

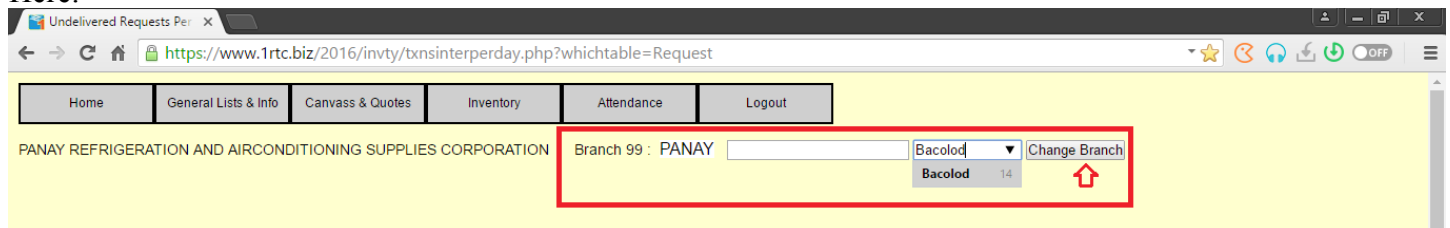
LARGE ORDER

STEP 1 – Change branch:

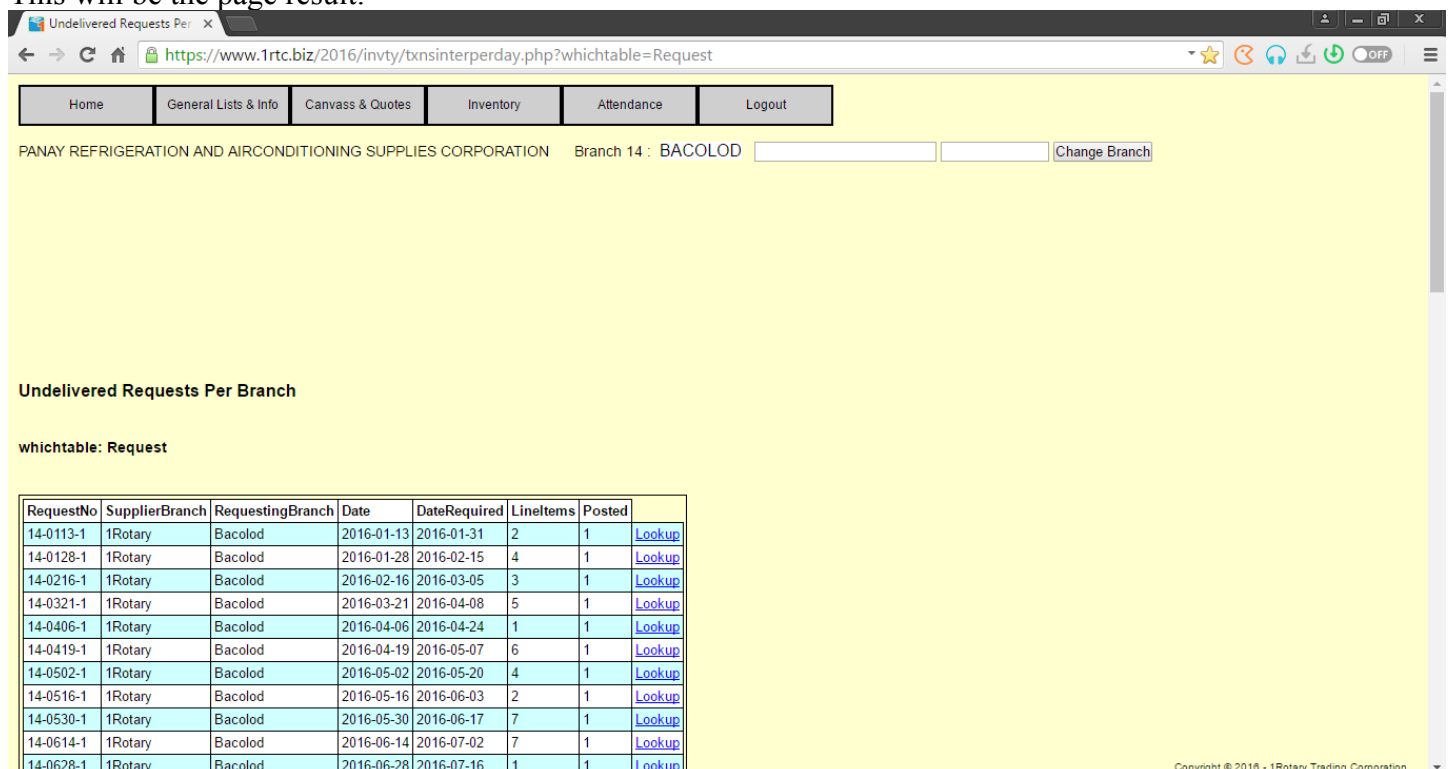
Click the **Request with Undelivered Items** tab to change the designated requesting branch.



