

LNM Institute of Information Technology, Jaipur
(Deemed to be University)

**Thirty second Meeting of the
ACADEMIC COUNCIL
(At 10:00AM)**

**Date: February 23, 2013
(Saturday)**

Minutes

Minutes of the 32nd meeting of the Academic Council held on February 23, 2013

The following were present:

- | | |
|-------------------------------|------------|
| 1. Prof. S S Gokhale | - In Chair |
| 2. Prof. Ranjan Gangopadhyaya | - Member |
| 3. Prof. O P Katyal | - Member |
| 4. Prof. R Tomar | - Member |
| 5. Prof. Ravi Prakash Gorthi | - Member |
| 6. Prof. Anupam Singh | - Member |
| 7. Prof. Shyam Chakraborty | - Member |
| 8. Dr. Manju Dhariwal | - Member |
| 9. Dr. Ajit Patel | - Member |
| 10. Dr. Soumitra Debnath | - Member |
| 11. Mr. Kunal Sethi | - Member |
| 12. Mr. Apoorv Purwar | - Member |

The following members could not be present in the meeting and were granted leave of absence:

1. Prof. M S Gaur
2. Mr. Keshav Sharma

On the invitation of Chairman, Academic Council, other faculty members attended the meeting (list enclosed as Annexure-A)

At the outset the Chairman welcomed all those present and called the meeting to order.

The Council put on record the contributions made by Prof. V Sinha and Prof S K Gupta, outgoing member of the Academic Council, through their thought provoking inputs in the council's deliberations.

Further, the council welcomed Prof. Shyam Chakraborty, Dr. (Mrs.) Manju Dhariwal and Dr. Ajit Patel, as new members, to the Academic Council.

Thereafter, agenda items were taken up for discussion.

The LNM Institute of Information Technology, Jaipur

Agenda Item No. AC-A-32.1: Confirmation of the Minutes of 31st meeting held on October 16, 2012.

No comments have been received on the circulated minutes.

While confirming the minutes, it was clarified that the measures, indicated in Item No-5 of the minutes, were indicative in nature and the students of Y09 December Batch may be issued a certificate, based on factually correct information, that they have completed the degree requirements for award of degree, if they do so. Also, students of July & December 2009 entry batch will be awarded the degree simultaneously in the Convocation, to be held in November / December, 2013. Further, the Academic Council desired that a corrigendum be issued to incorporate changes as a result in the Academic Calendar, of abolition of Mid-Semester recess with the above clarifications, the minutes of the 31st meeting were confirmed.

Agenda Item No. AC-A-32.2: Report on action taken on the decisions of 31st meeting held on October 16, 2012 and earlier meetings of the Academic Council.

The Council noted the Action Taken Report.

Agenda Item No. AC-A-32.3 : To consider and recommend to the Governing Council the award of B. Tech (Hons.) degree to Mr. Harsh Arora, Roll No. Y08UC059.

The council accepted the recommendation of ACUGC to award B. Tech (Hons.) degree in CSE to Mr. Harsh Arora, Y08UC059 and further recommended the same to the Governing Council for approval.

Agenda Item No. AC-A-32.4: To consider the Detailed Project Report (DPR) for establishing the Department of Mechanical and Mechatronics.

Further to discussion held on this subject in the previous meeting held on October 16, 2012, the Academic Council was apprised that in order to diversify institute's teaching / research programme and maintain lead as a progressing institute, as also to cater to the emerging needs of

the State of Rajasthan, the Governing Council desired to commence the Mechatronics teaching programme from Academic Year 2013-14. Accordingly, it is proposed to commence a 8 semester Undergraduate Programme in the Department of Mechatronics and Mechanical Engineering. The curriculum for the B. Tech programme proposed is indicative in nature and will be refined and fine tuned continuously and subjected to Academic Audit. The first year of the programme will have common subjects with other disciplines, and for the rest of the years Mechanical Engineering Faculty will teach.

The council noted the proposal and recommended setting of the Department of Mechatronics and Mechanical Engineering as well as commencement of the UG programme, from Academic Year 2013-14, to the Governing Council for its approval.

It was brought out that commencement of this UG programme would be publicized through Information Brochure and the process needed to be hastened up, after Governing Council approval is received to this effect.

Arising out of the discussion, it was brought out that commencing from Academic year 2013-14, the Institute, on receiving due approval from the Governing Council, may admit five foreign nationals each year, as per the guidelines to be approved by the Governing Council. Such foreign national may be charged fees as per NIT norms.

It was also clarified that any or all the courses to be adopted in the Institute would need express approval of the Academic Council, in future.

Agenda Item No. AC-A-32.5 : Review of Course Teacher Feedback

The Academic Council having deliberated at length on all the aspects, emphasized on self-discipline and self-correction for faculty.

It was decided to schedule the feed-back around 8th of April, in the current semester.

Agenda Item No. AC-A-32.6: Review of students results of courses in the last semester.

The Academic Council held the view that generally the grade-spectrum should be in “BC” range and no compromise should be made. It further added that academic rigor in terms of assignments, interventions and remedial measures for weaker students be maintained. The council maintained that accreditation process would now increasingly going to be outcome based and HODs may initiate corrective measures, if so warranted.

