

**TOTLE** · *To Teach, Learn & Endeavour*

## TEACHER ONBOARDING GUIDE

Your journey to becoming a verified TOTLE Teacher begins here. Follow the steps below to sign up, explore your Teacher Command Center, and take the Test Pilot assessment to unlock your first Atomic Clarity Unit (ACU).

### STEP 1 — Sign Up at Totle.co

Head to [totle.co](https://totle.co) and create your account — it only takes a moment.

→ [Sign up at totle.co](https://totle.co)

Once signed up, you will be asked to choose your goal:

**Learn or Teach**

Select **Teach** to enter your Teacher Command Center.

## STEP 2 — Teacher Command Centre

Your command centre is your hub for everything teaching. It has five key sections:

| # | Section                        | Direct Link   |
|---|--------------------------------|---|
| 1 | Teacher Dashboard              | <a href="https://totle.co/teach">https://totle.co/teach</a>                                       |
| 2 | My Sessions                    | <a href="https://totle.co/teach/my-sessions">https://totle.co/teach/my-sessions</a>               |
| 3 | Schedule Availability Calendar | <a href="https://totle.co/teach/availability-chart">https://totle.co/teach/availability-chart</a> |
| 4 | Test Center                    | <a href="https://totle.co/teach/test-center">https://totle.co/teach/test-center</a>               |
| 5 | Feedback                       | <a href="https://totle.co/teach/feedbacks">https://totle.co/teach/feedbacks</a>                   |

To become an eligible tutor on TOTLE, you must pass the Test in the Test Center.

## STEP 3 — How to Take the Test

### → [Go to Test Center](#)

1. Click on [Test Center](#) → [Test Pilot](#)
2. Click on [Technologies](#) → [choose your desired segment / topic](#) → [Take Test ₹99](#)
3. You will see an [Apply Promo Code](#) option. Click the empty box to check it — the promo code entry field will appear.
4. Enter the promo code:

**PILOT98** → ₹98 off | Only ₹1 required to take the test

5. Check the box: ["I have read and understood all the instructions"](#) → [Click Proceed to Payment](#)
6. Enter your phone number. [No OTP required.](#)
7. A QR code will appear. Scan it from your phone to complete the ₹1 payment.

*Once verified, you're ready to teach on TOTLE — one Atomic Clarity Unit at a time.*

totle.co