

LNMI Institute of Information Technology, Jaipur

(Deemed to be University)

**Twenty Ninth Meeting of the
ACADEMIC COUNCIL
(At 3.00 PM)**

Date: July 10, 2012, Tuesday

Minutes

Minutes of the 29th meeting of the Academic Council held on July 10, 2012.

The following were present:

- | | | |
|------------------------------|---|----------|
| 1. Prof. S S Gokhale | - | In Chair |
| 2. Prof. Ravi Prakash Gorthi | - | Member |
| 3. Prof. Ranjan Gangopadhyay | - | Member |
| 4. Prof. R Tomar | - | Member |
| 5. Dr. Anupam Singh | - | Member |
| 6. Prof. M S Gaur | - | Member |
| 7. Dr. Soumitra Debnath | - | Member |
| 8. Mr. A P Singh | - | Member |

The following members could not be present in the meeting and were granted leave of absence:

- | | | |
|----------------------|---|----------------|
| 1) Prof. V Sinha | - | Member |
| 2) Prof. S K Gupta | - | Member |
| 3) Prof. O P Katyal | - | Member |
| 4) Mr. Keshav Sharma | - | Member |
| 5) Mr. Aproov Purwar | - | Invited Member |
| 6) Mr. Kunal Sethi | - | Invited Member |

The LNM Institute of Information Technology, Jaipur

At the outset the Members present welcomed the Chairman on his assuming the office of the Director of the Institute and Chairman, Academic Council. The Chairman, while reciprocating gesture, briefly introduced himself.

Thereafter, the meeting was called to order to take-up agenda items.

Agenda Item No. 1: Confirmation of the Minutes of 28th meeting held on June 10, 2012.

It was printed out that the date of last meeting, as mentioned in the agenda item, has inadvertently been mentioned as June 10, 2012, which should be corrected to read as June 14, 2012.

No comments were received on the circulated minutes of the 28th meeting held as June 14, 2012.

Therefore, the Academic Council confirmed the Minutes, as circulated.

Agenda Item No. 2: Announcements, if any, by the chairman.

The Chairman made the following announcements:

- Faculty Recruitments: In response to press advertisement, a good number of applications have been received across disciplines and have since been shortlisted for seminar / interview. Some of the PG students, who are to graduate shortly, have also been asked to participate in test / interview. The seminar / interview sessions have been scheduled from July 14, 2012 through July 16, 2012. Invitations to external members on interview panel have been sent.

The Institute aims to raise the bar for faculty recruitment and towards this end written test / Seminar / interview will be conducted. We hope to recruit a reasonable number of candidates as faculty member, from amongst the candidates appearing for test / seminar / interview.

- New Infrastructure: In a meeting with Mr. Vijay Kumar Bhatnagar, Hon'ble Chairman, PMMC, the completion dates for various ongoing infrastructure projects in the campus have been confirmed and are given as under:

Sl. No.	Project Name	Completion Date
1	Lecture Hall -III	July 09, 2012
2	Lecture Hall-IV	July 12, 2012
3	Corridors of LH including toilets	July 25, 2012
4	Boys' Hostel-III (G+2)	July 25, 2012
5	Dining Hall-II	August 31, 2012
6	Academic Building Extension	August 31, 2012
7	Studio Apartments	October 15, 2012

Arising out of the note of the Chairman pertaining to semester leave granted to ten students, as reported in the in the 28th meeting of the council, the Chairman announced that, in future, a standardized proforma for application for semester leave needs to be worked out and operationalized. The Chairman desired that semester leave application in prescribed proforma, accompanied by supporting documents be recommended by the concerned Head of the Department and then approved by the Chairman, Academic Council, so as to be an authentic document.

Agenda Item No. 3: Report on action taken on the decisions of the 28th meeting held on June 14,, 2012 and earlier meetings of the Academic Council.

The Council resolved to expedite formulation of the proposal for introducing interdisciplinary programme with intake of B. Sc. as candidates as early as possible. Further, such proposal, when approved by the Governing Council, should be announced through display in Institute website.