A suggestion was received to combine Class Committee feed-backs and salient features of Self Study Report of National Bureau of Accreditation (NBA), so as to evolve correct practices of evaluation.

Agenda Item No. AC-A-32.7: Deciding Summer Term Courses:

The Academic Council desired that beginning next academic year, at the end 1st and 2nd semester and 7th and 8th semester, students awarded “F” grade in UG courses be worked and a data analysis carried out by the Institute. It would be desirable to have a minimum number of 15 students to run a course in the Summer Term. Other factors, which need to be taken into account to teach the course, would be availability of faculty; to Poor attendance of a student during regular semester would go against him / her, while allotting any summer course.

The Academic Council further desired that, henceforth, class attendance of students be reflected on the Grade Report Card as well.

Agenda Item No. AC-A-32.8: Introduction of new course for all UG students: Principles of Mechanical and Electrical Engineering

The Academic Council hailed the proposal and proposed that the new course be made compulsory for all branches, so as to broaden the vision of the students. The council desired that such courses need to be evolved over-time and that the details may be got worked out now.

Agenda Item No. AC-A-32.9 : Syllabus for Mobile Communication and Micro Electronics : M. Tech in ECE.

The Council desired the course on Mobile Communication be introduced from next July itself. Prof. Tomar was requested to work out the details of the courses under consideration. As per the course on Micro Electronics, the council desired to have more discussion on it.

Agenda Item No. AC-A-32.10 : Syllabus for Software Engineering : M. Tech in CSE.

The Council desired to accept the proposal to introduce the four-semester M. Tech programme in Software Engineering from next academic session.

The council welcomed comments from all the members and desired that the credit requirements for the programme be rationalized across the semesters. Open Electives will now become a separate category that each department has to offer. Thus, each department will be required to offer open electives.

Further, it was decided that only those students, who secure SPI > 6.00 in the previous semester will be allowed to take overload.

No changes will be allowed in the date for add / drop, once that gets finalized by the Academic Council and the Academic Calendar drawn.

Agenda Item No. AC-A-32.11 : Syllabus for Data Analytics : M. Tech in CSE.

The Council desired to accept the proposal to introduce the four-semester M. Tech programme in Data Analytics from next academic session.

Agenda Item No. AC-A-32.12: Any other item with the permission of Chair.

The Council was in complete agreement with the Head, Mathematics Department that there existed shortage of faculty and it was desired that aggressive steps be taken to hire additional Mathematics Faculty

The Chairman consented to the proposal to set-up high performance computing facility in the Institute, and as agreed, an amount of rupees one lakh from the annual professional grant of the departmental faculty members could be utilized for the purpose.

Agenda Item No. AC-A-32.13: To implement the IT policy.

The Proposed IT Policy for the Institute was circulated and a 4-member committee, to include student member(s), will review the same and come-up for suggestions.

Agenda Item No. AC-A-32.14: Scheduling the Time-Table for Lecture / Labs.

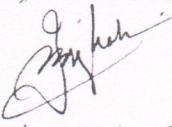
The Council observed that adherence of existing Time Table leads to discontinuity of classes for some students, which may not be desirable. It was desired that mirroring of lab classes and theory classes be done for 2nd and 3rd year students. This is already being done for 1st year students in the form of batches.

Arising out of discussion, it was decided to hold two mid-semester examination of one hour duration each from next academic session and the same will be planned by MIS team. It was emphasized that mid-semester examinations will primarily be responsibility of faculty and evaluated answer sheets should be ~~show~~ shown to students within a specified time limit (less than a week). It was apprised that in order to further safeguard against malpractices in examinations, newly designed answer sheets have been brought to use.

There being no other point on the agenda, the meeting ended with a vote of thanks to the chair.


Bijoy Jha
(Secretary)

Minutes, as recorded above, approved


(Chairman, Academic Council)

Annexure-A

The LNM Institute of Information Technology Jaipur

List of Invitee - 32nd Academic Council Meeting

S. No. **Name**

- | | |
|----|------------------------------|
| 1 | Dr. Amit Neogi |
| 2 | Dr. Amulya Krishna Mahapatra |
| 3 | Dr. Anjishnu Sarkar |
| 4 | Mrs. Beena Gokhale |
| 5 | Mr. Dinesh Khandelwal |
| 6 | Dr. Manish Kumar Singh |
| 7 | Dr. Manoj K Rajpoot |
| 8 | Mr. Mukesh Jadon |
| 9 | Dr. Narendra Kumar |
| 10 | Dr. Pratik Shah |
| 11 | Ms. Preety Singh |
| 12 | Dr. Rajbala Singh |
| 13 | Dr. Rajbir Kaur |
| 14 | Dr. Somnath Biswas |
| 15 | Dr. Subhayan Biswas |
| 16 | Dr. Subrat K Dash |
| 17 | Dr. Usha Kanoongo |
| 18 | Dr. Vikas Gupta |
| 19 | Dr. Dharmendra Dixit |