✉ toufik.ece10@gmail.com

📞 +8801859487007, +8801717175637

📍 H-33, R-10, Shekhertek, Mohammad - pur, Dhaka-1207, Bangladesh

📅 Date of Birth: 10th September, 1993

🩸 Blood Group: B (+ve)

🛂 Passport No: BX0560749

National ID: 102 565 7683

👍 Strength

- **Extrovert**
- **Can Do Attitude**
- **Appetite for Learning**
- **Multi-Tasker**

👎 Weakness

- **Gold Plating**
- **Procrastination**

Toufikur Rahman

Experienced in Project Management, Supply Chain, Operational Processes, Network Operations, Rollout (Radio/Core/Transmission), Capex-Opex Planning and thus working from procurement to implementation and commissioning in several projects make me deliver the best quality of service with utmost commitment.

Working Experience

Designation: Team Lead, Process Integration   Nov-2018 to Continuing
Department: Strategic Planning and Management
Company: Spider Digital Security
Responsibilities:

- Ensure that all projects are delivered on-time, within the scope and within budget
- Analyze operational processes and workflows how they can be improved and optimized
- Coordinate internal resources and third parties/vendors for flawless execution of projects
- Review and approve HLDs/LLDs (or equivalent) produced by technical leads
- Lead the rollout team for defining scope, resourcing, transportation and budgeting
- Preparing bill of materials (BoM) to forecast material dependency and plan accordingly
- Play a major role in building/maintaining strategic relationship with suppliers
- Evaluate sourcing request and float RFQ/Direct Negotiation to meet the user demand at lowest price & better quality
- PO issuance & follow-up the vendors & internal stakeholders for on time delivery
- Plan, manage and evaluate logistics operations (inbound & outbound)
- Follow up of PI, L/C, Shipment Schedule, ETD & ETA as a part of inventory management
- Maintain liaison with accounts, commercial, C&F, operational teams for smooth functioning
- Responsible for ensuring the team lives agile values and follows the processes and practices

Projects Engagement:

- **Content Blocking & Filtering-** Deploying DPI to all mobile operators and IIGs core site for covering 100% internet traffic and user as a part of lawful interception. Implementing complete SSL Decryption Platform, Server, Switch, NIC, Firewall, UPS, Rack and all necessary passive items capitalizing in Total (~12.5 Million USD)
- **School IoT Attendance-** Complete School Attendance Solution with RFID which provides contact-less detection of student entry/exits and SMS alerts to guardians
- **Payment Gateway-** A server application facilitating of payment collection for a merchant through multiple acquiring banks and local Mobile Operator for balance recharges and Virtual balance transfer facilities (we-top-up)
- **Inventory Management-** A server application facilitating of materials to be moved to and from warehouse with addition feature of QR scan, auto mail alert, import/export etc.

Major Stakeholders:

- National Telecommunication and Monitoring Center (NTMC), Grameenphone, Robi, Banglalink, Teletalk, IIG, Palo-Alto, Corsa, Fortinet, Gigamon, Supermicro, Cisco, Juniper

Designation: Project Coordinator   July-2017 to October-2018
Department: Strategic Finance & Business Partnering | Finance
Company: Robi Axiata Limited
Responsibilities:

- Plan, manage and report capex budget on regular basis (Yearly CAPEX ~ 100 M USD)
- Business case preparation with analysis for capex
- Coordinate with Supply Chain, Technology for clearing of GR, GI & settlement of the project
- Forecast financial requirements for procurement and negotiate with stakeholders
- Review capex projects after implementation to analyze deviation in cost and benefits
- Assist to capex manager for preparing yearly and quarterly budget in line with mgt. strategy

Designation: Project Coordinator — July-2016 to June-2017
Department: Integrated Rollout | Technology
Company: Robi Axiata Limited
Responsibilities:

- Collect all technology approved PR & update tech PR-PO status database
- Reservation for the materials of BTS/MW/BSC/SW
- Asset Transfer from site to site / site to warehouse
- Perform Rollout activities like rollback, on-hold, reject etc.
- Weekly ROC SLA Calculation for KPI analysis of project manager and projects
- Perform OBI at warehouse as Technology implementation concern
- Moves inventory by scheduling materials to be moved to and from warehouse

Designation: Project Engineer — July-2015 to June-2016
Department: Service Operation Center | Technology
Company: Robi Axiata Limited
Responsibilities:

- Alarm surveillance 24*7 of network elements as a part of fault Management
- Monitoring and handling alarms considering SDH and DWDM connectivity
- Creating and handling trouble ticket through Remedy
- Tracking network change activities through NCR
- Ensure flawless execution of day to day activity like E-Approval, FRCR, WO
- Performing PAT, fault case analysis and configuration of IP network elements
- Prepare service affected report to ensure flawless report

Professional and Technical Skills

- **Project Management** (PMP, Agile)
- **Procurement** (RFP, RFQ, Sourcing, C&F, Negotiation)
- **Inventory** (Store, Distribution, Documentation)
- **Budgeting** (Capex, Opex, Business Case)
- **Radio, Core and Transmission Network** (Monitoring and First Level Support)
- **Network & System** (CCNA, RHCSA)
- **Programming & Web Language** (C, Java, HTML, CSS, PHP)
- **Database** (Oracle, MySQL, SAP)
- **Tools** (SAP, Asana, Kibana, N-Top, Op-Manager, Putty, WinFIOL, Netact, Remedy, U2000)
- **Data Analysis** (MS Excel, Think-cell)

Training and Certification

- PMP (Project Management Professional), 3p Consulting Ltd
- Agile at Work: Building Your Agile Team, Lynda
- Excel Data Analysis: Forecasting, Robi Axiata Limited
- CCNA- Routing and Switching, Linux Pathshala
- Red Hat Linux & Server Configuration, Open Source Network

Academic Qualification

Degree	Institution	Year	CGPA
B.Sc. in Electronic and Communication Engineering (ECE)	Hajee Mohammad Danesh Science and Technology University, Dinajpur (HSTU)	2014	3.41 out of 4
Higher Secondary Certificate (HSC)	Naogaon Govt. College	2010	5.00 out of 5
Secondary School Certificate (SSC)	Naogaon Zilla School	2008	5.00 out of 5