

Hannah Burke

Position Title

Phone Number

Location, City, State

name@email.com

yourwebsite.com

EDUCATION

Degree Title, University

GRADUATION YEAR, GPA

Latin Honors Earned

Include Scholarship

Did you study abroad?

Include that here..

SKILLS

This is where you will list all of the programs and software that you are familiar with using.

- List Item 1
- List Item 2
- List Item 3
- List Item 4
- List Item 5

AWARDS

2018 Excellence Award

This is where you can write a blurb about an award

2018 Excellence Award

This is where you can write a blurb about an award

2018 Excellence Award

This is where you can write a blurb about an award

SUMMARY

Use this space to write a two or three sentence summary of who you are as a professional. Include that you are an entry level employee, and because you are entry level take this as an opportunity to mention who you are as an employee. Include whatever experience in your industry that you do have.

See my personal website and blog at www.YourWebsiteHere.com

WORK HISTORY

Your Job Title Here

2020

- PRESENT

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

Your Job Title Here

2019 - 2020

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

Your Job Title Here

2016 - 2019

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.