Arising out of the discussion, the council desired that M. Sc. Programmes as well as lateral entry programme with B. Sc. /Diploma in Engineering qualification should be explored for 2013 admissions and requested the Dean, Academic to do the needful in this respect.

The Council observed that students may be offered opportunities to associate themselves with NCC / NSO / NSS activities, so as to realize their youthful potential.

In this respect, the Council requested the Dean Academic to come up with a comprehensive proposal.

The Council noted that a separate item No.5 has been introduced in the agenda to address the issue of deteriorating academic performance of students.

The Council made a request the Dean, Academic to look into the aspect of faculty training with particular emphasis on improving the proficiency in English Language need of the students.

The Council noted that remaining grades in respect of two students, whose names could not be considered in the 28th meeting for award of B. Tech degree, have been received now and the process of issuing the final Grade Report and Provisional Degree Certificate to them is on. On being apprised that Grade Report of the final semester in respect of Mr. Ashutosh Singla, Roll No. Y08UC033 has been received now and having examined the same, the Council ruled that the name of Mr. Ashutosh Singla be included in the list of candidates for award of UG degrees in the next convocation.

Agenda Item No. 4: To note the Admissions-2012 statistics.

The Academic Council noted the admission figures pertaining to UG Admission -2012 and the branch wise trend. It came up for general discussion that as a result of Government of India formulated policy on Engineering admissions slated to be effective from Admission Year-2013, weightage has to be assigned to school Board marks. The Academic Council noted this aspect and decided to re-visit the issue, once more clarity is offered in the matter.

The Academic Council permitted second counseling for UG Admission-2012, the date for which may be decided at a later date, after taking into consideration fee receipts as well as drop-out cases.

The Academic Council noted the PG admission report and expressed satisfaction over the same.

Agenda Item No. 5: To note the performances of academically weak students and take a view on how to deal with these cases.

The Council desired that performance of students be reflected in terms of SPI / CPI and not SGPI / CGPI, as mentioned in the Agenda.

The Council took a serious view of poor academic performance of a sizeable number of students and resolved to address this issue.

The council was apprised that the parents of academically deficient students are being communicated about inadequate performance of their wards regularly, as per the following criterion approved by the Academic Council:

- i) Marginal Inadequate Academic Performance: CPI between 4.0 & 5.0
- ii) Gross Inadequate Academic Performance: CPI less than 4.0

It was further brought out that in 2011-12, 2nd semester (Jan' 12- July' 12), as per the directive of the Academic Council, Y-11 admitted students, who belonged to first category were put on reduced load and were asked to register for one course less than prescribed. On the other hand students' in second category were asked to register for two courses less.

As per the directive of the Academic Council, from 2012-13 first semester (July'12 – Dec'12), the above provision will apply to students in all the batches of the UG programme.

The Academic Council having noted the above ruled as under:

Now onwards, if any student obtains SPI less than three in two consecutive semesters at any stage in his/her academic programme, his / her academic programme in the Institute shall stand terminated automatically. Other provisions formulated by the Academic Council, as above, shall also continue to be in operation simultaneously. This provision shall be applicable to all the students who are admitted in Academic Year 2012-13 and onwards. For the existing students the present rule, hitherto being followed, will apply.

Further, above ruling of the Academic Council, when approved by the Governing Council be displayed on the Institute website.

Simultaneously, a draft be prepared as per the Chairman's note in the agenda, for communicating the weak performance of students to their respective parents / guardians.

Agenda Item No. 6: To consider the format of the letter, to be sent to all the parents regarding academic performance, after announcement of the examination results of each semester.

The Academic Council noted the format of the letter, to be sent to parents / guardians of students and adopted the same with minor modifications.

Accordingly, the modified format of the letter is placed at Annexure-I

Agenda Item No. 7: To discuss the faculty availability as at present and contemplated action plan on faculty recruitment.

The Academic Council noted the critical shortage of faculty across disciplines and situation likely to arise due further increase in student strength.

