

# CACI Times

NEWS FOR AND ABOUT CACI PEOPLE

Internet — [www.caci.com](http://www.caci.com)  
CACInet — [www.hq.caci.com](http://www.hq.caci.com)



**[www.cvu.caci.com](http://www.cvu.caci.com)**

## Fast and Easy Access to New Training Opportunities

### New Resource to Sharpen Skills and Improve Performance for Employees and Managers

Welcome to CACI Virtual University (CVU), a fresh new approach to training that provides a fast and easy way for employees and managers to sharpen their skills and improve performance.

With CVU, CACI employees can take advantage of classroom courses, on-site workshops, interactive electronic training, and anytime online programs. And CACI managers get a powerful new resource to meet their training needs, helping their teams match client requirements — and work toward additional capabilities to win new business.

Part of our Project Resources Group, the new CVU organization and website — [www.cvu.caci.com](http://www.cvu.caci.com) — consolidates all of CACI's training activities under one banner for the first time. Moreover, CVU is available through both CACInet and the Internet, so whether at a client site or at a CACI office, anyone with a web browser can log on.

### Choose from a Wide Range of Courses

Do you want to learn new office automation, build web pages, or study management techniques? CVU offers a broad array of training opportunities to meet your needs.

From advanced technology courses to project management school, to beginner's lessons in a wide range of software, there are more than 200 courses on the books — and more are in development. CVU includes all of CACI's computer-based training courses (CBTs), and certificate programs with special course curricula, online collaborative courses, and partnerships with recognized academic universities are also being planned.

### Easily Track Your Progress

It's easy to track your training progress when you sign up with CVU. A personal Student Record shows your CVU transcript at a glance. An online Course Catalog shows all available courses. And for managers and training coordinators, special CVU software tools help identify and manage training requirements.

Visit CVU today. You'll find a convenient and flexible new way to get training and invest in your future!

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**August  
2002**

# Dear Team

We are very happy to announce the launch of CACI Virtual University.

CACI's Operational Philosophy spells out our ideas about employee advancement: "...virtually unlimited equal opportunity for growth, recognition and reward..."

CACI's Virtual University, managed by our Project Resources Group, puts this idea into practice by bringing all our corporate training programs together under one organization. CVU is where you will find all the courses offered through CACI, electronically register for classes, download computer-based training (CBT) courses, and keep track of your training progress.

When you enroll in CVU, you get access to instruction without the constraints of conventional training programs. "Anytime" training offerings will meet your learning needs when and where it is most convenient to you.

You can also choose from a variety of training methods, including traditional, instructor-led courses and online training. And new courses and programs are being evaluated every day, with our CVU team examining every aspect of training for updates and improvements to ensure our programs are the very best they can be.

For managers, CVU is an easy-to-use resource for finding, managing, and delivering training to keep our teams up-to-date on the latest skills and technologies. Special tools help to plan and track training, making it easy to both identify training needs track how those needs are being fulfilled.

We hope you'll take time to visit CACI Virtual University at [www.cvu.caci.com](http://www.cvu.caci.com). It's a great way to enhance your job skills and invest in your future.



J. P. (Jack) London  
Chairman of the Board, President,  
and Chief Executive Officer  
CACI International Inc

L. Kenneth Johnson  
President  
U.S. Operations

## Attention CACI Managers ...

# How CVU Can Enhance Your Organization's Expertise and Business Opportunities

CACI Virtual University provides a smart new way for managers to plan and track training, helping you get the most from your training dollars while meeting client requirements and targeting new business.

### Stretching Your Training Dollars

CVU can help you manage your training budget through economies of scale and external financial assistance.

When you identify training requirements in the CVU system, it enables CVU to work with CACI Purchasing to negotiate more favorable training rates than those you might get from an external vendor's catalog.

CVU also continually looks for and evaluates training workforce and research grants. External grant money, usually earmarked for technical training, can help CACI managers meet training requirements more cost effectively. CVU will also offer online anytime and collaborative training to help reduce travel costs often associated with training.