Here:



This will be the page result:



Step 2 – Auto create request order:

Under *Inventory* → *Interbranch* → click the **Auto Create Request** - tab.

Home General Lists & Info Canvass & Quotes **Inventory** Attendance Logout

PANAY REFRIGERATION AND AIRCONDITIONING SUPPLIE

Interbranch **Auto Create Request -** [Change Branch](#)

Supply Chain New Request - Interbranch

Sales Requests with Undelivered Items

Tools Interbranch Per Day

Interbranch Per Month

Print Transfer Summary

Undelivered Requests Per Branch

whichtable: Request

RequestNo	SupplierBranch	RequestingBranch	Date	DateRequired	LinItems	Posted	
14-0113-1	1Rotary	Bacolod	2016-01-13	2016-01-31	2	1	Lookup
14-0128-1	1Rotary	Bacolod	2016-01-28	2016-02-15	4	1	Lookup
14-0216-1	1Rotary	Bacolod	2016-02-16	2016-03-05	3	1	Lookup
14-0321-1	1Rotary	Bacolod	2016-03-21	2016-04-08	5	1	Lookup
14-0406-1	1Rotary	Bacolod	2016-04-06	2016-04-24	1	1	Lookup
14-0419-1	1Rotary	Bacolod	2016-04-19	2016-05-07	6	1	Lookup
14-0502-1	1Rotary	Bacolod	2016-05-02	2016-05-20	4	1	Lookup
14-0516-1	1Rotary	Bacolod	2016-05-16	2016-06-03	2	1	Lookup
14-0530-1	1Rotary	Bacolod	2016-05-30	2016-06-17	7	1	Lookup
14-0614-1	1Rotary	Bacolod	2016-06-14	2016-07-02	7	1	Lookup
14-0628-1	1Rotary	Bacolod	2016-06-28	2016-07-16	1	1	Lookup
14-0902-1	1Rotary	Bacolod	2016-09-02	2016-09-20	4	1	Lookup
14-0919-1	1Rotary	Bacolod	2016-09-19	2016-10-07	4	1	Lookup

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Choose the date coverage for the order (approx. two weeks) and the supplier branch (Central/CDO), **Create**.

Home General Lists & Info Canvass & Quotes Inventory Attendance Logout

Auto Create Request

From 10 / 21 / 2016 To 11 / 04 / 2016

Request from Warehouse Central

[Create](#)

27 CDO Warehouse

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This will be the page result:

Home General Lists & Info Canvass & Quotes Inventory Attendance Logout

Auto Create Request

From 10 / 21 / 2016 To 11 / 04 / 2016

Request from Warehouse Central

[Create](#)

