

ADEWODUOLUWABUSAYOMI

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SUMMARY

Work with various departments, contributing the best of my quota to improve organization objectives and achieve managerial set goals, and targets, and strive for excellent in every position attaining professional distinction and proficiency

SKILLS

Management Active Listening Outstanding Interpersonal skill Adaptability

EXPERIENCE

PROCUREMENT OFFICER

SOLOMON KESINTON AGRO ALLIED LIMITED

2023 – TILL DATE

- Procuring petrol and diesel for the company's vehicle fleet, processing plants, and office use.
- Mapping out vehicle travel plans with corresponding fuel requirements.
- Collaborating with the IT department to monitor vehicle movement to minimize fuel wastage.
- Working with the maintenance department to get updates on the status of vehicles and fuel-consuming machines for precise fuel utilization and acquisition planning.

CONSTRUCTION SUPERVISOR

KESINTON REAL ESTATE AND TOURISM

2021 - 2023

- Supervision of construction projects
- Ensuring there is full accountability for every building material used
- Making sure every step taken for the completion of projects is conventional

H.S.E PERSONNEL

TOSETT AGRO-ALLIED INDUSTRIAL LIMITED.

2020 - 2021

- Enforcement of the use of PPE and compliance with safety rules
- Routine provision and inspection of PPE across various departments
- Making sure visitors and customers do not breach safety measures

WAREHOUSE MANAGER

KESINTON REAL ESTATE AND TOURISM

2016 - 2017

- Taking daily inventory of materials in the goods
- Taking detailed inventory of construction materials procurement
- Ensuring all construction equipment are well maintained and used

EDUCATION

SECONDARY SCHOOL

Christ Apostolic Grammar School, Ogun state, Nigeria. 2013.

H.N.D QUANTITY SURVEYING

The Oke Ogun Polytechnic Saki | Oyo State 2019.