PERSONAL INFORMATION	Padmaja T

📍 Munich (Germany)

✉ spadmaja.30@gmail.com

POSITION	SAP Consultant

WORK EXPERIENCE

22 Aug 2011–15 Mar 2016	**IT Analyst**

Tata Consultancy Services LTD., Hyderabad (India)

EDUCATION AND TRAINING

27 Sep 2007–30 Apr 2011	**Bachelor of Technology**

Jawaharlal Nehru Technological University - Kakinada, Kakinada (India)

PERSONAL SKILLS

Mother tongue(s) Telugu

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
German	A2	B1	A2	A2	A1
English	C2	C2	C2	C2	C2
Hindi	B1	B1	B2	B2	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills
- Good interpersonal skills as a result of various positions of responsibility in School and College
- Excellent Presentation skills demonstrated in my past role as an IT Analyst at TCS
- Ability to understand the requirements and communicate the same as a result of regular interaction with the clients
- Efficient in problem solving, solution-oriented and possess good analytical skills

Organisational / managerial skills
- Ability to lead people achieved through several roles and responsibilities in School and College.
- Always takes ownership of the projects while working with diverse and multi-functional teams in the current role and customer orientation.
- Dedicated and flexible team member and ability to coordinate with other team members.
- Structured, independent and solution-oriented working capability.

Job-related skills
- Trained on SAP SD and worked 3 years as SAP SD consultant.
- Experience in one end-to-end implementation and customisation in Sales and Distribution module.
- Documentation of project related documents and user training manuals.
- Worked as a primary L2 support member to handle issues in post-production and knowledge in dealing with customers.

- Having 3.5 years experience in working as a Techno- functional consultant MFG/Pro ERP and as a developer in Progress 4GL language.
- Monitoring EDI shipments, Qxtend monitoring.
- Knowledge in SQL, using Windows, MS Office and Citrix desktop to access project related documents.

Detailed skill set:

- Worked on various sales document types and controls in Sales and Distribution.
- Worked on order creation,deliveries and invoice processing, customisation of menus according to the business requirements.
- Worked on contracts,order processing and editing and Master data maintenance.
- Experience in SAP PP and MM modules and knowledge in Manufacturing and Purchasing workflows.
- Worked on SD business process. (Order to Cash, Third party and IPO, STO, Consignment process)
- Aware of various configurations like: Pricing, Credit Management, Account Determination, Revenue Account Determination, Availability check, Transfer of Requirements.
- Worked on FRICE Components,User Exits enhancements and Z-Reports.

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Independent user	Basic user	Independent user

Digital competences - Self-assessment grid