27 CDO Warehouse

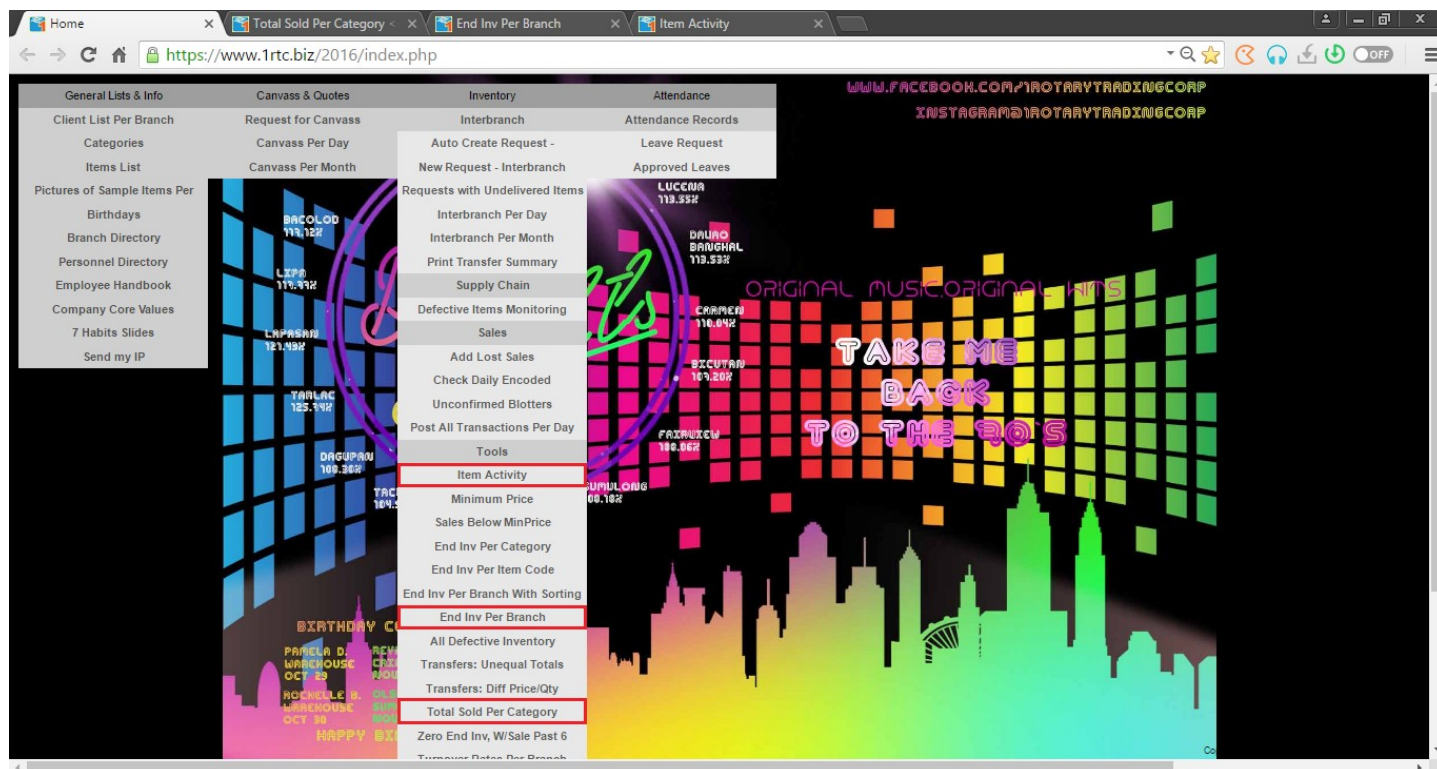
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STEP 3 – Forecasting: Do the forecast.

Forecasting is the process of making predictions of the future based on past and present data and most commonly by analysis of trends. (<https://en.wikipedia.org/wiki/Forecasting>)

The tools we use to forecast the quantity are *Total Sold Per Category*, *End Inv Per Branch*, and *Item Activity*.

Included in the *Auto Create Request* order are the items with sale for the specific date chosen at the specific time. The *End Inv Per Branch* changes as branches are operating same time the order is made therefore it is necessary to refresh the page for updates as well as the *Item Activity* for confirmation.



Total Sold per Category (ex. Access Valve) – Sales per month, current year.

Category:

Home General Lists & Info Canvass & Quotes Inventory Attendance Logout

PANAY REFRIGERATION AND AIRCONDITIONING SUPPLIES CORPORATION Branch 14 : BACOLOD [Change Branch](#)

Total Sold Per Category (Invty charges not counted)

ItemCode	Description	Unit	1	2	3	4	5	6	7	8	9	10	11
2255	Access Valve	pc	196	185	233	367	357	298	190	256	278	256	16

1 record

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Ending Inventory Per Branch – *All Items* type of report is recommended.

