED - B

Page 1 of 1

REQUEST – SEX OR GENDER IDENTIFIER - ADULT 16 YEARS OF AGE OR OLDER

This form allows you to request a sex or gender identifier on your travel document that is not supported by your proof of citizenship or proof of immigration status. This form must accompany the application for a Canadian travel document.

SECTION A | APPLICANT REQUEST

Applicant personal information

| | | |
|---------------------|---------------|----------------------------|
| Surname (last name) | Given name(s) | Date of birth (YYYY-MM-DD) |
|---------------------|---------------|----------------------------|

1 | The sex or gender identifier displayed on my proof of citizenship or proof of immigration status is:

☐ F Female ☐ M Male ☐ X ☐ None (i.e. blank)

2 | I am requesting a Canadian travel document with the following sex or gender identifier:

☐ F Female ☐ M Male ☐ X Another gender

SECTION B | ACKNOWLEDGEMENTS

The sex or gender identifier on my travel document may not be universally accepted for entry or exit by border authorities of another country.

It is my responsibility to check with the High Commission, Embassy or Consulate of all the countries that I intend to visit, transit through or where I intend to reside to enquire about entry requirements that may affect me.

Information is available at <https://travel.gc.ca/>.

Updating the Social Insurance Registry

By law, you must update your SIN record when you change your name.

You now have the option to have your gender marked as “X” or not to declare your gender. Service Canada will add a note to your record indicating your choice. However, until their computer systems are upgraded to register this information, "male" or "female" will still appear on your SIN record.

To update or request any changes to your SIN record, you will need to submit an application (NAS-2120) and provide required documentation either via mail or in person.

Updating the Social Insurance Registry - Social Insurance Number Application



Government
of Canada

Gouvernement
du Canada

PROTECTED WHEN COMPLETED - B

SOCIAL INSURANCE NUMBER APPLICATION

This application form is **NOT** required if you go in-person to apply.

This application form must be accompanied by original document(s).

I am applying for a (an):

- | | |
|--|---|
| <input type="checkbox"/> FIRST SOCIAL INSURANCE NUMBER (SIN) | <input type="checkbox"/> CHANGE OF STATUS |
| <input type="checkbox"/> UPDATE or CORRECTION TO SIN RECORD | <input type="checkbox"/> CHANGE TO THE EXPIRY DATE ("900 Series SIN") |
| <input type="checkbox"/> CONFIRMATION OF SIN | <input type="checkbox"/> OTHER - SPECIFY _____ |
| <input type="checkbox"/> LEGAL CHANGE OF NAME | |

| | |
|---------------------------|------|
| FINDER NO | DATE |
| DO NOT WRITE IN THIS AREA | |

INFORMATION CONCERNING THE APPLICANT

PRINT CLEARLY IN **BLUE** OR BLACK INK

| | | | | |
|----|---|---|--------------------------|-------------|
| 1 | APPLICANT'S NAME TO BE SHOWN ON SIN RECORD | First Given Name | Other Given Name(s) | Family Name |
| 2 | APPLICANT'S DATE OF BIRTH | Day | Month | Year |
| 3 | APPLICANT'S GENDER | <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> X <input type="checkbox"/> Check if the applicant is a twin, triplet, etc. | | |
| 4 | APPLICANT'S PARENT'S NAME AT BIRTH | Given Name(s) | Family Name at Birth | |
| 5 | APPLICANT'S PARENT'S NAME AT BIRTH | Given Name(s) | Family Name at Birth | |
| 6 | APPLICANT'S PLACE OF BIRTH | City, Town or Village | Province/Territory/State | Country |
| 7 | APPLICANT'S FAMILY NAME AT BIRTH | | | |
| 8 | OTHER FAMILY NAME(S) PREVIOUSLY USED | | | |
| 9 | DID THE APPLICANT EVER HAVE A SOCIAL INSURANCE NUMBER (SIN)? If yes, write the nine digit number here ____ - ____ - ____ <input type="checkbox"/> No <input type="checkbox"/> Unknown (don't recall) | | | |
| 10 | APPLICANT'S STATUS IN CANADA | Check one of the following: <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Registered Indian <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Temporary Resident <input type="checkbox"/> Other | | |
| 11 | IS THE APPLICANT currently residing in Canada? | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | In care of (if different than the name in item 1) | | | |

Canada Revenue Agency Name Changes

If you change your name, tell the Canada Revenue Agency as soon as possible. The Canada Revenue Agency will not share your name change with other government departments.

You must do this separately. The only exception to this is if you allowed CRA to share this information with Elections Canada on your tax return.

You can change your name with the CRA either via phone, mail, or fax.
You will have to provide a valid Canadian Change of Name Certificate.

Other Important Changes

Once you have legally changed your name, remember to update:

- Elections Canada
- your electricity provider
- your phone provider
- your internet provider
- your bank
- anyone else who may possess your personal information

All these companies and registries have different methods of updating your information, but **generally require a valid Canadian Change of Name Certificate.**