In this regard, the Chairman shared his outlook with the council and apprised that faculty recruitment drive has been set in motion aggressively and seminars / interviews for prospective faculty candidates across disciplines have been planned between July 14, 2012 – July 16, 2012. As a result it was hoped that few faculty members will join and that may ease out the situation for the time being.

Agenda Item No. 8: To note the termination of Academic Programme respect of Mr. B. Likith Singh, Roll No. Y09UC225.

The Academic Council noted that Mr. B. Likith Singh was allowed to continue his programme on the basis of undertaking given by him to improve his academic performance and appeal made by him as well his father.

As the continuance of his Academic Programme was conditional and contingent upon his improved academic performance, which he failed to achieve, the Academic Council noted automatic termination of his Academic Programme in the Institute.


Agenda Item No. 8: Any other item with the permission of chair.

The Chairman apprised the council about his endeavor for administrative set-up upgrade and towards this end appointments of Programme Administrator, Training and Placement Officer as well as Project and Maintenance Manager.

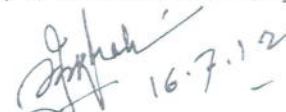
The Chairman in order to maintain the viability of the Institute as a University, came-up with his suggestion to add Mechanical Engineering, Aerospace Engineering, Environmental Engineering as well as Mining and Extractive Metallurgy disciplines in Institutes Academic Programme.

Further, the Chairman desired that the Institute, in near future, should strive to establish Entrepreneur Development Cell and a Business Incubation Cell, so as to enlarge the scope of academic and research activities and fulfill the emerging needs of the society at large.

There being no other item on the Agenda the meeting ended with a vote of thanks to the Chair.


Bijoy Tha
(Secretary)

Minutes, as recorded above, approved


16.7.12
(Chairman, Academic Council)

Greetings from LNM IIT to the parents and guardian of the students of our Institute!

As this Institute enters in the second decade of its' existence and in the 21st century, lot more is expected from all of us to nurture your child and our student. S/he has ample opportunities to acquire knowledge and skills from one of the best Technology Institute in the state of Rajasthan and make excellent professional career for self and contribute to the nation building exercise.

Overall wholesome personality development with due respect for the fellow human being and law of the land are two crucial factors which would be the prerequisites for being good citizen of India. LNM IIT has stipulated certain rules and regulations as per the Supreme Court and Government directives. I am sure all of you have signed declarations to that effect at the time of admissions. Please ensure that you continue to advise your ward repeatedly and from time to time. Every year especially in the beginning of an academic year a few unsavoury incidences do take place in the form of substance abuse, alcoholism, teasing, smoking etc. These will be dealt with as per the existing rules of the Institute. In the rare event, LNM IIT would be a silent bystander if external law enforcing agency takes charge of the situation due to medico-legal nature of the problem. Under these circumstances, it is very likely that the student may lose sympathy and pay dearly for his deeds. It is in this context that I would like to request you to monitor activities and counsel your ward regularly.

We at LNM IIT are serious about the academic performance of our students. It has been generally observed in recent times academic standards are falling or deteriorating in recent times. For students who have difficulty in keeping pace and on account of which their academic performance suffers, are asked to take less academic load during subsequent semester. These proactive measures do help the students to some extent. However, Academic Council, which is the highest body in academic matters, has decided in its meeting that if extremely low performing students' identified by SGPA below stipulated level for two consecutive semesters s/he would be required to discontinue pursuing education at LNM IIT. This would essentially end the anxiety and undue tension of the ward. There might be other career options that may be well suited for your ward and which could be followed in his/her best interest.

Current Academic Performance of your ward is listed below:

Name, Branch and Roll Number:

Semester: SPI: CPI: Overall Evaluation:

Your dialogue with faculty counsellor in regard to child's academic performance and other shall definitely help in shaping the personality of your child being a good citizen. I look forward for your cooperation in our joint endeavour. Please feel free to contact institute officials / faculty in case of comments, suggestions or difficulties experienced by your ward.

S. S. Gokhale
Director