Home Total Sold Per Category End Inv Per Branch

https://www.1rtc.biz/2016/invty/lookupgeninv.php?whichtable=EndInvPerBranch

Home General Lists & Info Canvass & Quotes Inventory Attendance Logout

PANAY REFRIGERATION AND AIRCONDITIONING SUPPLIES CORPORATION Branch 14 : BACOLOD [Change Branch](#)

End Inv Per Branch
Type of report: **All Items** With Invty Zero Invty Negative Invty Defective Invty [Lookup](#)

NON-INVENTORY ITEM

ItemCode	Description	GoodItem	Defective	EndInvToday	Unit
2	As per sample (condenser, A/C)	0	0	0	pc
3	As per sample (condenser, auto)	0	0	0	pc
4	As per sample (evaporator, A/C)	0	0	0	pc
5	As per sample (evaporator, auto)	0	0	0	pc
11	Empty Bottle	0	0	0	pc
13	Empty Tank 100kgs capacity	0	0	0	pc
15	Non-inventory item	0	0	0	pc
16	Special Order	6	0	6	pc
874	Special Order	0	0	0	pc

9 record/s shown

ACCUMULATOR

ItemCode	Description	GoodItem	Defective	EndInvToday	Unit
20	Aluminum, 1 1/8 x 8 in.	1	0	1	pc
2815	Ford Avalanche	0	0	0	pc
2862	Daewoo Espero, Aluminum	0	0	0	pc
2906	Volvo 740	0	0	0	pc

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Item Activity – Complete details of the transactions for a specific item. (in, out, charge, return, repack)

Home Total Sold Per Category End Inv Per Branch Item Activity

https://www.1rtc.biz/2016/invty/lookupperitem.php?whichtable=Item_Activity#

Home General Lists & Info Canvass & Quotes Inventory Attendance Logout

PANAY REFRIGERATION AND AIRCONDITIONING SUPPLIES CORPORATION Branch 14 : BACOLOD [Change Branch](#)

Category ACCESS VALVE
Item Code

Item Activity for (Item Code 2255) - ACCESS VALVE, Access Valve (pc)

Date	From	Number	Supplier/Client/Branch	Qty	MinPrice	SerialNo	DefectiveOrGood	ActRemarks	Running Sum
2016-01-01	BeginInv		Bacolod	51	30	BeginInv	G		51.00
2016-01-02	Sale	0015401	CASH	-1	35		G		50.00
2016-01-02	Sale	0015413	CASH	-1	35		G		49.00
2016-01-02	Sale	0015421	CASH	-1	35		G		48.00
2016-01-02	Sale	02974	Joa Ref. & Airconditioning Sales & Services	-2	35		G		46.00
2016-01-04	Sale	0015424	CASH	-3	35		G		43.00
2016-01-04	Sale	0015428	CASH	-1	35		G		42.00
2016-01-04	Sale	0015433	CASH	-1	35		G		41.00
2016-01-04	Sale	0015434	CASH	-1	35		G		40.00
2016-01-04	Sale	0015441	CASH	-1	35		G		39.00
2016-01-04	Sale	0015450	CASH	-1	35		G		38.00
2016-01-04	Sale	0015465	CASH	-1	35		G		37.00
2016-01-04	Sale	0015473	Nilo Car Aircon	-1	30		G		36.00
2016-01-04	Sale	0015478	CASH	-1	35		G		35.00
2016-01-05	Sale	22103	CASH	-1	30		G		34.00
2016-01-05	Sale	22112	LDC Refrigeration & Airconditioning, Inc.	-15	35		G		19.00
2016-01-06	Sale	22147	RCMC	-1	35		G		18.00
2016-01-07	Sale	0015537	CASH	-1	35		G		17.00

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STEP 4 – Checking:

Check if there are items not edited or deleted which is suppose to. Sorting can help.

Browser tabs: Add/Edit Request, Total Sold Per Category, End Inv Per Branch, Item Activity

URL: <https://www.1rtc.biz/2016/invty/addedittxfr.php?whichtable=Request&txntype=Request&TxnID=12522>

Navigation: Home, General Lists & Info, Canvass & Quotes, Inventory, Attendance, Logout

Show Encoded By and Timestamp

Add/Edit Request
Auto Request Qty = Sold + LostSales - Undelivered

Post/Unpost Sort By Ascending Descending Sort

Date: 2016-11-04 S
DateReq: 2016-11-22 R
ItemCode: R

RequestNo: 14-1104-1
Remarks:
Posted: 0 [Edit](#) [Delete](#) [Show All Requested Items](#)