### Tracking Your Training Requirements

The need to train employees can be tied directly to Key Management Activities and contractual labor category requirements. Moreover, as CACI projects and teams move

towards Software Engineering Institute Capability Maturity Model (SEI CMM) goals and ISO 9000 standards, it becomes even more important for accurate and complete training plans to be closely managed.

CVU gives you the tools to meet these needs. There is a single site to enter and track your training plans. You can easily view training records. Plus, when you enter in a training requirement, the system begins tracking that need until it's been fulfilled.

### Planning Ahead

With CVU, you get a sure path to building your team's capabilities as you focus on client needs now and in the future.

Our CVU experts offer a wealth of knowledge about courses, courseware, and training providers. And they're on hand to help you with training plans, methods, and managing all the administrative aspects of training.

Through partnerships with academic universities and a growing internal instructor program, CVU also offers managers the ability to tailor their training to fit both their client obligations and their employees' busy lives. CVU reduces the administrative burdens of researching, negotiating, scheduling, and tracking training opportunities.

## Calling All Teachers, Instructors, and Educators

Do you teach a class to CACI clients? Maybe you're an instructor at the local college, or have a degree in education or curriculum development. If so, CVU wants to know. We're starting an Adjunct Instructor Program that enables CACI employees to teach each other. Get in touch with CVU to find out how you can participate.

Contact **Rose Noxon, CVU Coordinator (703) 679-4291, [rnoxon@caci.com](mailto:rnoxon@caci.com).**

Be sure to watch *CACI.net* and visit [cvu.caci.com](http://cvu.caci.com) for more training news and opportunities.

# How to Log in to CACI Virtual University

It's easy to log in to CVU.

Go to *CACI*net and select the CVU menu item from the Educational Services page in the Benefits section. Or use your Internet browser to get to the CVU web site at [www.cvu.caci.com](http://www.cvu.caci.com).

Once you reach the home page, click on the "Log in" link.

This opens a page prompting you for a user name and a password. Enter your Employee ID as your user name and your CACI e-mail address as your password. If you do not currently have a CACI e-mail address ([employee]@caci.com), just enter the e-mail address you normally use for business. You'll then be forwarded to a web page that will instruct you on how to get a valid CACI e-mail address to use as an initial password.

After you enter your CACI e-mail address as the initial password, CVU will send you an e-mail with a special web address for you to visit and verify this e-mail address.

Once verification is complete, your web browser will pop up with a CVU page that allows you to enter a new unique password. This is the password you'll use when logging into CVU. Once you have entered your password, you'll use that instead of your e-mail address when logging in.

## Win a Palm Pilot or \$5,000 in Training!

Every **employee** who enrolls in CACI Virtual University before September 30, 2002 will receive a special promotional item and become eligible to receive a **Palm Pilot** valued at approximately \$500. Enrollee names will be entered into a drawing and the winner's name picked at random.

*Enrollment consists of logging onto the system and completing an enrollment form — it does not require you to register for classes.*

All **managers** who enter training requirements during this same time period are eligible to win **\$5,000 in training** of their choice. Managers' names will be entered into a drawing and the winner's name picked at random.

*Training requirements are collected by individual courses, so every course you identify increases your chances of winning. The prize can be applied to any KMA training you have identified, to be delivered by June 30, 2003.*

**Drawing winners will be announced on October 4, 2002.**



The first time you visit CVU, you will be prompted to enroll and presented the enrollment screen. Submitting this screen is all that is required to enroll in CVU!

*If you need further technical assistance, please contact the Corporate Information Systems Technical Assistance Center (CIS TAC) at (703) 679-3200, toll-free at (877) 841-7909, or [cistac@caci.com](mailto:cistac@caci.com).*

*For questions about CVU, contact CVU Coordinator Rose Noxon in the Project Resources Group at (703) 679-4291, [rnoxon@caci.com](mailto:rnoxon@caci.com).*

## The CACI Times

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CACI Virtual University Issue

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The *CACI Times* is published for and about CACI employees, delivering news, views, and information that keep our people current on what's happening at CACI locations nationwide and around the world.

Submit articles, photos, and story ideas to Michael Pino via fax (703) 528-4196, mailstop 01/03, or [mpino@caci.com](mailto:mpino@caci.com).

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