

Alex Carter

Position Title

Phone Number

Location

name@email.com

EDUCATION

Degree Title, University

GRADUATION YEAR, GPA

Latin Honors Earned

Include Scholarship

Did you study abroad?

Include that here..

TECHNICAL SKILLS

This is where you will list all of the programs and software that you are familiar with using.

- List Item 1
- List Item 2
- List Item 3
- List Item 4
- List Item 5

SUMMARY

Use this space to write a two or three sentence summary of who you are as a professional. Include that you are an entry level employee, and because you are entry level take this as an opportunity to mention who you are as an employee. Include whatever experience in your industry that you do have.

WORK EXPERIENCE

Your Job Title Here

2020 - PRESENT

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

Your Job Title Here

2020 - PRESENT

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

Your Job Title Here

2020 - PRESENT

Company Name, Location

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

VOLUNTEER WORK

Whether this position was an internship, part-time, or full-time position, it should be treated the same. This is where you write your responsibilities in this position and how your actions in your role led to overall success for the company.

- Include the base-line details of your freelancing or volunteer work here. Include the industry you worked in, the size of your clients, and proven success you generated for them.