ItemCode	Category	RequestQty	ItemDesc	Unit	RequestQty	Sold	EndInvToday	Undelivered	LostSales	Enter	Delete
2255	ACCESS VALVE	100	Access Valve	pc	100	124	320	0	0	Enter	Delete
20	ACCUMULATOR	1	Aluminum, 1 1/8 x 8 in.	pc	1	1	1	0	0	Enter	Delete
2171	ALUMINUM TUBE	300	5/16	ft	300	301	462.5	0	0	Enter	Delete
1540	AUXILIARY FAN	30	10 BLD 12 V Japan	pc	30	28	39	0	0	Enter	Delete
77	BEARING	2	30BD5222	pc	2	2	3	0	0	Enter	Delete
94	BENDER	1	Spring, 3/8	pc	1	1	1	0	0	Enter	Delete
107	BLOWER MOTOR, AUTO	1	Corolla ND/IFX Single Shaft	pc	1	1	2	0	0	Enter	Delete
146	BLOWER MOTOR, AUTO	3	Toyota Avanza , Vios, Suzuki Swift 07 - Assembly	pc	3	3	3	0	0	Enter	Delete
3964	BLOWER MOTOR, AUTO	2	Nissan Navara 2, w/ 4bracket, Assy.	pc	2	1	0	0	0	Enter	Delete

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STEP 5 – Ready for prepare:

Post the order by clicking the **Post/Unpost** tab. It is ready for preparation.

Browser tabs: Add/Edit Request, Total Sold Per Category, End Inv Per Branch, Item Activity

URL: <https://www.1rtc.biz/2016/invty/addedittxfr.php?whichtable=Request&txntype=Request&TxnID=12522>

Navigation: Home, General Lists & Info, Canvass & Quotes, Inventory, Attendance, Logout

Show Encoded By and Timestamp

Add/Edit Request
Auto Request Qty = Sold + LostSales - Undelivered

Post/Unpost Sort By Ascending Descending Sort

Date: 2016-11-04 S
DateReq: 2016-11-22 R
SupplierBranch: Central
RequestingBranch: Bacolod
RequestNo: 14-1104-1
Remarks:
Posted: 1 [Print Preview](#) [Show All Requested Items](#)

ItemCode	Category	ItemDesc	Unit	RequestQty	Sold	EndInvToday	Undelivered	LostSales
2255	ACCESS VALVE	Access Valve	pc	100	124	320	0	0
20	ACCUMULATOR	Aluminum, 1 1/8 x 8 in.	pc	1	1	1	0	0
2171	ALUMINUM TUBE	5/16	ft	300	301	462.5	0	0
1540	AUXILIARY FAN	10 BLD 12 V Japan	pc	30	28	39	0	0
77	BEARING	30BD5222	pc	2	2	3	0	0
94	BENDER	Spring, 3/8	pc	1	1	1	0	0
107	BLOWER MOTOR, AUTO	Corolla ND/IFX Single Shaft	pc	1	1	2	0	0
146	BLOWER MOTOR, AUTO	Toyota Avanza , Vios, Suzuki Swift 07 - Assembly	pc	3	3	3	0	0
3964	BLOWER MOTOR, AUTO	Nissan Navara 2, w/ 4bracket, Assy.	pc	2	1	0	0	0
159	BLOWTORCH	Uniweld, Unitorch Regulator	pc	2	2	4	0	0
162	BLOWTORCH REFILL	Propane Gas	pc	30	30	133	0	0
164	BRACKET	Auto Condenser - 9holes	pc	12	12	40	0	0

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NOTE:

ITEMS WITH SPECIFIED QUANTITY TO BE REQUESTED:

By 50's or 100ft:

Aluminum tube – all sizes

Air duct hose – Plastic

Discharge hose – Fugawa

Hose, others – Hotline (Fugawa)

Magnet strip

Suction hose – Fugawa

OTHERS:

Blowtorch refill (Propane gas) – by 12's

Charging hose (all sizes) – by 3's

Door gasket (all types) – by 9.24ft

Tape Everseal – by 28ft

FREON:

Freon 141B (Refill)

1634 → Orig – by 30kls

4231 → Fron – by 30kls

4232 → Ecomate – by 27kls

Freon Refill (Manila & Cavite Area only) – 100kgs

1643 → R-134A (Refill)

1649 → R-22 (Refill)

Freon R-123 (100 kgs/ drum) – 100kgs

ITEMS NOT FOR REQUEST:

Special order – all items

Copper tube – per ft

Flux – per plastic

Freon refill – R-410a, R-404A

Freon refill – R-134A, R-22 (provincial area)

Oil compressor (capella) – bottle (provincial area)